

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by NOON on Wednesday.

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: December 17, 2010

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description - include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

Approve the following mayoral reappointments of Susan Cantwell and Kevin McCabe to the Downtown Denver Business Improvement District Board of Directors for a term effective immediately and expiring December 31, 2013.

3. **Requesting Agency:** Mayor's Office

4. **Contact Person:** (with actual knowledge of proposed ordinance)

- **Name:** Suzan Moore
- **Phone:** 720-865-9034
- **Email:** Suzan.Moore@denvergov.org

5. **Contact Person:** (with actual knowledge of proposed ordinance who will present the item at Mayor-Council and who will be available for first and second reading, if necessary)

- **Name:** Suzan Moore
- **Phone:** 720-865-9034
- **Email:** Suzan.Moore@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

*Please include the following:*

- a. **Duration:** Term begins immediately and expire December 31, 2013
- b. **Location:**
- c. **Affected Council District:**
- d. **Benefits:**
- e. **Costs:**

7. **Is there any controversy surrounding this ordinance?** (groups or individuals who may have concerns about it?) **Please explain.**

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

Ordinance Request Number: \_\_\_\_\_

Date: \_\_\_\_\_