

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to Sarah Stanek, Public Works

at [sarah.stanek@denvergov.org](mailto:sarah.stanek@denvergov.org) by **12:00pm NOON on Monday**. Contact Sarah with questions.

Date of Request: **01/31/2019**

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation     Appropriation/Supplemental     DRMC Change
- Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a resolution request for a Contract between the City and County of Denver and **HALLMARK, INC., (201947369)** to provide on-call, as needed service performing bridge and structural construction services.

**3. Requesting Agency:** Public Works

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Matthew MacLachlan	Name: Jason Gallardo
Email: Matthew.Maclachlan @denvergov.org	Email: Jason.Gallardo@denvergov.org

**5. General description or background of proposed request. Attach executive summary if more space needed:**

Through a competitive RFQ procurement HALLMARK, Inc., shall be awarded an on-call, as needed service contract with the City and County of Denver, for performing citywide bridge and structural construction services.

**6. City Attorney assigned to this request (if applicable):**

**7. City Council District:** Citywide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR19 0111

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** On-Call Construction

**Vendor/Contractor Name:** HALLMARK, INC.

**Contract control number:** 201947369

**Location:** Citywide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$3M capacity		\$3M capacity

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Execution + 3 years		Execution + 3 years

**Scope of work:** Public Works RFQ procurement for multiple on-call, as needed vendors to provide services performing bridge and structural construction services.

**Was this contractor selected by competitive process?** Yes, RFQ Procurement facilitated by Public Works. **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** CIPCapMaint/01010/5012100/72141000

**ELEVATE DENVER BOND:**

**Is this contract subject to:**  W/MBE 13% Compliance Plan

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** Each work order will require the acceptance of an acceptable Compliance Plan be submitted to DSBO, and adhered to by the vendor.

**Who are the subcontractors to this contract?** Individual work order, Compliance Plan specified.

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR19 0111

Date Entered: \_\_\_\_\_