

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **11 a.m. Monday**. Contact the Mayor's Legislative team with questions

Please mark one: ☐ Bill Request or ☒ Resolution Request Date of Request: 3/24/2023

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves an increase to Master Purchase Order SC-00005739, ChicoEco, Inc. by \$725,000 for a new total of \$1,200,000.

3. Requesting Agency: General Services Purchasing

4. Contact Person:

| | |
|---|---|
| Contact person with knowledge of proposed ordinance/resolution | Contact person to present item at Mayor-Council and Council |
| Name: Elizabeth Hewes | Name: Elizabeth Hewes |
| Email: elizabeth.hewes@denvergov.org | Email: elizabeth.hewes@denvergov.org |

5. General description or background of proposed request. Attach executive summary if more space needed:

Increasing the total cost of SC-00005739 from \$475,000 to \$1,200,000. When this MPO was set up, the agency (CASR) was not expecting have this much use in reusable bags and the bags were not a line item in their budget. The initial goal of this program was to provide reusable bags low-income neighborhoods. Since then, the program has evolved to the public at large and the agency is needing to purchase reusable bags on a regular basis.

6. City Attorney assigned to this request (if applicable):

N/A

7. City Council District:

Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name: ChicoEco, Inc. dba ChicoBags

Contract control number: SC-00005739

Location: Citywide

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

No changes 3/22/2021 – 5/31/2026

Contract Amount (indicate existing amount, amended amount and new contract total):

| <i>Current Contract Amount</i> (A) | <i>Additional Funds</i> (B) | <i>Total Contract Amount</i> (A+B) |
|---------------------------------------|--------------------------------|---------------------------------------|
| \$475,000 | \$725,000 | \$1,200,000 |
| <i>Current Contract Term</i> | <i>Added Time</i> | <i>New Ending Date</i> |
| | | |

Scope of work: Provide reusable bags to the City and County of Denver residents

Was this contractor selected by competitive process? yes **If not, why not?**

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: general funds

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

To be completed by Mayor's Legislative Team:

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Date Entered: _____