

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: January 18, 2013

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Move operations and transfer remaining cash balance for the Wellness Center from the Wellness Program SRF in the Office of Human Resources to a new SRF in the Department of Parks and Recreation.

3. **Requesting Agency:** Budget and Management Office, Parks & Recreation & Office of Human Resources

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Rory Regan
- **Phone:** 720-913-5544
- **Email:** rory.regan@denvergov.org

5. **Contact Person #1:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Fred Weiss
- **Phone:** 720-913-0735
- **Email:** fred.weiss@denvergov.org

6. **Contact Person #2:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Christopher Lujan
- **Phone:** 720-913-5672
- **Email:** christopher.lujan@denvergov.org

7. **General description of proposed ordinance including contract scope of work if applicable:**

The Wellness Center - located within the Wellington Webb Municipal Building - provides exercise equipment and programs available to all City employees. The Wellness Center is currently operated by the Office of Human Resources (OHR) out of the City Wellness Program (11807-0601000). Revenues to this fund come from membership dues. Expenditures from the fund are allowed up to the amount of revenue received.

This request is to transfer the Wellness Center operations from the OHR to a new SRF located under the Department of Parks and Recreation. OHR believes the operation of this exercise center would be more appropriately managed by P&R given its expertise offering exercise and fitness programs. The change would allow OHR to focus on its core set of responsibilities. The remaining cash balance will be transferred to the new fund. Total funds as of 1/17/2013 are \$201,955.

*****Please complete the following fields:*** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** N/A
- b. **Duration:** N/A
- c. **Location:** N/A
- d. **Affected Council District:** N/A

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e. **Benefits:** The Office of Human Resources believes the operation of the Wellness Center is more appropriately managed by the Department of Parks and Recreation.

f. **Costs:** N/A

8. **Is there any controversy surrounding this ordinance?** (*Groups or individuals who may have concerns about it?*) **Please explain.** No.

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