

## ORDINANCE/RESOLUTION REQUEST

Please email requests to Daelene Mix at  
daelene.mix@denvergov.org by **NOON on Monday**.

***\*All fields must be completed.\****  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: September 23, 2010

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Request for a Resolution granting a revocable permit, subject to certain terms and conditions, to Trammell Crow Residential, their successors and assigns, to encroach into the right-of-way with an installation of the Prospect Neighborhood Monument sign at 2905 N. Inca St. ROW #2010-0028-01. Council District 9.

3. **Requesting Agency:** Public Works Right-of-Way Engineering Services

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Lisa R. Ayala
- **Phone:** 720-865-3153
- **Email:** lisa.ayala@denvergov.org

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Daelene Mix
- **Phone:** 720-865-8720
- **Email:** daelene.mix@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

Therefore, you are requested to initiate Council action for the granting of a revocable permit, subject to certain terms and conditions, to Trammell Crow Residential, their successors and assigns, to encroach with an installation of The Prospect Neighborhood Monument sign at 2905 N. Inca Street, Denver, Colorado.

**\*\*Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** n/a
- b. **Duration:** n/a
- c. **Location:** 2905 N. Inca Street
- d. **Affected Council District:** # 9, Judy Montero
- e. **Benefits:** n/a
- f. **Costs:** n/a

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* Please explain. None

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_