

# ORDINANCE/RESOLUTION REQUEST

Please email requests to Kiki Turner  
at [Kiki.Turner@DenverGov.org](mailto:Kiki.Turner@DenverGov.org) by **noon on Friday**.

Date of Request:

Please mark one:      Bill Request                      or      X Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Interagency Agreement (IAA)                       Rezoning/Text Amendment  
 Dedication/Vacation                       Appropriation/Supplemental                       DRMC Change

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a new contract with Mitchell International, Inc. to provide pharmacy benefit management services for the City and County of Denver’s self-insured/self-administered Workers’ Compensation program.

**3. Requesting Agency:** Department of Finance; Division of Risk Management and Workers’ Compensation

**4. Contact Person:**

|  |   |
|--|---|
| Contact person with knowledge of proposed ordinance/resolution | Contact person to present item at Mayor-Council and Council |
| Name: Devron McMillin  | Name: Devron McMillin                                       |
| Email: Devron.McMillin@denvergov.org                           | Email: Devron.McMillin@denvergov.org                        |

**5. General description or background of proposed request. Attach executive summary if more space needed:**

Contractor shall provide pharmacy benefit management services for the City’s self-insured/self-administered Workers’ Compensation program. This includes management of prescription drug benefits for injured employees, management of the pharmacy network, processing and payment of prescription medications, development and management of formularies, pharmacy case management, and utilization data analytics. Contractor was selected through an RFP that is completed every five (5) years.

**6. City Attorney assigned to this request (if applicable):** Rob McDermott

**7. City Council District:** N/A

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

## Key Contract Terms

**Type of Contract:** Professional Service Agreement

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: RR21 1533

Date Entered: \_\_\_\_\_

Vendor/Contractor Name: Mitchell International, Inc.

Contract control number: 202159128-00.

Location: N/A

Is this a new contract?  Yes  No Is this an Amendment?  Yes  No If yes, how many? \_\_\_\_

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): January 1, 2022 – December 31, 2026

Contract Amount (indicate existing amount, amended amount and new contract total):

| <i>Current Contract Amount</i><br>(A) | <i>Additional Funds</i><br>(B) | <i>Total Contract Amount</i><br>(A+B) |
|---------------------------------------|--------------------------------|---------------------------------------|
| \$0.00                                | 0                              | \$2,000,000                           |

  

| <i>Current Contract Term</i> | <i>Added Time</i> | <i>New Ending Date</i> |
|------------------------------|-------------------|------------------------|
|                              | Five Years        | 12/31/2026             |

Scope of work:

Was this contractor selected by competitive process? Yes

Has this contractor provided these services to the City before?  Yes  No

Source of funds: Workers' Compensation Internal Service Fund

ELEVATE DENVER BOND:

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A.

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Date Entered: \_\_\_\_\_