

**BY AUTHORITY**

ORDINANCE NO. \_\_\_\_\_  
SERIES OF 2019

COUNCIL BILL NO. CB19-0743  
COMMITTEE OF REFERENCE:  
Finance & Governance

**A BILL**

**For an ordinance amending the classification and pay plan for employees in the Career Service and for certain employees not in the Career Service.**

**WHEREAS**, pursuant to section 9.1.1 (C) and (D) of the Charter and Article I of Chapter 18, D.R.M.C., the Office of Human Resources has recommended to the City Council an amendment to the classification and pay plan governing the compensation of employees in the career service and certain employees not in the career service;

**NOW, THEREFORE, BE IT ENACTED BY THE COUNCIL OF THE CITY AND COUNTY OF DENVER:**

**Section 1.** That effective **beginning of the first work week following approval by the Mayor or by the City Council over the Mayor’s veto**, the classification and pay plan is hereby amended by creating the following classifications:

<b><u>Proposed Class Title</u></b>	<b><u>Proposed Pay Grade &amp; Range</u></b>
Document Management Technician I	C-612 (\$17.61 – \$21.66 – \$25.71)
Document Management Technician II	C-613 (\$18.41 – \$22.65 – \$26.88)
Document Management Technician Lead	C-614 (\$19.25 – \$23.68 – \$28.11)
Document Management Technician Supv	C-618 (\$23.01 – \$28.30– \$33.59)

**Section 2.** That effective **beginning of the first work week following approval by the Mayor or by the City Council over the Mayor’s veto**, the classification and pay plan is hereby amended by abolishing the following classification:

<b><u>Current Class Title</u></b>	<b><u>Pay Grade</u></b>
Document Management Technician	C-612

**Section 3.** That the foregoing amendments shall be reflected in the full classification and pay plan kept and maintained in the office of the Clerk and Recorder, as reflected at Clerk Filing No. 20190036-D, and at the Office of Human Resources, and shall be available for public inspection both in person and on-line.

1 COMMITTEE APPROVAL DATE: July 30, 2019 by Consent

2 MAYOR-COUNCIL DATE: August 6, 2019

3 PASSED BY THE COUNCIL \_\_\_\_\_.

4 \_\_\_\_\_ - PRESIDENT

5 APPROVED: \_\_\_\_\_ - MAYOR \_\_\_\_\_

6 ATTEST: \_\_\_\_\_ - CLERK AND RECORDER,  
7 EX-OFFICIO CLERK OF THE  
8 CITY AND COUNTY OF DENVER  
9

10 NOTICE PUBLISHED IN THE DAILY JOURNAL \_\_\_\_\_ ; \_\_\_\_\_

11

12 PREPARED BY: Ryland Feno, Office of Human Resources DATE: August 2, 2019

13 Pursuant to section 13-12, D.R.M.C., this proposed ordinance has been reviewed by the office of  
14 the City Attorney. We find no irregularity as to form and have no legal objection to the proposed  
15 ordinance. The proposed ordinance **is not** submitted to the City Council for approval pursuant to §  
16 3.2.6 of the Charter.

17 Kristin M. Bronson, City Attorney for the City and County of Denver

18 BY: *Kristin M. Bronson*, Assistant City Attorney DATE: Aug 7, 2019