

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 3/6/15

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

An ordinance request to approve a new contract for citywide credit card merchant processing services (payment card acceptance and processing) provided by Chase Paymentech [previously part of contract CE25009-2] for an initial term of four years with up to three additional years, at a cost not to exceed \$50 million over seven years.

3. Requesting Agency: Department of Finance

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Alyssa White
- **Phone:** 720-913-9346
- **Email:** alyssa.white@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Alyssa White
- **Phone:** 720-913-9346
- **Email:** alyssa.white@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

Chase Paymentech was selected through a competitive RFP process conducted by Purchasing to provide citywide credit card merchant processing services, including over-the-counter and online credit card, debit card and electronic check transaction processing.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. **Contract Control Number:** Previously part of contract CE25009-2 (JPMorgan Chase Bank)
- b. **Duration:** January 1, 2014 – December 31, 2020
- c. **Location:** Citywide merchant processing services
- d. **Affected Council District:** N/A
- e. **Benefits:** Citywide merchant services with established merchant processing partner, providing data security, protection of funds, accommodation of City merchant volume, quality service level, community involvement and competitive pricing
- f. **Costs:** \$50 million over seven years, or \$7,142,857 per year

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

None known

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____



CITY AND COUNTY OF DENVER

Michael B. Hancock
Mayor

DEPARTMENT OF FINANCE

CARY KENNEDY
CHIEF FINANCIAL OFFICER &
MANAGER OF FINANCE

201 W. COLFAX AVENUE, DEPT 1010
DENVER, COLORADO 80202
PHONE: (720) 913-1514

Ordinance Request Executive Summary

An ordinance request to approve a new contract for citywide merchant services (payment card acceptance and processing) provided by Chase Paymentech for a term of up to seven years, not to exceed a cost of \$50 million.

The proposed ordinance requests approval of a new contract with Chase Paymentech for citywide merchant services to include over-the-counter and online credit card, debit card and electronic check payment processing functionality for a term of up to seven years totaling \$50 million over this period. Chase Paymentech was selected as the provider of these services through a competitive RFP process conducted by Purchasing. The selection process included City employees and non-City partners. Merchant Processors were rated based on Community Involvement, Customer Service, Financial Strength, Pricing, and Technical aspects. Due to the extensive RFP process and legal negotiations, the term of this contract has been structured as a four year initial term plus up to three additional one year terms. The \$7.1 million annual cost of this contract is approximately 2.3% of the nearly \$300 million the City expects to receipt through this merchant processing contract annually.

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