

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 10/15/2018\_\_\_\_\_

Please mark one:  x Bill Request or  Resolution Request

**1. Type of Request:**

Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment

Dedication/Vacation  Appropriation/Supplemental  DRMC Change

Other: Cash Transfer & Fund Closure

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Closes special revenue fund 11217 and transfers the remaining cash associated with the clean energy grant loan program from fund 11217 to fund 14217.

**3. Requesting Agency:**

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Feven Netsanet	Name: Feven Netsanet
Email: Feven.Netsanet@denvergov.org	Email: Feven.Netsanet@denvergov.org

**5. General description or background of proposed request. Attach executive summary if more space needed:**

In 2010, The Department of Public Health and Environment (DDPHE) received a federal pass-through grant from Boulder County to support loans for energy efficient upgrades of commercial and residential buildings. To support the program, a loan loss reserve was established with Elevations Credit Union, and the Colorado Housing and Finance Authority (CHFA) as the third party administer established three accounts in their name at Wells Fargo Bank. In turn, CHFA charged the City approximately \$15,000 per year as part of the agreement to manage the loan loss reserve funds. The City no longer runs the loan program however loans are still being paid back and will maintain the loan loss reserve in a City grant fund, thereby avoiding said fees through CHFA. To facilitate this change, a cash transfer from fund 11217 (a Federal Stimulus Special Revenue Fund in the General Government Fund Series) to fund 14217 (a grant fund within DDPHE) is required. This transfer will be the final activity for fund 11217, after which BMO will close the fund.

**6. City Attorney assigned to this request (if applicable):**

**7. City Council District:** All

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: BR18 1223 DOF

Date Entered: \_\_\_\_\_

**Key Contract Terms**

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name:

Contract control number:

Location:

Is this a new contract?  Yes  No Is this an Amendment?  Yes  No If yes, how many? \_\_\_\_\_

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

Scope of work:

Was this contractor selected by competitive process?

If not, why not?

Has this contractor provided these services to the City before?  Yes  No

Source of funds:

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

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**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):**

**Who are the subcontractors to this contract?**

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