

AGREEMENT

THIS AGREEMENT is made between the **CITY AND COUNTY OF DENVER**, a municipal corporation of the State of Colorado (the “City”) and **ENERGY OUTREACH COLORADO EFFICIENCY LLC**, a Colorado non-profit organization, with its principal place of business located at 225 East 16th Avenue, Denver, CO 80203 (the “Contractor”), jointly “the parties”.

The parties agree as follows:

1. COORDINATION AND LIAISON: Contractor shall fully coordinate all services under the Agreement with the Director of Human Rights and Community Partnerships (“Director”) or, the Director’s Designee.

2. SERVICES TO BE PERFORMED:

(a) As the Director directs, Contractor shall diligently undertake, perform, and complete all of the services and produce all the deliverables set forth on **Exhibit A, the Scope of Work**, to the City’s satisfaction.

(b) Contractor is ready, willing, and able to provide the services required by the Agreement.

(c) Contractor shall faithfully perform the services in accordance with the standards of care, skill, training, diligence, and judgment provided by highly competent individuals performing services of a similar nature to those described in the Agreement and in accordance with the terms of the Agreement.

3. TERM: The Agreement will commence on October 1, 2017, and will expire on December 31, 2018 (the “Term”). Subject to the Director’s prior written authorization, Contractor shall complete any work in progress as of the expiration date and the Term will extend until the work is completed or earlier terminated by the Director.

4. COMPENSATION AND PAYMENT:

(a) **Budget**: The City shall pay and Contractor shall accept as the sole compensation for services rendered and costs incurred under the Agreement the line item amounts set forth in the budget contained in **Exhibit B**. Amounts billed may not exceed the budget set forth in **Exhibit B**.

(b) **Reimbursable Expenses**: There are no reimbursable expenses allowed under the Agreement other than those expressly set forth in **Exhibit B**. All of Contractor’s other expenses are contained in the budget in **Exhibit B**.

(c) **Invoicing**: Contractor shall provide the City with a monthly invoice in a format and with a level of detail acceptable to the City including all supporting documentation required

by the City. The City's Prompt Payment Ordinance, §§ 20-107 to 20-118, D.R.M.C., applies to invoicing and payment under the Agreement.

(d) Maximum Contract Amount:

(1) Notwithstanding any other provision of the Agreement, the City's maximum payment obligation will not exceed **THREE MILLION SEVEN HUNDRED FIFTY THOUSAND Dollars and Zero Cents (\$3,750,000.00)** (the "Maximum Contract Amount"). The City is not obligated to execute an Agreement or any amendments for any further services, including any services performed by Contractor beyond that specifically described in **Exhibit A**. Any services performed beyond those in **Exhibit A** are performed at Contractor's risk and without authorization under the Agreement.

(2) The City's payment obligation, whether direct or contingent, extends only to funds appropriated annually by the Denver City Council, paid into the Treasury of the City, and encumbered for the purpose of the Agreement. The City does not by the Agreement irrevocably pledge present cash reserves for payment or performance in future fiscal years. The Agreement does not and is not intended to create a multiple-fiscal year direct or indirect debt or financial obligation of the City.

5. STATUS OF CONTRACTOR: Contractor is an independent contractor retained to perform professional or technical services for limited periods of time. Neither Contractor nor any of its employees are employees or officers of the City under Chapter 18 of the Denver Revised Municipal Code, or for any purpose whatsoever.

6. TERMINATION:

(a) The City has the right to terminate the Agreement with cause upon written notice effective immediately, and without cause upon twenty (20) days prior written notice to Contractor. However, nothing gives Contractor the right to perform services under the Agreement beyond the time when its services become unsatisfactory to the Director.

(b) Notwithstanding the preceding paragraph, the City may terminate the Agreement if Contractor or any of its officers or employees are convicted, plead *nolo contendere*, enter into a formal agreement in which they admit guilt, enter a plea of guilty or otherwise admit culpability to criminal offenses of bribery, kickbacks, collusive bidding, bid-rigging, antitrust, fraud, undue influence, theft, racketeering, extortion or any offense of a similar nature in connection with Contractor's business. Termination for the reasons stated in this paragraph is effective upon receipt of notice.

(c) Upon termination of the Agreement, with or without cause, Contractor shall have no claim against the City by reason of, or arising out of, incidental or relating to termination, except for compensation for work duly requested and satisfactorily performed as described in the Agreement.

(d) If the Agreement is terminated, the City is entitled to and will take possession of all materials, equipment, tools and facilities it owns that are in Contractor's possession, custody,

or control by whatever method the City deems expedient. Contractor shall deliver all documents in any form that were prepared under the Agreement and all other items, materials and documents that have been paid for by the City to the City. These documents and materials are the property of the City. Contractor shall mark all copies of work product that are incomplete at the time of termination “DRAFT-INCOMPLETE”.

7. EXAMINATION OF RECORDS: Any authorized agent of the City, including the City Auditor or his or her representative, has the right to access and the right to examine any pertinent books, documents, papers and records of Contractor, involving transactions related to the Agreement until the latter of three (3) years after the final payment under the Agreement or expiration of the applicable statute of limitations.

8. WHEN RIGHTS AND REMEDIES NOT WAIVED: In no event will any payment or other action by the City constitute or be construed to be a waiver by the City of any breach of covenant or default that may then exist on the part of Contractor. No payment, other action, or inaction by the City when any breach or default exists will impair or prejudice any right or remedy available to it with respect to any breach or default. No assent, expressed or implied, to any breach of any term of the Agreement constitutes a waiver of any other breach.

9. INSURANCE:

(a) General Conditions: Contractor agrees to secure, at or before the time of execution of this Agreement, the following insurance covering all operations, goods or services provided pursuant to this Agreement. Contractor shall keep the required insurance coverage in force at all times during the term of the Agreement, or any extension thereof, during any warranty period, and for three (3) years after termination of the Agreement. The required insurance shall be underwritten by an insurer licensed or authorized to do business in Colorado and rated by A.M. Best Company as “A-”VIII or better. Each policy shall contain a valid provision or endorsement requiring notification to the City in the event any of the required policies be canceled or non-renewed before the expiration date thereof. Such written notice shall be sent to the parties identified in the Notices section of this Agreement. Such notice shall reference the City contract number listed on the signature page of this Agreement. Said notice shall be sent thirty (30) days prior to such cancellation or non-renewal unless due to non-payment of premiums for which notice shall be sent ten (10) days prior. If such written notice is unavailable from the insurer, contractor shall provide written notice of cancellation, non-renewal and any reduction in coverage to the parties identified in the Notices section by certified mail, return receipt requested within three (3) business days of such notice by its insurer(s) and referencing the City’s contract number. If any policy is in excess of a deductible or self-insured retention, the City must be notified by the Contractor. Contractor shall be responsible for the payment of any deductible or self-insured retention. The insurance coverages specified in this Agreement are the minimum requirements, and these requirements do not lessen or limit the liability of the Contractor. The Contractor shall maintain, at its own expense, any additional kinds or amounts of insurance that it may deem necessary to cover its obligations and liabilities under this Agreement.

(b) Proof of Insurance: Contractor shall provide a copy of this Agreement to its insurance agent or broker. Contractor may not commence services or work relating to the Agreement prior to placement of coverages required under this Agreement. Contractor certifies that the certificate of insurance attached as **Exhibit C**, preferably an ACORD certificate, complies with all insurance requirements of this Agreement. The City requests that the City's contract number be referenced on the Certificate. The City's acceptance of a certificate of insurance or other proof of insurance that does not comply with all insurance requirements set forth in this Agreement shall not act as a waiver of Contractor's breach of this Agreement or of any of the City's rights or remedies under this Agreement. The City's Risk Management Office may require additional proof of insurance, including but not limited to policies and endorsements.

(c) Additional Insureds: For Commercial General Liability, Auto Liability and Excess Liability/Umbrella (if required), Contractor and subcontractor's insurer(s) shall include the City and County of Denver, its elected and appointed officials, employees and volunteers as well as the Colorado Department of Transportation ("CDOT") and the State of Colorado ("State") and their appointed and elected officials, agents and employees as additional insured.

(d) Waiver of Subrogation: For all coverages required under this Agreement, Contractor's insurer shall waive subrogation rights against the City.

(e) Subcontractors and Subconsultants: All subcontractors and subconsultants (including independent contractors, suppliers or other entities providing goods or services required by this Agreement) shall be subject to all of the requirements herein and shall procure and maintain the same coverages required of the Contractor. Contractor shall include all such subcontractors as additional insured under its policies (with the exception of Workers' Compensation) or shall ensure that all such subcontractors and subconsultants maintain the required coverages. Contractor agrees to provide proof of insurance for all such subcontractors and subconsultants upon request by the City.

(f) Workers' Compensation/Employer's Liability Insurance: Contractor shall maintain the coverage as required by statute for each work location and shall maintain Employer's Liability insurance with limits of \$100,000 per occurrence for each bodily injury claim, \$100,000 per occurrence for each bodily injury caused by disease claim, and \$500,000 aggregate for all bodily injuries caused by disease claims. Contractor expressly represents to the City, as a material representation upon which the City is relying in entering into this Agreement, that none of the Contractor's officers or employees who may be eligible under any statute or law to reject Workers' Compensation Insurance shall effect such rejection during any part of the term of this Agreement, and that any such rejections previously effected, have been revoked as of the date Contractor executes this Agreement.

(g) Commercial General Liability: Contractor shall maintain a Commercial General Liability insurance policy with limits of \$1,000,000 for each occurrence, \$1,000,000 for each personal and advertising injury claim, \$2,000,000 products and completed operations aggregate, and \$2,000,000 policy aggregate.

(h) Business Automobile Liability: Contractor shall maintain Business Automobile

Liability with limits of \$1,000,000 combined single limit applicable to all owned, hired and non-owned vehicles used in performing services under this Agreement.

(i) Additional Provisions:

- (a) For Commercial General Liability, the policy must provide the following:
 - (a) That this Agreement is an Insured Contract under the policy;
 - (b) Defense costs are outside the limits of liability;
 - (iii) A severability of interests or separation of insureds provision (no insured vs. insured exclusion); and
 - (iv) A provision that coverage is primary and non-contributory with other coverage or self-insurance maintained by the City.
- (b) For claims-made coverage:
 - (i) The retroactive date must be on or before the contract date or the first date when any goods or services were provided to the City, whichever is earlier
- (c) Contractor shall advise the City in the event any general aggregate or other aggregate limits are reduced below the required per occurrence limits. At their own expense, and where such general aggregate or other aggregate limits have been reduced below the required per occurrence limit, the Contractor will procure such per occurrence limits and furnish a new certificate of insurance showing such coverage is in force.

10. DEFENSE AND INDEMNIFICATION:

(a) Contractor hereby agrees to defend, indemnify, reimburse and hold harmless City, its appointed and elected officials, agents and employees as well as CDOT and State and their appointed and elected officials, agents and employees for, from and against all liabilities, claims, judgments, suits or demands for damages to persons or property arising out of, resulting from, or relating to the work performed under the Agreement (“Claims”), unless such Claims have been specifically determined by the trier of fact to be the sole negligence or willful misconduct of the City, CDOT and State. This indemnity shall be interpreted in the broadest possible manner to indemnify City, CDOT and State for any acts or omissions of Contractor or its subcontractors either passive or active, irrespective of fault, including City’s concurrent negligence whether active or passive, except for the sole negligence or willful misconduct of City, CDOT and State.

(b) Contractor’s duty to defend and indemnify City, CDOT and State shall arise at the time written notice of the Claim is first provided to City, CDOT or State regardless of whether Claimant has filed suit on the Claim. Contractor’s duty to defend and indemnify City, CDOT and State shall arise even if City, CDOT or State is the only party sued by claimant and/or claimant alleges that City, CDOT or State’s negligence or willful misconduct was the sole cause of claimant’s damages.

(c) Contractor will defend any and all Claims which may be brought or threatened against City, CDOT and/or State and will pay on behalf of City, CDOT and/or State any expenses incurred by reason of such Claims including, but not limited to, court costs and attorney fees incurred in defending and investigating such Claims or seeking to enforce this indemnity obligation. Such payments on behalf of City, CDOT and/or State shall be in addition to any other legal remedies available to City, CDOT and/or State and shall not be considered City, CDOT and/or State's exclusive remedy.

(d) Insurance coverage requirements specified in the Agreement shall in no way lessen or limit the liability of Contractor under the terms of this indemnification obligation. Contractor shall obtain, at its own expense, any additional insurance that it deems necessary for the City's protection.

(e) The defense and indemnification obligation shall survive the expiration or termination of the Agreement.

11. TAXES, CHARGES AND PENALTIES: The City is not liable for the payment of taxes, late charges or penalties of any nature, except for any additional amounts that the City may be required to pay under the City's prompt payment ordinance D.R.M.C. § 20-107, *et seq.* Contractor shall promptly pay when due, all taxes, bills, debts and obligations it incurs performing the services under the Agreement and shall not allow any lien, mortgage, judgment or execution to be filed against City property

12. ASSIGNMENT; SUBCONTRACTING: Contractor shall not voluntarily or involuntarily assign any of its rights or obligations, or subcontract performance obligations, under the Agreement without obtaining the Director's prior written consent. Any assignment or subcontracting without such consent will be ineffective and void, and shall be cause for termination of the Agreement by the City. The Director has sole and absolute discretion whether to consent to any assignment or subcontracting, or to terminate the Agreement because of unauthorized assignment or subcontracting. In the event of any subcontracting or unauthorized assignment: (i) Contractor shall remain responsible to the City; and (ii) no contractual relationship shall be created between the City and any sub-consultant, subcontractor or assign.

13. INUREMENT: The rights and obligations of the parties to the Agreement inure to the benefit of and shall be binding upon the parties and their respective successors and assigns, provided assignments are consented to in accordance with the terms of the Agreement.

14. NO THIRD PARTY BENEFICIARY: Enforcement of the terms of the Agreement and all rights of action relating to enforcement are strictly reserved to the parties. Nothing contained in the Agreement gives or allows any claim or right of action to any third person or entity. Any person or entity other than the City or Contractor receiving services or benefits pursuant to the Agreement is an incidental beneficiary only.

15. NO AUTHORITY TO BIND CITY TO CONTRACTS: Contractor lacks any authority to bind the City on any contractual matters. Final approval of all contractual matters that purport to obligate the City must be executed by the City in accordance with the City's Charter and the Denver Revised Municipal Code.

16. SEVERABILITY: Except for the provisions of the Agreement requiring appropriation of funds and limiting the total amount payable by the City, if a court of competent jurisdiction finds any provision of the Agreement or any portion of it to be invalid, illegal, or unenforceable, the validity of the remaining portions or provisions will not be affected, if the intent of the parties can be fulfilled.

17. CONFLICT OF INTEREST:

(a) No employee of the City shall have any personal or beneficial interest in the services or property described in the Agreement. Contractor shall not hire, or contract for services with, any employee or officer of the City that would be in violation of the City's Code of Ethics, D.R.M.C. §2-51, *et seq.* or the Charter §§ 1.2.8, 1.2.9, and 1.2.12.

(b) Contractor shall not engage in any transaction, activity or conduct that would result in a conflict of interest under the Agreement. Contractor represents that it has disclosed any and all current or potential conflicts of interest. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of Contractor by placing Contractor's own interests, or the interests of any party with whom Contractor has a contractual arrangement, in conflict with those of the City. The City, in its sole discretion, will determine the existence of a conflict of interest and may terminate the Agreement in the event it determines a conflict exists, after it has given Contractor written notice describing the conflict.

18. NOTICES: All notices required by the terms of the Agreement must be hand delivered, sent by overnight courier service, mailed by certified mail, return receipt requested, or mailed via United States mail, postage prepaid, if to Contractor at the address first above written, and if to the City as set forth below. Notices hand delivered or sent by overnight courier are effective upon delivery. Notices sent by certified mail are effective upon receipt. Notices sent by mail are effective upon deposit with the U.S. Postal Service. The parties may designate substitute addresses where or persons to whom notices are to be mailed or delivered. However, these substitutions will not become effective until actual receipt of written notification.

Director of Human Rights & Community Partnerships or Designee
201 West Colfax Avenue, Dept. 1102
Denver, Colorado 80202

With copies of any such notices to:

Denver City Attorney's Office
1437 Bannock St., Room 353
Denver, Colorado 80202

and

Executive Director
North Denver Cornerstone Collaborative
1437 Bannock St., Room 350
Denver, Colorado 80202

19. NO EMPLOYMENT OF ILLEGAL ALIENS TO PERFORM WORK UNDER THE AGREEMENT:

(a) The Agreement is subject to Division 5 of Article IV of Chapter 20 of the Denver Revised Municipal Code, and any amendments (the “Certification Ordinance”).

(b) Contractor certifies that:

- (1) At the time of its execution of the Agreement, it does not knowingly employ or contract with an illegal alien who will perform work under the Agreement.
- (2) It will participate in the E-Verify Program, as defined in § 8-17.5-101(3.7), C.R.S., to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the Agreement.

(c) Contractor also agrees and represents that:

- (1) It shall not knowingly employ or contract with an illegal alien to perform work under the Agreement.
- (2) It shall not enter into a contract with a subcontractor that fails to certify to Contractor that it shall not knowingly employ or contract with an illegal alien to perform work under the Agreement.
- (3) It has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under the Agreement, through participation in either the E-Verify Program.
- (4) It is prohibited from using either the E-Verify Program procedures to undertake pre-employment screening of job applicants while performing its obligations under the Agreement, and it is required to comply with any and all federal requirements related to use of the E-Verify Program including, by way of example, all program requirements related to employee notification and preservation of employee rights.
- (5) If it obtains actual knowledge that a subcontractor performing work under the Agreement knowingly employs or contracts with an illegal alien, it will notify such subcontractor and the City within three (3) days. Contractor will also then terminate such subcontractor if within three (3) days after such notice the subcontractor does not stop employing or contracting with the illegal alien, unless during such three-day period the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.
- (6) It will comply with any reasonable request made in the course of an investigation by the Colorado Department of Labor and Employment under

authority of § 8-17.5-102(5), C.R.S., or the City Auditor, under authority of D.R.M.C. 20-90.3.

(d) Contractor is liable for any violations as provided in the Certification Ordinance. If Contractor violates any provision of this section or the Certification Ordinance, the City may terminate the Agreement for a breach of the Agreement. If the Agreement is so terminated, Contractor shall be liable for actual and consequential damages to the City. Any such termination of a contract due to a violation of this section or the Certification Ordinance may also, at the discretion of the City, constitute grounds for disqualifying Contractor from submitting bids or proposals for future contracts with the City.

20. DISPUTES: All disputes between the City and Contractor arising out of or regarding the Agreement will be resolved by administrative hearing pursuant to the procedure established by D.R.M.C. § 56-106(b)-(f). For the purposes of that administrative procedure, the City official rendering a final determination shall be the Director as defined in the Agreement.

21. GOVERNING LAW; VENUE: The Agreement will be construed and enforced in accordance with applicable federal law, the laws of the State of Colorado, and the Charter, Revised Municipal Code, ordinances, regulations and Executive Orders of the City and County of Denver, which are expressly incorporated into the Agreement. Unless otherwise specified, any reference to statutes, laws, regulations, charter or code provisions, ordinances, executive orders, or related memoranda, includes amendments or supplements to same. Venue for any legal action relating to the Agreement will be in the District Court of the State of Colorado, Second Judicial District.

22. NO DISCRIMINATION IN EMPLOYMENT: In connection with the performance of work under this contract, the Contractor may not refuse to hire, discharge, promote or demote, or discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, gender identity or gender expression, marital status, or physical or mental disability. The Contractor shall insert the foregoing provision in all subcontracts.

23. COMPLIANCE WITH ALL LAWS: Contractor shall perform or cause to be performed all services in full compliance with all applicable laws, rules, regulations and codes of the United States, the State of Colorado; and with the Charter, ordinances, rules, regulations and Executive Orders of the City and County of Denver.

24. LEGAL AUTHORITY: Contractor represents and warrants that it possesses the legal authority, pursuant to any proper, appropriate and official motion, resolution or action passed or taken, to enter into the Agreement. Each person signing and executing the Agreement on behalf of Contractor represents and warrants that he has been fully authorized by Contractor to execute the Agreement on behalf of Contractor and to validly and legally bind Contractor to all the terms, performances and provisions of the Agreement. The City shall have the right, in its sole discretion, to either temporarily suspend or permanently terminate the Agreement if there is a dispute as to the legal authority of either Contractor or the person signing the Agreement to enter into the Agreement.

25. NO CONSTRUCTION AGAINST DRAFTING PARTY: The parties and their respective counsel have had the opportunity to review the Agreement, and the Agreement will not be construed against any party merely because any provisions of the Agreement were prepared by a particular party.

26. ORDER OF PRECEDENCE: In the event of any conflicts between the language of the Agreement and the exhibits, the language of the Agreement controls.

27. INTELLECTUAL PROPERTY RIGHTS: The City and Contractor intend that all property rights to any and all materials, text, logos, documents, booklets, manuals, references, guides, brochures, advertisements, URLs, domain names, music, sketches, web pages, plans, drawings, prints, photographs, specifications, software, data, products, ideas, inventions, and any other work or recorded information created by Contractor and paid for by the City pursuant to the Agreement, in preliminary or final form and on any media whatsoever (collectively, "Materials"), shall belong to the City. Contractor shall disclose all such items to the City and shall register such items in the name of the City and County of Denver unless the Director directs otherwise in writing. To the extent permitted by the U.S. Copyright Act, 17 USC § 101, *et seq.*, the Materials are a "work made for hire" and all ownership of copyright in the Materials shall vest in the City at the time the Materials are created. To the extent that the Materials are not a "work made for hire," Contractor (by the Agreement) sells, assigns and transfers all right, title and interest in and to the Materials to the City, including the right to secure copyright, patent, trademark, and other intellectual property rights throughout the world and to have and to hold such rights in perpetuity

28. SURVIVAL OF CERTAIN PROVISIONS: The terms of the Agreement and any exhibits and attachments that by reasonable implication contemplate continued performance, rights, or compliance beyond expiration or termination of the Agreement survive the Agreement and will continue to be enforceable. Without limiting the generality of this provision, Contractor's obligations to provide insurance and to indemnify the City will survive for a period equal to any and all relevant statutes of limitation, plus the time necessary to fully resolve any claims, matters, or actions begun within that period.

29. ADVERTISING AND PUBLIC DISCLOSURE: Contractor shall not include any reference to the Agreement or to services performed pursuant to the Agreement in any of Contractor's advertising or public relations materials without first obtaining the written approval of the Director. Any oral presentation or written materials related to services performed under the Agreement will be limited to services that have been accepted by the City. Contractor shall notify the Director in advance of the date and time of any presentation. Nothing in this provision precludes the transmittal of any information to City officials.

30. CITY EXECUTION OF AGREEMENT: The Agreement will not be effective or binding on the City until it has been fully executed by all required signatories of the City and County of Denver, and if required by Charter, approved by the City Council.

31. AGREEMENT AS COMPLETE INTEGRATION-AMENDMENTS: The Agreement is the complete integration of all understandings between the parties as to the subject matter of the Agreement. No prior, contemporaneous or subsequent addition, deletion, or other

modification has any force or effect, unless embodied in the Agreement in writing. No oral representation by any officer or employee of the City at variance with the terms of the Agreement or any written amendment to the Agreement will have any force or effect or bind the City.

32. USE, POSSESSION OR SALE OF ALCOHOL OR DRUGS: Contractor shall cooperate and comply with the provisions of Executive Order 94 and its Attachment A concerning the use, possession or sale of alcohol or drugs. Violation of these provisions or refusal to cooperate with implementation of the policy can result in contract personnel being barred from City facilities and from participating in City operations.

33. ELECTRONIC SIGNATURES AND ELECTRONIC RECORDS: Contractor consents to the use of electronic signatures by the City. The Agreement, and any other documents requiring a signature hereunder, may be signed electronically by the City in the manner specified by the City. The Parties agree not to deny the legal effect or enforceability of the Agreement solely because it is in electronic form or because an electronic record was used in its formation. The Parties agree not to object to the admissibility of the Agreement in the form of an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the ground that it is an electronic record or electronic signature or that it is not in its original form or is not an original.

END

SIGNATURE PAGES AND EXHIBITS FOLLOW THIS PAGE

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Contract Control Number:

IN WITNESS WHEREOF, the parties have set their hands and affixed their seals at Denver, Colorado as of

SEAL

CITY AND COUNTY OF DENVER

ATTEST:

By _____

APPROVED AS TO FORM:

REGISTERED AND COUNTERSIGNED:

By _____

By _____

By _____



Contract Control Number: HRCRS-201736867-00

Contractor Name: ENERGY OUTREACH COLORADO EFFICIENCY
LLC

By: Skip Arnold

Name: [Signature]
(please print)

Title: Executive Director
(please print)

ATTEST: [if required]

By: _____

Name: _____
(please print)

Title: _____
(please print)



SCOPE OF WORK for
CDOT CENTRAL 70 ENVIRONMENTAL MITIGATION and
DENVER HOME IMPROVEMENT PROJECT

1.0 Scope

1.1 Outreach:

- 1.1.1 EOCE shall coordinate with the Colorado Department of Transportation (CDOT) and the City and County of Denver (the City or Denver) on all communications for this project and shall ensure that all materials prepared by EOCE are provided in English and Spanish.
- 1.1.2 EOCE will work with the identified marketing and community engagement team on promoting the program to and connecting with residents in ESN.
- 1.1.3 EOCE and its subcontractors recognizes that in order to complete this scope of work homes may need to be accessed multiple times. EOCE and its subcontractors will ensure residents schedule the first home visit, are well informed about each subsequent home visit and will work with its subcontractors to minimize disruptions and create an efficient home visitation schedule.
- 1.1.4 Outreach materials will identify CDOT and the City as project partners and be presented in a form acceptable to the City.

1.2 Coordination with Workforce Development Partner(s):

- 1.2.1 EOCE will engage with identified workforce development program and coordinate with program to provide job training opportunities, where possible.

1.3 Services: Energy Outreach Colorado (EOCE), (Contractor), shall provide home improvements, energy efficiency services, and energy assistance to mitigate construction dust and noise impacts related to the Central 70 Project construction and to improve specifically identified homes within Elyria-Swansea Neighborhood (ESN) in the City and County of Denver. Additional homes surrounding this area may also be served to the extent that funding is available. Specific services include:

1.3.1 Program Screening and Enrollment:

- 1.3.1.1 Attachment 1 lists the properties that will be offered the CDOT package of home improvements, described below.
- 1.3.1.2 Attachment 2 lists the initial group of properties that will be offered the City package of home improvements, described below. Additional properties may be added depending if funds remain available.

1.3.2 Phasing: Denver shall communicate to EOCE the appropriate priority for the delivery of services. Priorities may be adjusted based on the needs of CDOT and the City.

1.3.3 CDOT-funded Mitigation Measures: Unless directed otherwise by the City each property listed on Attachment 1 will be offered:

- 1.3.3.1 Two portable or window-mounted air conditioning units with air filtration;
- 1.3.3.2 Furnace filters;
- 1.3.3.3 Interior storm windows;
- 1.3.3.4 Caulking-caulking/sealing;
- 1.3.3.5 Weather stripping;
- 1.3.3.6 Carbon monoxide/smoke detectors;
- 1.3.3.7 Programmable thermostats;
- 1.3.3.8 Attic insulation-blown/ loose fill cellulose or fiberglass insulation¹; and
- 1.3.3.9 Energy bill credits to offset increased usage with cooling.

1.3.4 Home Assessments:

- 1.3.4.1 EOCE will work with various partner entities to assess each of the properties listed on Attachment 1 to coordinate and plan for providing the CDOT-funded Mitigation Measures. EOCE will consult with the owner and any renter on the final assessment results and recommended home improvement measures.
- 1.3.4.2 EOCE will additionally work with various partner entities to assess each of properties listed on Attachment 2 for the following: combustion efficiency and safety, general structural integrity of the home, air leakage, indoor air exhaust capabilities, thermal barrier performance, fire hazards, mold or moisture damage, electrical safety and base-load testing, and indoor air quality and moisture inspection. EOCE will consult with the owner and any renter on the final assessment results and recommended home improvement measures.

1.3.5 City of Denver-funded Home Improvement Measures: Based on the home assessments, properties listed on Attachment 2 may be offered some or all of the following:

- 1.3.5.1 Window and door replacement – If windows need to be replaced in order to install interior storm windows; existing windows and

¹ Per SHPO requirements, attic insulation work shall not involve the removal or damage to any historic materials and must be considered reversible. Wet-spray and spray-in insulation are prohibited.

doors are broken; or if existing windows and doors are not adequate to prevent dust from entering the home.

1.3.5.2 HVAC with MERV filtration – Selected homes’ heating systems will be assessed for replacement with 95% high efficiency furnaces.

1.3.5.3 Positive pressure air ventilation – Due to the complexity of this measure, a limited number of homes will likely be assessed and positioned to receive this option. If homes have the necessary space, electrical connections, and outside terminations, they will be assessed for this measure. These units will only benefit the client if the filters are cleaned regularly and can be hard to reach on an attic on a roof. These units will be prioritized for homes with hydronic heating systems.

1.3.5.4 MERV Filter Return Plenum Boxes will be added to every new installation of a furnace and homes with existing furnaces in good condition will be evaluated for possible MERV retrofit. Homes with hydronic boiler systems will be assessed for positive pressure air ventilation since MERV filters will not be available.

1.3.5.5 Energy Efficiency lighting-10 LEDs will be installed in hard wired fixtures and residents’ lamps.

1.3.5.6 EOCE acknowledges additional contingency may be required for home improvement measures needed in order to address other health and safety issues affecting residents, including, for example, illegal splices in the attic, leaking natural gas piping, or moisture damage. If EOCE anticipates that such corrections may be needed, EOCE shall first receive written approval from Denver prior to initiating work.

1.3.6 Subcontractors

1.3.6.1 EOCE intends to work with the following organizations to complete this Scope of work and if selected will contract with them individually:

- Mile High Youth Corps (MHYC)
- Energy Resource Center (ERC)
- Groundwork Denver
- Private Contractors in EOCE’s Crisis Intervention Programs and Weatherization Programs

1.3.6.2 Subcontractors will be trained by EOCE in all aspects of EOCE programs.

1.3.6.3 Installation personnel shall be easily identified with a wardrobe and badges that clearly identify them as representatives of this project.

1.3.6.4 EOCE shall oversee the work of any subcontractors to ensure that work is performed to the City's satisfaction.

1.3.6.5 Any concerns or questions raised by partners or residents with subcontractors will be dealt with by EOCE immediately.

1.3.7 Utility Usage Data Sharing

1.3.7.1 In order to leverage utility rebate funding for the project Xcel Energy may disclose customer gas or electric billing and usage information to EOCE provided that the Xcel customer provides written consent per Xcel Energy's customer data sharing consent requirements. Data shall be provided for a time period spanning 24 months prior to the installation date through 24 months after the completion date, if available. Data provided shall match individual customer billing intervals and shall include, at minimum, the following fields:

- a) Account Number
- b) City
- c) County
- d) Customer First Name
- e) Customer Last Name
- f) Days in Usage/Billing Cycle
- g) Gas or Electric Fee Billing
- h) Gas or Electric Total Billing
- i) Gas or Electric Usage (Therm or kWh)
- j) Gas or Electric Usage/Billing End Date
- k) Gas or Electric Usage/Billing Start Date
- l) Gas or Electric Usage Billing
- m) Invoice Date
- n) Premise Number
- o) State
- p) Street Address
- q) Zip Code

1.3.7.2 Pricing: Xcel Energy Rebate Conditions via Contractor – EOCE will undertake commercially reasonable efforts to leverage additional funding from its existing demand side management contract with Xcel Energy. The following table shows the current rebate values:

Measure	Pre-Condition	Post-Condition	Contribution
Air Sealing		10% reduction	\$200.00
Attic Insulation	≤R19	≥R40	\$715.00
Attic Insulation	>R19	+R25	\$715.00
Bath Aerator	2GPM	1GPM	\$3.00
Belly/Burrito Insulation	R0	≥R19	\$175.00
CFL	Incandescent		\$1.75
Crawlspace Insulation	R0	≥R19	\$175.00

Electronically Controlled Motor	Single speed motor		\$200.00
Floor Insulation	R0	≥R19	\$175.00
Furnace	≤78%	≥95%	\$520.00
Kitchen Aerator	2.2GPM	1.5GPM	\$3.00
LED	Incandescent	A19	\$5.00
LED	Incandescent	BR30	\$8.00
Refrigerator	7-18 years old	EnergyStar 2014 standard	\$630.00
Showerhead	2.5GPM	1.5GPM	\$5.00
Storm Window (≥3)	Single pane		\$1,225.00
Wall Insulation	≤R3	≥R11	\$670.00
Water Heater	<67%	≥67%	\$300.00

1.3.8 Follow Up:

1.3.8.1 EOCE staff will actively supervise subcontractors during project implementation with regular site visits. In addition, EOCE staff will be responsible for final inspections at every site. Final inspections will compare the completed project to the energy assessment to ensure that all required procedures were performed. The final inspection will also verify the accuracy of the assessment including measures that may have been omitted. Health and safety requirements will also be reviewed at this time. EOCE will certify completion of all projects after they have passed final inspection, including a close-out report detailing all work completed for each site. Completion certifications shall be in a form acceptable to the City.

1.4 Projected Measurable Outcomes:

1.4.1 CDOT-funded Mitigation Measures:

1.4.1.1 Except as otherwise provided for herein, EOCE shall provide all properties identified in Attachment 1 the CDOT-funded Mitigation Measures no later than June 1, 2018. EOCE shall not be required to provide the CDOT-funded Mitigation Measures to a property identified in Attachment A to the extent it has (a) received a waiver of the right to receive some or all of such mitigation measures executed by the property owner (or such waiver is otherwise deemed, as directed by the City); (b) such property is to receive a package of City of Denver-funded Home Improvement Measures and the owner of such property has executed a waiver certifying such City of Denver-funded mitigation measures are equal to or exceed, and shall be provided in lieu of, some or all of the CDOT-funded Mitigation Measures; or (c) as otherwise directed by the City. Such waivers shall be in a form acceptable to the City.

1.4.1.2 Except with respect to properties for which a property owner has waived the right to receive the CDOT-funded Mitigation Measures (or such waiver is deemed) as provided for in Section 1.4.1.1, EOCE shall complete the home assessments provided for in Section 1.4.3.1 no later than January 1, 2018.

1.4.1.3 EOCE shall demonstrate it has completed installation of the CDOT-funded Mitigation Measures for at least 50% of the properties listed in Attachment 1 that will receive some or all of the available CDOT-funded Mitigation Measures no later than March 1, 2018.

1.4.1.4 The deadlines set forth in this Section 1.4.1 may be extended or waived by mutual written agreement of EOCE and the City.

1.4.2 The projected measurable outcomes for the overall project include:

	Contract Goal
Total Households Served	300
Total Households Served: Outreach	300
Total Households Served: Assessments	300
Total Households Served: CDOT Measures	286
Total Households Served: Denver Measures	TBD
Total Energy Savings: KWh	100,000
Total Energy Savings: Therms	25,000
Total Annual Household Dollar Savings	\$20,250
Total CDOT Funds Leveraged	\$2,300,000
Total EOCE Funds Leveraged	\$500,000
Total City and County Funds Leveraged	\$1,450,000

2.0 Programmatic and Performance Requirements

2.1 Data Collection and Reporting

2.1.1 Contractor will collect and report all activities in the database system SALESFORCE.COM (which is informally known within the City as Denver Energy Efficiency Customer Management System (CMS) on a bi-annual basis due on July 20th and January 20th in accordance with City policies and procedures. (Contractor will comply with and be subject to the terms and provisions contained in Exhibit D, *SalesForce.com Subscription Agreement*, a copy of which is attached to the Agreement and incorporated herein by reference.

2.1.2 The Contractor shall ensure its data reporting systems are compatible with City systems and meet City data reporting requirements. The Contractor shall be responsible for supplying and maintaining all required equipment and software.

2.1.3 The Contractor will submit a biweekly activities report form detailing progress toward project outcomes. The Contractor will also submit a monthly activities

report to accompany each invoice, including an accounting of costs attributable to CDOT and the City.

- 2.1.4 The Contractor's final program report shall be submitted to DOSP within 45 days after the end of the Contract. The final program report shall be in a form acceptable to the City and include, at a minimum, a complete reporting of CDOT-funded Mitigation Measures and City of Denver-funded Home Improvement Measures provided to each property and the timing of each assessment, home visit, and the dates work was conducted.

3.0 Administrative Requirements

3.1 Close-Out

- 3.1.1 The Contractor shall prepare and submit the required Denver contract closeout reports within sixty (60) days of the expiration date of this contract. The closeout package will be sent to the Contractor prior to the end of the contract. Denver reserves the right to automatically closeout the contract after sixty (60) days if there are no disallowed costs pending. Once the contract closeout is complete, no further reimbursements will be allowed. Prior to reimbursement for the last invoice, Denver will review participant files in accordance with Denver Closeout Policy.

Assessment Scheduled		
Number	Street Name	Prop Type
4675	Claude Court	Duplex
4512	Clayton St	Residential
4522	Clayton St	Duplex
4530	Clayton St	Residential
4532	Clayton St	Residential
4538	Clayton St	Quad
4543	Clayton St	Residential
4550	Clayton St	Residential
4641	Clayton St	Residential
4651	Clayton St	Residential
4502/4506	Clayton St	Residential
4519	Columbine St	Residential
4529	Columbine St	Residential
4531	Columbine St	Residential
4535	Columbine St	Residential
4539	Columbine St	Residential
4543	Columbine St	Residential
4637	Columbine St	Residential
4675	Columbine St	Residential
4500	Cook Street	Residential
4530	Cook Street	Residential
2645	E. 45th Ave	Residential
2823	E. 45th Ave	Residential
1912	E. 47th Ave	Residential rowhouse
1980	E. 47th Ave	Duplex
2200	E. 47th Ave	triplex
3100	E. 47th Ave	Residential
3120	E. 47th Ave	Residential
3130	E. 47th Ave	Residential
4503	Fillmore St	Residential
4506	Fillmore St	Residential
4522	Fillmore St	Quad
4533	Fillmore St	Residential
4537	Fillmore St	Residential
4541	Fillmore St	Residential
4635	Fillmore St	Residential
4640	Fillmore St	Residential

Assessment Scheduled		
4655	Fillmore St	Residential
4690	Fillmore St	Residential
4695	Fillmore St	Residential
4655	Gaylord Street	Duplex
4665	Gaylord Street	Duplex
4675	Gaylord Street	Duplex
4676	Gaylord Street	Residential
4680	Gaylord Street	Residential
4695	Gaylord Street	Duplex
4632	High Street	Duplex
4645	High Street	Residential
4654	High Street	Residential
4662	High Street	Duplex
4668	High Street	Residential
4675	High Street	Residential
4677	High Street	Residential
4678	High Street	Residential
4685	High Street	Residential
4502	Josephine St	Residential
4529	Josephine St	Residential
4632	Josephine St	Residential
4651	Josephine St	Residential
4681	Josephine St	Residential
4695	Josephine St	Duplex
4516 4518	Josephine St	Duplex
4526 4528	Josephine St	Duplex
4536 4538	Josephine St	Duplex
4518	Milwaukee St	Residential
4543	Milwaukee St	Residential
4635	Milwaukee St	Residential
4655	Milwaukee St	Residential
4660	Milwaukee St	Residential
4639	Race Street	Residential
4644	Race Street	Triplex
4648	Race Street	Duplex
4660	Race Street	Residential
4665	Race Street	Residential
4631	Thompson Ct	Residential
4520 4524	Thompson Ct	Duplex

Attachment 1

Assessment Scheduled		
4660	Vine Street	Duplex
4679	Vine Street	Residential
4683	Vine Street	Residential
4632	Williams Street	Residential
4645	Williams Street	Residential
4651	Williams Street	Residential
4662	Williams Street	Quad
4674	Williams Street	Residential
4680	Williams Street	Residential
4665/4669	Williams Street	Duplex
4634	York Street	Residential
4656	York Street	Residential
4672	York Street	Residential
4676	York Street	Residential
4680	York Street	Residential
4684	York Street	Residential
4692	York Street	Duplex
4656	Brighton Blvd	Duplex
4507	Clayton St	Residential
4511	Clayton St	Residential
4517	Clayton St	Residential
4529	Clayton St	Residential
4533	Clayton St	Residential
4539	Clayton St	Residential
4630	Clayton St	Residential
4631	Clayton St	Residential
4640	Clayton St	Residential
4650	Clayton St	Residential
4661	Clayton St	Residential
4664	Clayton St	Residential
4670	Clayton St	Residential
4671	Clayton St	Residential
4680	Clayton St	Residential
4681	Clayton St	Residential
4685	Clayton St	Residential
4690	Clayton St	Residential
4691	Clayton St	Residential
4694	Clayton St	Residential
4511	Columbine St	Residential
4515	Columbine St	Residential

Assessment Scheduled		
4527	Columbine St	Residential
4551	Columbine St	Residential
4631	Columbine St	Residential
4633	Columbine St	Residential
4643	Columbine St	Residential
4647	Columbine St	Residential
4651	Columbine St	Residential
4653	Columbine St	Residential
4657	Columbine St	Residential
4661	Columbine St	Residential
4669	Columbine St	Residential
4679	Columbine St	Residential
2525	E. 45th Ave	Residential
3301	E. 45th Ave	Residential
3345	E. 45th Ave	Residential
1916	E. 47th Ave	Duplex
2000	E. 47th Ave	Residential
2234	E. 47th Ave	Duplex
3110	E. 47th Ave	Residential
3150	E. 47th Ave	Residential
4500	Fillmore St	Residential
4515	Fillmore St	Residential
4523	Fillmore St	Residential
4525	Fillmore St	Residential
4532	Fillmore St	Residential
4538	Fillmore St	Residential
4542	Fillmore St	Residential
4630	Fillmore St	Residential
4645	Fillmore St	Residential
4650	Fillmore St	Residential
4660	Fillmore St	Residential
4665	Fillmore St	Residential
4670	Fillmore St	Residential
4675	Fillmore St	Residential
4680	Fillmore St	Residential
4685	Fillmore St	Residential
4677	Gaylord Street	Residential
4687	Gaylord Street	Residential
4691	Gaylord Street	Duplex
4635	High Street	Residential
4644	High Street	Residential

Assessment Scheduled		
4653	High Street	Residential
4669	High Street	Duplex
4679	High Street	Residential
4690	High Street	Residential
4695	High Street	Residential
4507	Josephine St	Residential
4510	Josephine St	Duplex
4519	Josephine St	Duplex
4628	Josephine St	Residential
4636	Josephine St	Duplex
4647	Josephine St	Residential
4648	Josephine St	Residential
4652	Josephine St	Residential
4655	Josephine St	Residential
4658	Josephine St	Residential
4665	Josephine St	Residential
4666	Josephine St	Residential
4669	Josephine St	Residential
4670	Josephine St	Residential
4673	Josephine St	Residential
4674	Josephine St	Residential
4677	Josephine St	Residential
4678	Josephine St	Residential
4682	Josephine St	Residential
4683	Josephine St	Residential
4696	Josephine St	Residential
4500	Milwaukee St	Residential
4501	Milwaukee St	Residential
4510	Milwaukee St	Residential
4515	Milwaukee St	Residential
4524	Milwaukee St	Residential
4640	Milwaukee St	Residential
4645	Milwaukee St	Residential
4650	Milwaukee St	Residential
4665	Milwaukee St	Residential
4670	Milwaukee St	Residential
4675	Milwaukee St	Residential
4680	Milwaukee St	Residential
4685	Milwaukee St	Residential
4695	Milwaukee St	Residential
4647	Race Street	Triplex

Attachment 1

Assessment Scheduled		
4657	Race Street	Residential
4666	Race Street	Residential
4669	Race Street	Residential
4676	Race Street	Residential
4681	Race Street	triplex
4684	Race Street	Residential
4500	Thompson Ct	Residential
4501	Thompson Ct	Residential
4527	Thompson Ct	Residential
4545	Thompson Ct	Residential
4625	Thompson Ct	Residential
4667	Thompson Ct	Residential
4671	Thompson Ct	Residential
4675	Thompson Ct	Residential
4685	Thompson Ct	Residential
4695	Thompson Ct	Residential
4641	Vine Street	Residential
4646	Vine Street	Residential
4650	Vine Street	Duplex
4651	Vine Street	Duplex
4654	Vine Street	Residential
4671	Vine Street	Triplex
4691	Vine Street	Residential
4665	Vine Street	Residential
4634	Williams Street	Residential
4640	Williams Street	Residential
4643	Williams Street	Residential
4650	Williams Street	Residential
4658	Williams Street	Residential
4659	Williams Street	Residential
4675	Williams Street	Residential
4685	Williams Street	Residential
4695	Williams Street	Residential
4642	York Street	Residential
4646	York Street	Residential
4650	York Street	Residential
4664	York Street	Residential
4668	York Street	Residential

Attachment 2
Denver Phasing for Home Improvements

Denver Phasing	Number	Street Name	Prop Type	Owner Occupied	Owner Street Address
Phase 1	4538	Clayton St	Quad	NO	16948 S GOLDEN RD UNIT F
Phase 1	4539	Clayton St	Residential	YES	4539 Clayton St
Phase 1	4541	Clayton St	Residential	YES	
Phase 1	4543	Clayton St	Residential	NO	4433 TENNYSON ST
Phase 1	4550	Clayton St	Residential	NO	11815 WINONA CT
Phase 1	4630	Clayton St	Residential	YES	4630 Clayton St
Phase 1	4631	Clayton St	Residential	YES	4631 Clayton St
Phase 1	4535	Columbine St	Residential	NO	1550 LARIMER ST STE 256
Phase 1	4539	Columbine St	Residential	NO	PO BOX 11955
Phase 1	4543	Columbine St	Residential	NO	14750 PECOS ST
Phase 1	4551	Columbine St	Residential	YES	4551 Columbine St
Phase 1	4631	Columbine St	Residential	YES	4631 Columbine St
Phase 1	4633	Columbine St	Residential	YES	4633 Columbine St
Phase 1	4532	Fillmore St	Residential	YES	4532 Fillmore St
Phase 1	4533	Fillmore St	Residential	NO	65 S WADSWORTH BLVD
Phase 1	4537	Fillmore St	Residential	NO	4516 LOWELL BLVD
Phase 1	4538	Fillmore St	Residential	YES	4538 Fillmore St
Phase 1	4541	Fillmore St	Residential	NO	1343 26TH ST APT 202
Phase 1	4542	Fillmore St	Residential	YES	4542 Fillmore St
Phase 1	4635	High Street	Residential	YES	4635 High Street
Phase 1	4628	Josephine St	Residential	YES	4628 Josephine St
Phase 1	4632	Josephine St	Residential	NO	4460 SAINT PAUL ST
Phase 1	4536 4538	Josephine St	Duplex	NO	7135 FENTON CIR
Phase 1	4524	Milwaukee St	Residential	YES	4524 Milwaukee St
Phase 1	4543	Milwaukee St	Residential	NO	5610 E 66TH AVE
Phase 1	4545	Thompson Ct	Residential	YES	4545 Thompson Ct
Phase 1	4632	Williams Street	Residential	NO	121 BRONCO RD
Phase 1	4634	Williams Street	Residential	YES	4634 Williams Street
Phase 1	4634	York Street	Residential	NO	2639 High Street

Attachment 2
Denver Phasing for Home Improvements

Denver Phasing	Number	Street Name	Prop Type	Owner Occupied	Owner Street Address
Phase 2	4656	Brighton Blvd	Duplex	YES	4656 Brighton Blvd
Phase 2	4522	Clayton St	Duplex	NO	PO BOX 40305
Phase 2	4529	Clayton St	Residential	YES	4529 Clayton St
Phase 2	4530	Clayton St	Residential	NO	1550 LARIMER ST STE 256
Phase 2	4532	Clayton St	Residential	NO	600 S CHERRY ST STE 325
Phase 2	4533	Clayton St	Residential	YES	4533 Clayton St
Phase 2	4640	Clayton St	Residential	YES	4640 Clayton St
Phase 2	4641	Clayton St	Residential	NO	1550 LARIMER ST STE 256
Phase 2	4650	Clayton St	Residential	YES	4650 Clayton St
Phase 2	4651	Clayton St	Residential	NO	4661 CLAYTON ST
Phase 2	4527	Columbine St	Residential	YES	4527 Columbine St
Phase 2	4529	Columbine St	Residential	NO	3380 W 63RD AVE
Phase 2	4531	Columbine St	Residential	NO	6831 BROADWAY
Phase 2	4637	Columbine St	Residential	NO	1550 LARIMER ST STE 256
Phase 2	4643	Columbine St	Residential	YES	4643 Columbine St
Phase 2	4647	Columbine St	Residential	YES	4647 Columbine St
Phase 2	4651	Columbine St	Residential	YES	4651 Columbine St
Phase 2	4653	Columbine St	Residential	YES	4653 Columbine St
Phase 2	4530	Cook Street	Residential	NO	6256 S ALBION WAY
Phase 2	3130	E. 47th Ave	Residential	NO	15410 MARCH PL
Phase 2	4522	Fillmore St	Quad	NO	4220 S PIERCE ST
Phase 2	4523	Fillmore St	Residential	YES	4523 Fillmore St
Phase 2	4525	Fillmore St	Residential	YES	4525 Fillmore St
Phase 2	4630	Fillmore St	Residential	YES	4630 Fillmore St
Phase 2	4635	Fillmore St	Residential	NO	4451 COLUMBINE ST
Phase 2	4640	Fillmore St	Residential	NO	4451 COLUMBINE ST
Phase 2	4645	Fillmore St	Residential	YES	4645 Fillmore St

Attachment 2
Denver Phasing for Home Improvements

Denver Phasing	Number	Street Name	Prop Type	Owner Occupied	Owner Street Address
Phase 2	4655	Gaylord Street	Duplex	NO	2979 KALAKAUA AVE APT 905
Phase 2	4632	High Street	Duplex	NO	13050 W VASSAR PL
Phase 2	4644	High Street	Residential	YES	4644 High Street
Phase 2	4645	High Street	Residential	NO	PO BOX 2492
Phase 2	4653	High Street	Residential	YES	4653 High Street
Phase 2	4654	High Street	Residential	NO	721 S FULTON ST
Phase 2	4662	High Street	Duplex	NO	644 W OAK HILL LN
Phase 2	4519	Josephine St	Duplex	YES	4519 Josephine St
Phase 2	4529	Josephine St	Residential	NO	12312 W LOUISIANA AVE
Phase 2	4636	Josephine St	Duplex	YES	4636 Josephine St
Phase 2	4647	Josephine St	Residential	YES	4647 Josephine St
Phase 2	4648	Josephine St	Residential	YES	4648 Josephine St
Phase 2	4651	Josephine St	Residential	NO	10937 PRAIRIE RUN
Phase 2	4652	Josephine St	Residential	YES	4652 Josephine St
Phase 2	4655	Josephine St	Residential	YES	4655 Josephine St
Phase 2	4516 4518	Josephine St	Duplex	NO	7135 FENTON CIR
Phase 2	4526 4528	Josephine St	Duplex	NO	7135 FENTON CIR
Phase 2	4518	Milwaukee St	Residential	NO	4774 S ESTES ST
Phase 2	4635	Milwaukee St	Residential	NO	4451 COLUMBINE ST
Phase 2	4640	Milwaukee St	Residential	YES	4640 Milwaukee St
Phase 2	4645	Milwaukee St	Residential	YES	4645 Milwaukee St
Phase 2	4639	Race Street	Residential	NO	2182 S YANK WAY

Attachment 2
Denver Phasing for Home Improvements

Denver Phasing	Number	Street Name	Prop Type	Owner Occupied	Owner Street Address
Phase 2	4644	Race Street	Triplex	NO	PO BOX 1545
Phase 2	4647	Race Street	Triplex	YES	4647 Race Street
Phase 2	4648	Race Street	Duplex	NO	3625 W BOWLES AVE UNIT 19
Phase 2	4657	Race Street	Residential	YES	4657 Race Street
Phase 2	4527	Thompson Ct	Residential	YES	4527 Thompson Ct
Phase 2	4625	Thompson Ct	Residential	YES	4625 Thompson Ct
Phase 2	4631	Thompson Ct	Residential	NO	PO BOX 1545
Phase 2	4520 4524	Thompson Ct	Duplex	NO	3477 E 36TH AVE
Phase 2	4641	Vine Street	Residential	YES	4641 Vine Street
Phase 2	4646	Vine Street	Residential	YES	4646 Vine Street
Phase 2	4650	Vine Street	Duplex	YES	4650 Vine Street
Phase 2	4651	Vine Street	Duplex	YES	4651 Vine Street
Phase 2	4654	Vine Street	Residential	YES	4654 Vine Street
Phase 2	4640	Williams Street	Residential	YES	4640 Williams Street
Phase 2	4643	Williams Street	Residential	YES	4643 Williams Street
Phase 2	4645	Williams Street	Residential	NO	1550 LARIMER ST 256
Phase 2	4650	Williams Street	Residential	YES	4650 Williams Street
Phase 2	4651	Williams Street	Residential	NO	644 W OAK HILL LN
Phase 2	4642	York Street	Residential	YES	4642 York Street
Phase 2	4646	York Street	Residential	YES	4646 York Street
Phase 2	4650	York Street	Residential	YES	4650 York Street

Attachment 2
Denver Phasing for Home Improvements

Denver Phasing	Number	Street Name	Prop Type	Owner Occupied	Owner Street Address
Phase 2	4656	York Street	Residential	NO	10889 GRANGE CREEK DR
Phase 3	4675	Claude Court	Duplex	NO	2234 E 47TH AVE
Phase 3	4507	Clayton St	Residential	YES	4507 Clayton St
Phase 3	4511	Clayton St	Residential	YES	4511 Clayton St
Phase 3	4512	Clayton St	Residential	NO	4431 PEARL ST
Phase 3	4517	Clayton St	Residential	YES	4517 Clayton St
Phase 3	4661	Clayton St	Residential	YES	4661 Clayton St
Phase 3	4664	Clayton St	Residential	YES	4664 Clayton St
Phase 3	4670	Clayton St	Residential	YES	4670 Clayton St
Phase 3	4671	Clayton St	Residential	YES	4671 Clayton St
Phase 3	4680	Clayton St	Residential	YES	4680 Clayton St
Phase 3	4681	Clayton St	Residential	YES	4681 Clayton St
Phase 3	4502/4506	Clayton St	Residential	NO	333 W HAMPDEN AVE STE 520
Phase 3	4511	Columbine St	Residential	YES	4511 Columbine St
Phase 3	4515	Columbine St	Residential	YES	4515 Columbine St
Phase 3	4519	Columbine St	Residential	NO	1123 S QUINCE WAY
Phase 3	4657	Columbine St	Residential	YES	4657 Columbine St
Phase 3	4661	Columbine St	Residential	YES	4661 Columbine St
Phase 3	4669	Columbine St	Residential	YES	4669 Columbine St
Phase 3	4500	Cook Street	Residential	NO	8795 E EASTMAN AVE
Phase 3	2525	E. 45th Ave	Residential	YES	2525 E. 45th Ave
Phase 3	2645	E. 45th Ave	Residential	NO	1070 W CENTURY DR STE 101
Phase 3	2823	E. 45th Ave	Residential	NO	225 S BROADWAY UNIT 9281
Phase 3	3301	E. 45th Ave	Residential	YES	3301 E. 45th Ave
Phase 3	3345	E. 45th Ave	Residential	YES	3345 E. 45th Ave

Attachment 2
Denver Phasing for Home Improvements

Denver Phasing	Number	Street Name	Prop Type	Owner Occupied	Owner Street Address
Phase 3	3100	E. 47th Ave	Residential	NO	1235 RALEIGH ST
Phase 3	3110	E. 47th Ave	Residential	YES	3110 E. 47th Ave
Phase 3	3120	E. 47th Ave	Residential	NO	3502 W ADA PL
Phase 3	3150	E. 47th Ave	Residential	YES	3150 E. 47th Ave
Phase 3	4500	Fillmore St	Residential	YES	4500 Fillmore St
Phase 3	4503	Fillmore St	Residential	NO	5494 S CEDAR ST
Phase 3	4506	Fillmore St	Residential	NO	6920 AVRUM DR
Phase 3	4515	Fillmore St	Residential	YES	4515 Fillmore St
Phase 3	4650	Fillmore St	Residential	YES	4650 Fillmore St
Phase 3	4655	Fillmore St	Residential	NO	PO BOX 16853
Phase 3	4660	Fillmore St	Residential	YES	4660 Fillmore St
Phase 3	4665	Fillmore St	Residential	YES	4665 Fillmore St
Phase 3	4670	Fillmore St	Residential	YES	4670 Fillmore St
Phase 3	4675	Fillmore St	Residential	YES	4675 Fillmore St
Phase 3	4665	Gaylord Street	Duplex	NO	1150 S VALENTINE WAY
Phase 3	4675	Gaylord Street	Duplex	NO	299 E BLUFF DR
Phase 3	4676	Gaylord Street	Residential	NO	2920 RANCH RESERVE LN
Phase 3	4677	Gaylord Street	Residential	YES	4677 Gaylord Street
Phase 3	4668	High Street	Residential	NO	1660 FEDERAL BLVD STE A
Phase 3	4669	High Street	Duplex	YES	4669 High Street
Phase 3	4675	High Street	Residential	NO	4679 HIGH ST
Phase 3	4677	High Street	Residential	NO	4679 HIGH ST
Phase 3	4678	High Street	Residential	NO	4431 THOMPSON CT
Phase 3	4679	High Street	Residential	Yes	4679 High Street
Phase 3	4502	Josephine St	Residential	NO	12312 W LOUISIANA AVE
Phase 3	4507	Josephine St	Residential	YES	4507 Josephine St
Phase 3	4510	Josephine St	Duplex	YES	4510 Josephine St

Attachment 2
Denver Phasing for Home Improvements

Denver Phasing	Number	Street Name	Prop Type	Owner Occupied	Owner Street Address
Phase 3	4658	Josephine St	Residential	YES	4658 Josephine St
Phase 3	4665	Josephine St	Residential	YES	4665 Josephine St
Phase 3	4666	Josephine St	Residential	YES	4666 Josephine St
Phase 3	4669	Josephine St	Residential	YES	4669 Josephine St
Phase 3	4670	Josephine St	Residential	YES	4670 Josephine St
Phase 3	4673	Josephine St	Residential	YES	4673 Josephine St
Phase 3	4500	Milwaukee St	Residential	YES	4500 Milwaukee St
Phase 3	4501	Milwaukee St	Residential	YES	4501 Milwaukee St
Phase 3	4510	Milwaukee St	Residential	YES	4510 Milwaukee St
Phase 3	4515	Milwaukee St	Residential	YES	4515 Milwaukee St
Phase 3	4650	Milwaukee St	Residential	YES	4650 Milwaukee St
Phase 3	4655	Milwaukee St	Residential	NO	3110 FRANKLIN ST
Phase 3	4660	Milwaukee St	Residential	NO	3160 GALENA WAY
Phase 3	4665	Milwaukee St	Residential	YES	4665 Milwaukee St
Phase 3	4660	Race Street	Residential	NO	4731 WILLIAMS ST
Phase 3	4665	Race Street	Residential	NO	3160 GALENA WAY
Phase 3	4666	Race Street	Residential	YES	4666 Race Street
Phase 3	4669	Race Street	Residential	YES	4669 Race Street
Phase 3	4676	Race Street	Residential	YES	4676 Race Street
Phase 3	4500	Thompson Ct	Residential	YES	4500 Thompson Ct
Phase 3	4501	Thompson Ct	Residential	YES	4501 Thompson Ct
Phase 3	4667	Thompson Ct	Residential	YES	4667 Thompson Ct
Phase 3	4671	Thompson Ct	Residential	YES	4671 Thompson Ct
Phase 3	4675	Thompson Ct	Residential	YES	4675 Thompson Ct
Phase 3	4660	Vine Street	Duplex	NO	1150 S VALENTINE WAY
Phase 3	4665	Vine Street	Residential	YES	4655 Vine Street
Phase 3	4671	Vine Street	Triplex	YES	4671 Vine Street

Attachment 2
Denver Phasing for Home Improvements

Denver Phasing	Number	Street Name	Prop Type	Owner Occupied	Owner Street Address
Phase 3	4658	Williams Street	Residential	YES	4658 Williams Street
Phase 3	4659	Williams Street	Residential	YES	4659 Williams Street
Phase 3	4662	Williams Street	Quad	NO	PO BOX 3398
Phase 3	4674	Williams Street	Residential	NO	2653 S TENNYSON WAY
Phase 3	4675	Williams Street	Residential	YES	4675 Williams Street
Phase 3	4665/4669	Williams Street	Duplex	NO	14190 W PINE GLEN DR
Phase 3	4664	York Street	Residential	YES	4664 York Street
Phase 3	4668	York Street	Residential	YES	4668 York Street
Phase 3	4672	York Street	Residential	NO	12312 W LOUISIANA AVE
Phase 4	4685	Clayton St	Residential	YES	4685 Clayton St
Phase 4	4690	Clayton St	Residential	YES	4690 Clayton St
Phase 4	4691	Clayton St	Residential	YES	4691 Clayton St
Phase 4	4694	Clayton St	Residential	YES	4694 Clayton St
Phase 4	4675	Columbine St	Residential	NO	4028 RALEIGH ST
Phase 4	4679	Columbine St	Residential	YES	4679 Columbine St
Phase 4	1912	E. 47th Ave	Residential rowhouse	NO	PO BOX 2999
Phase 4	1916	E. 47th Ave	Duplex	YES	1916 E. 47th Ave
Phase 4	1980	E. 47th Ave	Duplex	NO	PO BOX 147012
Phase 4	2000	E. 47th Ave	Residential	YES	2000 E. 47th Ave
Phase 4	2200	E. 47th Ave	triplex	NO	2920 RANCH RESERVE LN
Phase 4	2234	E. 47th Ave	Duplex	YES	2234 E. 47th Ave
Phase 4	4680	Fillmore St	Residential	YES	4680 Fillmore St
Phase 4	4685	Fillmore St	Residential	YES	4685 Fillmore St
Phase 4	4690	Fillmore St	Residential	NO	8771 ULSTER ST
Phase 4	4695	Fillmore St	Residential	NO	8075 E BYERS AVE
Phase 4	4680	Gaylord Street	Residential	NO	2920 RANCH RESERVE LN
Phase 4	4687	Gaylord Street	Residential	YES	4687 Gaylord Street

Attachment 2
Denver Phasing for Home Improvements

Denver Phasing	Number	Street Name	Prop Type	Owner Occupied	Owner Street Address
Phase 4	4691	Gaylord Street	Duplex	YES	4691 Gaylord Street
Phase 4	4695	Gaylord Street	Duplex	NO	26752 COUNTY ROAD 9 1
Phase 4	4685	High Street	Residential	NO	4679 HIGH ST
Phase 4	4690	High Street	Residential	YES	4690 High Street
Phase 4	4695	High Street	Residential	YES	4695 High Street
Phase 4	4674	Josephine St	Residential	YES	4674 Josephine St
Phase 4	4677	Josephine St	Residential	YES	4677 Josephine St
Phase 4	4678	Josephine St	Residential	YES	4678 Josephine St
Phase 4	4681	Josephine St	Residential	NO	8780 MARTIN LUTHER KING BLVE
Phase 4	4682	Josephine St	Residential	YES	4682 Josephine St
Phase 4	4683	Josephine St	Residential	YES	4683 Josephine St
Phase 4	4695	Josephine St	Duplex	NO	2180 E 68TH AVE
Phase 4	4696	Josephine St	Residential	YES	4696 Josephine St
Phase 4	4670	Milwaukee St	Residential	YES	4670 Milwaukee St
Phase 4	4675	Milwaukee St	Residential	YES	4675 Milwaukee St
Phase 4	4680	Milwaukee St	Residential	YES	4680 Milwaukee St
Phase 4	4685	Milwaukee St	Residential	YES	4685 Milwaukee St
Phase 4	4681	Race Street	triplex	YES	4681 Race Street
Phase 4	4684	Race Street	Residential	YES	4684 Race Street
Phase 4	4685	Thompson Ct	Residential	YES	4685 Thompson Ct
Phase 4	4695	Thompson Ct	Residential	YES	4695 Thompson Ct
Phase 4	4679	Vine Street	Residential	NO	8908 W GOULD WAY
Phase 4	4683	Vine Street	main house with carrage house	NO	722 MELODY DR
Phase 4	4683	Vine Street	main house with carrage house	NO	722 MELODY DR

Attachment 2
Denver Phasing for Home Improvements

Denver Phasing	Number	Street Name	Prop Type	Owner Occupied	Owner Street Address
Phase 4	4691	Vine Street	Residential	YES	4691 Vine Street
Phase 4	4680	Williams Street	Residential	NO	4685 Williams St.
Phase 4	4685	Williams Street	Residential	YES	4685 Williams Street
Phase 4	4695	Williams Street	Residential	YES	4695 Williams Street
Phase 4	4676	York Street	Residential	NO	200 UNION BLVD STE 200
Phase 4	4680	York Street	Residential	NO	12312 W LOUISIANA AVE
Phase 4	4684	York Street	Residential	NO	11541 CORALBERRY CT
Phase 4	4692	York Street	Duplex	NO	PO BOX 1188
Phase 5	4695	Milwaukee St	Residential	YES	4695 Milwaukee St

Program Budget and Cost Allocation Plan Summary

Contractor Name:

Energy Outreach Colorado Efficiency LLC

Program Year:

2017-18

Project :

Central 70 Project

Contract Dates:

10/1/17

to

12/31/18

Budget Category	EOC Agency Total (All Funding Sources)	Central 70 Mitigation Project Costs		City & County of Denver Funding		CDOT Funds		EOCE and EOC Other Programs		Agency Total	
		Total	%	Total	%	Total	%	Amount	%	Amount	%
Personnel: Name and Job Title											
<i>Jennifer Gremmert, Deputy Director</i>	\$150,000.00	5,000	3.33%	2,500	1.67%	2,500	1.67%	145,000	97%	150,000	100%
<i>Luke Ilderton, Director Energy Efficiency</i>	\$100,000.00	45,000	45.00%	5,000	5.00%	40,000	40.00%	55,000	55%	100,000	100%
<i>Andy Caler, Project Manager</i>	\$75,000.00	15,000	20.00%	2,500	3.33%	12,500	16.67%	60,000	80%	75,000	100%
<i>Rose Reed, Director of Administrative Services</i>	\$80,000.00	10,000	12.50%	2,500	3.13%	7,500	9.38%	70,000	88%	80,000	100%
<i>Project Manager - TBD</i>	\$50,000.00	50,000	100.00%	25,000	50.00%	25,000	50.00%	-	0%	50,000	100%
<i>EOC administrative support (multiple staff)</i>	\$70,000.00	25,000	35.71%	12,500	17.86%	12,500	17.86%	45,000	64%	70,000	100%
<i>Brooke Pike, Program Manager</i>	\$60,000.00		0.00%		0.00%		0.00%	60,000	100%	60,000	100%
Total Salary:	585,000	150,000	25.64%	50,000	8.55%	100,000	17.09%	435,000	74%	585,000	100%
Fringes	146,250	37,500	0	12,500	0	25,000	0	108,750	1	146,250	100%
Salary and Fringe Total:	731,250	187,500	25.64%	62,500	8.55%	125,000	17.09%	543,750	74%	731,250	100%
Non-Personnel:	Total	Amount	%	Amount	%	Amount		Amount	%		
<i>Office Expenses, Supplies, postage, printing</i>	\$250,000.00	1,000	0.40%	500	0.20%	500	0.20%	249,000	100%	250,000	100%
<i>Communication</i>	\$125,000.00	1,000	0.80%	500	0.40%	500	0.40%	124,000	99%	125,000	100%
<i>Insurance</i>	\$55,000.00	5,000	9.09%	2,500	4.55%	2,500	4.55%	50,000	91%	55,000	100%
<i>Travel - Staff (mileage, meals, bldg parking)</i>	\$115,000.00	2,500	2.17%	1,250	1.09%	1,250	1.09%	112,500	98%	115,000	100%
<i>Equipment rental and leases</i>	\$48,000.00	2,000	4.17%	1,000	2.08%	1,000	2.08%	46,000	96%	48,000	100%
<i>Facilities</i>	\$94,000.00	4,000	4.26%	2,000	2.13%	2,000	2.13%	90,000	96%	94,000	100%
<i>Professional Services - (Payroll, work comp, HR serv)</i>	\$10,000.00	500	5.00%	250	2.50%	250	2.50%	9,500	95%	10,000	100%
<i>Professional Services - (Specify; ie., Legal)</i>	\$20,000.00	1,000	5.00%	500	2.50%	500	2.50%	19,000	95%	20,000	100%
<i>Professional Services - (Specify; ie., Accountant)</i>	\$38,000.00	-	0.00%		0.00%		0.00%	38,000	100%	38,000	100%
<i>Subcontractor (energy conservation materials and la</i>	\$7,500,000.00	2,982,900	39.77%	1,263,000	16.84%	1,719,900	22.93%	4,517,100	60%	7,500,000	100%
<i>Subcontractor (administration)</i>	\$600,000.00	187,500	31.25%	62,500	10.42%	125,000	20.83%	412,500	69%	600,000	100%
<i>Subcontractor (Assessments of Homes)</i>	\$133,900.00	133,900	100.00%	53,500	39.96%	80,400	60.04%	-	0%	133,900	100%
<i>Energy Assistance Credits</i>	\$7,500,000.00	241,200	3.22%	-	0.00%	241,200	3.22%	7,258,800	97%	7,500,000	100%
Total Non-Personnel	16,488,900	3,562,500	21.61%	1,387,500	8.41%	2,175,000	13.19%	12,926,400	78%	16,488,900	100%
Total Project Cost	17,220,150	3,750,000	21.78%	1,450,000	8.42%	2,300,000	13.36%	13,470,150	78%	17,220,150	100%
Program Income (through funded activities)											
Non-Project:	Total				%						
<i>Personnel Costs:</i>	836,175		0.00%	0	0	-	0	836,175	100%	836,175	100%
<i>Non-Personnel Costs:</i>	700,000		0.00%	0	0	-	0	700,000	100%	700,000	100%
<i>Other (Specify): other grant payments</i>	7,125,000		0.00%	0	0	-	0	7,125,000	1	7,125,000	100%
Total Non-Project Cost	8,661,175	-	0.00%	-	0.00%	-	0.00%	8,661,175	100.00%	8,661,175	100%
Grand Total	25,881,325	3,750,000	14%	1,450,000	5.60%	2,300,000	8.89%	22,131,325	86%	25,881,325	100%



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/11/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AssuredPartners Colorado, LLC 4582 S Ulster Street Suite 600 Denver CO 80237	CONTACT NAME: Bethany Haight PHONE (A/C, No, Ext): 303-863-7788 E-MAIL ADDRESS: bhaight@assuredptrco.com	FAX (A/C, No): 303-861-7502	
	INSURER(S) AFFORDING COVERAGE		
INSURED Energy Outreach Colorado Energy Outreach Colorado Efficiency, LLC 225 E 16th Ave Ste 200 Denver CO 80203	INSURER A: PINNACOL ASSURANCE		NAIC # 41190
	INSURER B: Gemini Insurance Company		12118
	INSURER C: Westchester Surplus Lines Ins		10172
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** 486884096 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			VCGP023082	6/1/2017	6/1/2018	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$50,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			VCGP023082	6/1/2017	6/1/2018	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			4144812	1/1/2017	1/1/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
C	Contractors Pollution Liability			G27480287003	6/1/2017	6/1/2018	Each Poll Condition \$2,000,000 Aggregate Limit \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City and County of Denver	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 