

ORDINANCE/RESOLUTION REQUEST

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 9/29/2015

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Has your agency submitted this request in the last 12 months?

☐ Yes ☒ No

If yes, please explain:

2. **Title:** Contract execution of a professional services agreement between Michael L Cheroutes and the City and County of Denver, Department of Aviation. Contract control number: 201524143. Mr. Cheroutes will provide professional services relating to the Great Hall project, Aerotropolis and other DEN real estate endeavors.

3. **Requesting Agency:** Department of Aviation

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Amy Raaz
- **Phone:** (303) 342-2201
- **Email:** Amy.Raaz@flydenver.com

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- **Name:** Julie Wienberg
- **Phone:** 303-342-2580
- **Email:** Julie.wienberg@flydenver.com

6. **General description of proposed ordinance including contract scope of work if applicable:**

The Consultant will provide strategic advice to the CEO ("Services") on projects designated by her from time to time which includes the delivery of the Great Hall project; developing Public Private Partnership opportunities relating to DEN Real Estate; implementing DEN Aerotropolis development; and work with the CEO on additional projects as assigned.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** 201524143
- b. **Duration:** 3 years
- c. **Location:** DIA
- d. **Affected Council District:** 11
- e. **Benefits:** Expertise in Airport financing, public private partnerships and real estate matters.
- f. **Costs:** \$600,000

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$600,000	0	\$600,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Three Years		9/30/18

- g. **Date Goals Assigned:** NA
- h. **Goals:** none

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.** None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____

Key Contract Terms

Type of Contract: Professional Services

☒ Professional Services > \$500K ☐ Lease ☐ Design or Construction for airport improvements > \$5M

☐ Grant ☐ IGA ☐ Sale of Real Property ☐ Sale of Personal Property

Vendor/Contractor Name: MICHAEL L CHEROUTES

Contract control number: 201524143

City's contract manager: Julie Wienberg

Was this contractor selected by competitive process? No

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Term/Duration of contract/project: 10/1/15 to 9/30/18

Is this a new contract? ☒ Yes ☐ No Is this an Amendment? ☐ Yes ☐ No If yes, how many? _____

Renewal terms: None

Purpose: Professional Services

Scope of services to be provided with performance bench marks:

The Consultant will provide strategic advice to the CEO ("Services") on projects designated by her from time to time which includes the delivery of the Great Hall project; developing Public Private Partnership opportunities relating to DEN Real Estate; implementing DEN Aerotropolis development; and work with the CEO on additional projects as assigned.

Cost/value: \$600,000.00

Source of funds: O&M

Benefit: Expertise in Airport financing, public private partnerships and real estate matters.

Termination provision for City and for contractor: 30 days without cause.

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? None

Location: Affected Council District: 11

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____