

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **11 a.m. Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 4/3/2023

Please mark one: Bill Request or Resolution Request

1. Type of Request: Purchase Contract Agreement

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves an Emergency Purchase Order (PO-00124808) in the amount of \$3,455,000.00 with CLNC Enterprises LLC d/b/a La Machaca for purchase of meals for guests at emergency shelters

3. Requesting Agency: Denver Human Services and General Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Justin Sykes/Michael Romero	Name: Justin Sykes/Michael Romero
Email: Justin.Sykes@denvergov.org / Michael.Romero@denvergov.org	Email: Justin.Sykes@denvergov.org / Michael.Romero@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

This is for the continued purchase of meals for guests at emergency shelters using Denver Human Services budget.

6. City Attorney assigned to this request (if applicable):

Raana Haidari

7. City Council District: Multiple (shelter locations not currently being shared publicly due to safety concerns)

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Purchase order > \$500K

Vendor/Contractor Name: CLNC Enterprises LLC d/b/a La Machaca

Contract control number: PO-00124808

Location:

Address
11809 E COLFAX AVE
AURORA, CO 80010

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

General Services first issued an emergency PO for \$480,000 on December 20, 2022. It was increased by \$2,200,000 in January as an RFP process was initiated. This \$775,000 increase should enable the RFP process, which was initiated earlier this year to be competed to award POs for shelter feeding competitively.

Contract Term/Duration (for amended contracts, include existing term dates, and amended dates):

Upon purchase order issuance until 2/28/2023 initially, now extended through 5/31/2023

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$2,680,000	\$775,000	\$3,455,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
2/28/2023	Three months	5/31/2023

Scope of work:

Meals for emergency shelters

Was this contractor selected by competitive process? No **If not, why not?** Emergency PO

There is currently an RFP underway to identify feeding options through an open and competitive process as the magnitude and duration of the emergency response has become clearer. This increase and extension will allow for the completion of awarding additional POs through the RFP process.

Has this contractor provided these services to the City before? Yes No

Source of funds:

Denver Human Services fund 13008 contingency budget (preliminarily pending any state/federal reimbursement)

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____