

Key Contract Terms

Type of Contract:

Contract > \$500K Lease Sale/purchase of personal property Grant
IGA Sale of real property

Vendor/Contractor Name: CTM, Inc. (dba Colorado Total Maintenance)

Contract control number: 201626766

City's contract manager: LeRoy Lemos

Was this contractor selected by competitive process? Yes. Selected in 2015 pursuant to Request For Proposals 0768A.

Has this contractor provided these services to the City before? Yes. Contractor was previously awarded a Master Purchase Order (0768A0115) for landscape services and snow removal. Converting the Master Purchase Order to a regularly executed contract clarifies expectations and better protects the City's interests.

Term/Duration of contract/project: Date of City signature – July 31, 2020

Is this a new contract? yes An amendment? no How many amendments?

Renewal terms: There are no renewal options. The contract will be rebid when the term expires.

Purpose: Contractor will provide landscape maintenance services at 21 City facilities and snow removal services at 22 City facilities.

Scope of services with performance bench marks: Landscape maintenance services include weed control, pest control, mowing, mulching, and trash removal. Specific services are scheduled at specific times of the year and work is inspected by the contract manager and by individual facility managers. Snow removal services are to be performed in a timely manner and must ensure that police vehicles are able to move freely.

Cost/value: \$3,000,000.00

Source of funds: GSFPM 01010 3082800 (Facilities Management Operations)

Benefit: The grounds of public buildings are attractive and orderly. Sidewalks and parking lots may be traversed safely during the winter months.

Termination provision for City and for contractor: The City may terminate with cause upon ten days written notice, and may terminate without cause upon 30 days written notice.

Is this contract subject to: W/MBE DBE ACDBE SBE XO 101

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):
95% W/MBE participation.

Location: Landscape services at 21 facilities and snow removal services at 22 facilities.

Affected Council District: All.