

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **11:00am on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 4/19/2023

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with DESIGN WORKSHOP, INC. for on-call landscape architectural planning, design & related consulting services.

3. Requesting Agency: Denver Parks and Recreation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Craig Coronato	Name: Jesus Orrantia
Email: craig.coronato@denvergov.org	Email: jesus.orrantia@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

This contract provides services to Denver Parks and Recreation for on-call landscape architectural planning, design & related consulting services The work will typically consist of (but is not limited to) assessment, planning, design, preparation of planning and construction documents, and construction observation services related to parks and park facilities.

6. City Attorney assigned to this request (if applicable): Jacob Crawford

7. City Council District: City Wide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
On- Call

Vendor/Contractor Name: DESIGN WORKSHOP, INC.

Contract control number: PARKS-02367786

Location: City Wide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** ____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Date of execution plus 3 years

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract: \$1,500,000

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$1,500,000	N/A	\$1,500,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Date of execution plus 3 years	N/A	Date of execution plus 3 years

Scope of work:

The work will typically consist of (but is not limited to) assessment, planning, design, preparation of planning and construction documents, and construction observation services related to parks and park facilities. Types of work may include: system-wide planning and park-specific master planning efforts (individual park master plans, system-wide assessment reports, asset specific planning, public engagement and outreach); design of new, or renovation of existing, parks and DPR assets (such as fields, courts, playgrounds, picnic facilities, walkways, and associated landscapes, irrigation systems, etc.); improvements and upgrades to system-wide assets (regional trail and greenway systems, bridges, medians); Mountain Parks and Natural Areas improvements (trails and trailheads, roadways/parking, historic structures, etc.); and deferred maintenance and other repairs to parks and recreation facilities.

Was this contractor selected by competitive process? Yes – RFP Issued 1/3/2023 **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds:

Various Capital Funds

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts)

20%

Who are the subcontractors to this contract? Gehring & Associates, HCL Engineering & Surveying, LLC, Pinyon Environmental, Inc., Fehr & Peers, HydroSystems*KDI, Inc., Clanton & Associates, Ninyo & Moore, Studio Completiva, Inc., Sunland Group

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____