

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Please mark one: Bill Request or Resolution Request Date of Request: 8/14/2020

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Authorizes a contract with Bayaud Enterprises Inc., in the amount of \$1,512,877, to provide additional shelter staffing, client transportation and meal delivery support for auxiliary shelters during the COVID-19 emergency.

3. Requesting Agency: Department of Housing Stability

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Jon Luper	Name: Jon Luper
Email: jon.luper@denvergov.org	Email: jon.luper@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed: **(in this section, please describe what the additional funding will support if it is an amendment)**

Authorizes a contract with Bayaud Enterprises Inc. through contract control number HOST 202055551. This contract will provide additional shelter staffing, client transportation and meal delivery support for the auxiliary shelters during the COVID-19 emergency.

- a. **Contract Control Number:** HOST-202055551
- b. **Duration:** 4/1/2020 to 12/31/2020
- c. **Location:** Denver, CO
- d. **Affected Council District:** All Districts
- e. **Benefits:** Bayaud Enterprises, Inc. will provide meal delivery, client transportation and support staffing to auxiliary shelters in response to the COVID-19 emergency.
- f. **Costs:** \$1,512,877

6. City Attorney assigned to this request (if applicable): Andrew Riester

7. City Council District: All

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 0850

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services > \$500K

Vendor/Contractor Name: Bayaud Enterprises, Inc.

Contract control number: HOST-202055551

Location: 333 W. Bayaud Ave., Denver CO 80223

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? ____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Original Agreement: HOST-202055551; 4/1/2020 to 12/31/2020

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$1,512,877	\$0	\$1,512,877

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
4/1/2020 to 12/31/2020	N/A	12/31/2020

Scope of work:

Crisis Response Support

- Deliver bulk meals to crisis response locations per City scheduling and dispatch.
- Participate in emergency shelter operations support per City scheduling.
- Provide staff supervision to shelter attendant staff that provide support to primary shelter providers at The National Western Complex, Denver Coliseum and other auxiliary shelters as identified by the City and County of Denver. Contractor's shelter attendant staff cover shifts seven days per week, 24 hours per day. Duties include tasks such as securing doors, serving food, bed checks, assisting with shower assignments, bag and tag of personal items left by guests, distribution of personal laundry, cleaning of common areas, guest check-in, transport of ADA guests and any other tasks requested by providers. Shelter attendants work side-by-side with other primary shelter providers to ensure safety and wellbeing of guests. Only registered drivers with City and County of Denver may provide transport to and from other shelters and hotels on an as-needed basis.
- Provide direct client transportation for Activated Respite and Protective Action hotel rooms, or as directed by city employees.
- Provide a dispatch that is on call and is in support of scheduling transports to Protective Action and Activated Respite hotel rooms.
- Other assigned crisis response support duties may be assigned.

Was this contractor selected by competitive process? No

If not, why not? This purchase is not under regular procurement due to the City's emergency order to respond to the COVID-19 global health crisis (pursuant to D.R.M.C Section 20-64(b)).

Has this contractor provided these services to the City before? Yes No

Source of funds: FEMA

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

To be completed by Mayor's Legislative Team:

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Date Entered: _____

Who are the subcontractors to this contract? None

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