

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 10/10/16

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

North Central Instruments Leica FSC Microscope

3. **Requesting Agency:** Denver Police Crime Lab

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Gregory LaBerge
- **Phone:** (720) 641-2644
- **Email:** Gregory.Laberge@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Jeannie Springer
- **Phone:** (720) 913-6587
- **Email:** Jeannie.Springer@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

North Central Instruments Leica FSC Microscope

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** N/A
- b. **Duration:** N/A
- c. **Location:** Denver Police Crime Lab
- d. **Affected Council District:** Citywide
- e. **Benefits:** N/A
- f. **Costs:** \$ 66,779.00

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

N/A

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To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_