

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 5/28/2013

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

Request is to appropriate 50% of the grant award based on a Letter of Intent provided by the United States Department of Health and Human Services for Head Start program year 17 beginning July 1, 2013. The original dollar amount on the Letter of Intent has since been revised to \$8,365,346 for the grant award year covering July 1, 2013 to June 30, 2014.

3. **Requesting Agency:** Office of Children's Affairs

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Lindsay Neil/Al Martinez
- **Phone:** 720-913-0906/720-913-0888
- **Email:** Lindsay.Neil@denvergov.org, Al.Martinez@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Lindsay Neil/Al Martinez
- **Phone:** 720-913-0906/720-913-0888
- **Email:** Lindsay.Neil@denvergov.org, Al.Martinez@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

Funding is to be utilized to provide education, health, dental, mental health, nutrition and family services for 1,153 eligible 3-5 year old children and their families.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** TBD
- b. **Duration:** July 1, 2013 – December 31, 2013
- c. **Location:** City and County of Denver
- d. **Affected Council District:** Citywide
- e. **Benefits:** Children will be prepared to enter kindergarten
- f. **Costs:** \$4,182,673

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.** N/A

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____