

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: August 21, 2024

Please mark one: Bill Request or Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes No

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Midwest Connect LLC to extend the contract term through November 30, 2025 for citywide mailing services, excluding Denver International Airport.

3. **Requesting Agency:** General Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Nicol Suddreth	Name: Nicol Suddreth
Email: Nicol.Suddreth@denvergov.org	Email: Nicol.Suddreth@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**

Midwest Connect LLC provides Citywide mailing services. The fourth amendment extends the contract term through November 30, 2025. All other terms and conditions will remain the same.

6. **City Attorney assigned to this request (if applicable):** Brian Martin

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Standard Expenditure

Vendor/Contractor Name (including any dba's): Midwest Connect LLC

Contract control number (legacy and new): GENRL-202474644-04 (Alfresco: GENRL-202055961-04)

Location: Citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 4

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

12/1/2020 – 12/31/2024 (Current)

12/1/2020 – 11/30/2025 (Amended)

Contract Amount (indicate existing amount, amended amount and new contract total):

\$2,600,000 (Current)

\$2,600,000 (Amended)

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$2,600,000	N/A	\$2,600,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
12/1/2020 – 12/31/2024	11 months	11/30/2025

Scope of work:

Midwest Connect LLC provides Citywide mailing services.

Was this contractor selected by competitive process? Yes

If not, why not? N/A

Has this contractor provided these services to the City before? Yes No

Source of funds: General Funds

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

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Date Entered: _____