

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

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**Date of Request:** 9/6/23

**Please mark one:**       **Bill Request**                      or                       **Resolution Request**

**1. Type of Request:**

- Contract/Grant Agreement**     **Intergovernmental Agreement (IGA)**     **Rezoning/Text Amendment**  
 **Dedication/Vacation**                       **Appropriation/Supplemental**                       **DRMC Change**  
 **Other:**

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with CTM Inc. for on-call parks installation, maintenance, rehabilitation and restoration services.

**3. Requesting Agency:** Parks & Recreation

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Kent Sondgerath	Name: Jesus Orrantia
Email: <a href="mailto:kent.sondgerath@denvergov.org">kent.sondgerath@denvergov.org</a>	Email: <a href="mailto:jesus.orrantia@denvergov.org">jesus.orrantia@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

The contractor shall perform park installation, maintenance, and other services at various locations throughout Denver on a continuing on-call basis. Projects will include installation, rehabilitation, and renovation work in City parks, and on structures and facilities located within City parks.

**6. City Attorney assigned to this request (if applicable):** Megan Waples

**7. City Council District:** Citywide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

### Key Contract Terms

**Type of Contract:** (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):  
On-call

**Vendor/Contractor Name:** CTM Inc.

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*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

**Contract control number:** 202369897

**Location:** Citywide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** effective date + 3 years

**Contract Amount (indicate existing amount, amended amount and new contract total):** \$15,000,000

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$15,000,000	N/A	\$15,000,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
effective date + 3 years	N/A	effective date + 3 years

**Scope of work:**

Work will typically consist of grading, drainage, pavements, curbing, small structures, landscaping, irrigation, and incidental electrical, utility, and materials testing.

Types of work may include:

- Demolition, clearing, and grubbing
- Site grading
- Storm drainage systems and structures
- Utilities (water, sewer, electrical)
- Synthetic turf
- Erosion control and BMPs
- Native vegetation, revegetation and establishment
- Landscape maintenance
- Soft surface trails
- Fencing
- Structures such as shade and pre-fabricated restrooms
- Site amenities
- Playground equipment and surfacing
- Signage
- Landscape planting
- Irrigation
- Concrete walls and flatwork
- Concrete basketball courts
- Post-tensioned concrete courts
- Asphalt paving, striping, and other incidental or miscellaneous work
- Masonry (block, brick and stone)
- Trucking/hauling/disposal
- Electrical lighting and service wiring
- Plumbing and pipe fitting
- Carpentry
- Water features
- Historical Features
- Medians
- Pump tracks

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*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

- Regulated Asbestos Containing Soil (RACS) management
- Surveying
- Directional boring
- Subsurface investigation
- Shop drawings
- As-builts

**Was this contractor selected by competitive process?** yes                      **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** CIP, Legacy, Bond

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** 21%

**Who are the subcontractors to this contract?** TBD

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