

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 8/06/2026

1. Please mark one: ☐ Bill Request or ☒ Resolution Request
2. Does this request directly impact property within .5 miles of the South Platte River (Check map [HERE](#)) ☐ Yes ☒ No
3. Does this item fall under XO 66 (Prop 123) requiring it to skip Mayor-Council ☐ Yes ☒ No
4. Do you need to request a Waiver Request for this item ☐ Yes ☒ No

5. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
- ☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change ☐ Other:

6. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a caretaker agreement with Ryan Phillian to add five years for a new end date of 4-12-2032 to allow for continued occupancy as part of the employee's compensation to reside in and use, perform maintenance of facilities, provide security for the site, and serve as park caretaker for the bison herd at Daniel's Park "Camp Quarters" located at 8615 North Daniels Park Road Sedalia, Colorado, 80135. No change to the contract amount, Mountain Parks. (PARKS-201947937/PARKS-202684659-02).

7. **Requesting Agency:** Denver Parks and Recreation

8. **Contact Person:**

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Shannon Dennison	Name: Jesús Orrantia
Email: shannon.dennison@denvergov.org	Email: jesus.orrantia@denvergov.org

9. **General description or background. Attach executive summary if more space needed:** (who, what, why)

This agreement authorizes City employee Ryan Phillian to continue to perform residential caretaker duties and to reside at City-owned property at 8615 North Daniels Park Road, Sedalia, Colorado, 80135. The presence of a live-in caretaker benefits the city for reasons of Daniel's Park "Camp Quarters" to allow for groundskeeping (litter pick-up, sweeping and gravel removal, snow removal from walkways and parking lot, vegetation management, etc.), emptying trash, securing dumpsters from wildlife, securing gates, providing educational tours, building maintenance, inspecting and securing buildings, monitoring for site security, responding to after-hours alarms, and general park maintenance not otherwise completed by on-duty staff. The Employee will coordinate with the DMP Manager to assist with Employee's caretaker duties during approved vacation time or other planned absences from the site.

10. **City Attorney assigned to this request (if applicable):** Jason Moore

11. **City Council District:** N/A – Mountain Park

****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Non-Financial Agreements: Caretaker Agreement

Vendor/Contractor Name (including dba):

Ryan Phillian

Contract control number (legacy and new):

Legacy: PARKS-201947937

New: PARKS-202684659-02

Location: 8615 North Daniels Park Road Sedalia, Colorado, 80135

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 2

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Existing: 4/12/2019-4/12/2027

Amended: 4/12/2027-4/12/2032

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$0.00	\$0.00	\$0.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
4/12/2019-4/12/2027	5 years	4/12/2032

Scope of work:

This agreement authorizes city employee Ryan Phillian to perform residential caretaker duties and to reside at city-owned property at 8615 North Daniels Park Road Sedalia, Colorado, 80135

Was this contractor selected by competitive process? No

If not, why not? Employee housing contract

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds:

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

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Date Entered: _____