

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to Daelene Mix at [daelene.mix@denvergov.org](mailto:daelene.mix@denvergov.org) by **NOON on Monday**.

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

**Date of Request:** September 24, 2010

Please mark one:     **Bill Request**                      or                       **Resolution Request**

**1. Has your agency submitted this request in the last 12 months?**

**Yes**                       **No**

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Request for an Ordinance to relinquish a portion of the easement reserved in Ordinance number 380, Series of 2009. ROW #2007-0697-04. Council District 9.

**3. Requesting Agency:** PW Right-of-Way Services

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Barbara Valdez & Vanessa Herman
- **Phone:** 720-865-3108 & 720-913-0719
- **Email:** [Barbara.valdez@denvergov.org](mailto:Barbara.valdez@denvergov.org) & [vanessa.herman@denvergov.org](mailto:vanessa.herman@denvergov.org)

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Daelene Mix
- **Phone:** 720-865-9820
- **Email:** [Daelene.mix@denvergov.org](mailto:Daelene.mix@denvergov.org)

**6. General description of proposed ordinance including contract scope of work if applicable:**

Request for an Ordinance to relinquish **a portion of the** easement reserved in Ordinance number **380**, Series of **2009**.

*\*\*Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. Contract Control Number:** N/A
- b. Duration:** N/A
- c. Location:** 33<sup>rd</sup> Ave and Walnut
- d. Affected Council District:** Dist #9 Montero
- e. Benefits:** N/A
- f. Costs:** N/A

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.**

None

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_