

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: August 23, 2021

Please mark one: Bill Request or Resolution Request

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a new five-year contract with Joining Vision and Action (JVA) for grant-writing services.

3. Requesting Agency: Department of Finance – Budget and Management Office

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Rory Regan and Jessica Skibo	Name: Rory Regan
Email: rory.regan@denvergov.org and Jessica.skibo@denvergov.org	Email: rory.regan@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Joining Vision and Action was selected through a competitive bid process to provide grant writing and review, grant research, and grant training to City agencies. The proposed resolution would approve the new contract for the term of 1/1/2022 – 12/31/2026, which includes two renewal periods beginning 1/1/2023 and 1/1/2024, and two optional renewal periods beginning 1/1/2025 and 1/1/2026.

6. City Attorney assigned to this request (if applicable):

Bradley Neiman

7. City Council District:

All

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0968

Date Entered: _____

Key Contract Terms

Type of Contract: Professional Services > \$500K

Vendor/Contractor Name: Joining Vision and Action (JVA)

Contract control number: FINAN-202159705

Location: Citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

January 1, 2022 – December 31, 2026

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,435,400		\$1,435,400

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/22 – 12/31/26		

Scope of work:

1) Write grants for City agencies; 2) provide review services for grant applications that are prepared by City agency personnel; 3) conduct research of prospective grant opportunities for agencies; 4) provide technical assistance with the grant seeking and management process; 5) facilitate grant writing and grant preparation training for City staff; 6) facilitate a two-hour annual strategic planning session for City grants staff; 7) facilitate meetings, strategic planning sessions, and provide subject matter expertise on special project areas such as donor management, evaluation, and other topics related to sponsorships and donations.

Was this contractor selected by competitive process? Yes

If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds:

Fund: 01010

Cost Center: 2580100

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0968

Date Entered: _____

Who are the subcontractors to this contract?

None

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