

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 10/18/2018

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

Contract/Grant Agreement **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**

Dedication/Vacation **Appropriation/Supplemental** **DRMC Change**

Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves agreement with Kaplan Kirsch & Rockwell for special counsel services related to deliverance of Phases 3-8 of the National Western Center Master Plan.

3. Requesting Agency: CAO

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Jen Welborn	Name: Jen Welborn
Email: jennifer.welborn@denvergov.org	Email: jennifer.welborn@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

KKR was competitively selected to provide special counsel services for the CAO. The City is currently undertaking a procurement process for certain required assets at the National Western Center, and KKR is providing counsel services related to the procurement process including advising, drafting, and reviewing needed procurement documents and, eventually, agreements related to such procurement.

6. City Attorney assigned to this request (if applicable): Jen Welborn

7. City Council District: 9

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: **R18 1097**

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional services >\$500K

Vendor/Contractor Name: Kaplan Kirsch & Rockwell LLP

Contract control number: [ATTNY-201840827](#)

Location: Related to NWC (Council district 9)

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): September 1, 2018 through June 30, 2020

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
1,200,000.00		1,200,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Sept 1, 2018 – June 30, 2020		Sept 1, 2018 – June 30, 2020

Scope of work:

Advise CAO and CAO clients, draft and review procurement documents and agreements related to deliverance of Phases 3-8 of the National Western Center Master Plan.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: CAO budget

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: **R18 1097**

Date Entered: _____