

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: October 22, 2018

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a three (3) year agreement with Green Spot Inc for the purchase of assorted trees to be used in and around the City and County of Denver

3. Requesting Agency: General Services/ Purchasing on the behalf of Parks/Forestry

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Brenda Hannu	Name: Scott Harris
Email: Brenda.hannu@denvergov.org	Email: scott.harris@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Funding for assorted trees and tree related services provided by Green Spot Inc. for City Forestry

6. City Attorney assigned to this request (if applicable): N/A

7. City Council District: All

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: RR18 1313

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Master Purchase Order

Vendor/Contractor Name: Green Spot Inc.

Contract control number: SC-00003406

Location: Citywide

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Date of City signature to October 31, 2021 with two possible yearly extensions.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
New Contract	New Contract	\$2,500,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	N/A

Scope of work: Assorted balled and burlapped and/or container trees for planting in and around the City and County of Denver

Was this contractor selected by competitive process? Yes Formal bid No. 0604A If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds: City Council Approval

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? None

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