

ORDINANCE/RESOLUTION REQUEST

**Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by NOON on Tuesday.**

All fields must be completed.

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 5/31/2011

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: *(Include a concise, one sentence description - include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Ordinance to clarify the nomenclature and make changes necessary to complete the merger of the division of Theatres & Arenas and Denver Office of Cultural Affairs into Arts & Venues Denver.

3. Requesting Agency:

Arts & Venues Denver

4. Contact Person: *(with actual knowledge of proposed ordinance)*

- **Name:** Jan Brennan
- **Phone:** 720-865-4312
- **Email:** jan.brennan@denvergov.org

5. Contact Person: *(with actual knowledge of proposed ordinance who will present the item at Mayor-Council and who will be available for first and second reading, if necessary)*

- **Name:** Jan Brennan
- **Phone:** 720-865-4312
- **Email:** jan.brennan@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

Updates name and directs that contracts, rules, regulations, executive orders, policies and procedures of Theatres & Arenas and Denver Office of Cultural Affairs will remain in force under the merged entity of Arts & Venues Denver. Outlines combined responsibilities of the new agency and Director of Arts & Venues Denver.

Please include the following:

- a. Duration:** in perpetuity
- b. Location:** City & County of Denver
- c. Affected Council District:** All
- d. Benefits:** Supports changes necessary for the merger and related budget savings
- e. Costs:** NA

7. Is there any controversy surrounding this ordinance? (groups or individuals who may have concerns about it?) **Please explain.**

No, it only finalizes the language and combines existing responsibilities of the two agencies into a single agency.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____

Ordinance Request Number: _____

Date: _____