

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 5/18/2018

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a master on-call contract with **University of Colorado at Denver** (Intern Program) for technical and professional services.

3. Requesting Agency: Public Works

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Matt MacLachlan	Name: Sarah Stanek
Email: matthew.maclachlan@denvergov.org	Email: sarah.stanek@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed: The University shall provide technical and professional services as set forth in this agreement to be completed by Professor Kevin Rens and high school, undergraduate, or graduate students under Professor Rens supervision. City will assign projects on an as-needed basis.

6. City Attorney assigned to this request (if applicable): N/A

7. City Council District: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Professional Services Master On-Call

Vendor/Contractor Name: University of Colorado at Denver

Contract control number: 201842069

Location: Citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 7/1/18 thru 7/1/2021

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount (A)	Additional Funds (B)	Total Contract Amount (A+B)
Maximum contract is \$3M		Maximum contract is \$3M

Current Contract Term	Added Time	New Ending Date
7/1/18 thru 7/1/2021		7/1/18 thru 7/1/2021

Scope of work: The University shall provide technical and professional services as set forth in this agreement to be completed by Professor Kevin Rens and high school, undergraduate, or graduate students under Professor Rens supervision. City will assign projects on an as-needed basis.

Was this contractor selected by competitive process? No
year contract.

If not, why not? Ongoing specialty intern service for a new 3-

Has this contractor provided these services to the City before? Yes No

Source of funds: PRJ-10001500/34993/5011100 PZ034

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

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Date Entered: _____