

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **9:00a.m. on Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 2/27/2024

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves the funding agreement between the City and County of Denver and Second Chance Center, Inc. in the amount of \$1,350,000 to assist with the delivery of supportive services to sixty (60) income-restricted Permanent Supportive Housing units at the Residences on Acoma (HOST-202472756).

3. **Requesting Agency:** Department of Housing Stability

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Laura Allen-Hatcher	Name: Christopher Lowell
Email: <a href="mailto:Laura.Allen-hatcher@denvergov.org">Laura.Allen-hatcher@denvergov.org</a>	Email: <a href="mailto:Christopher.Lowell@denvergov.org">Christopher.Lowell@denvergov.org</a>

## 5. General description or background of proposed request. Attach executive summary if more space needed:

The purpose of this grant agreement is for the City to provide funding to Second Chance Center, Inc so that they may provide supportive housing services to sixty (60) income-restricted Permanent Supportive Housing units at 1501 S. Acoma, Denver, CO 80223 known as Residences on Acoma.

The agreement will commence on January 1, 2026 and will expire, unless sooner terminated, on December 31, 2041. The agreement is structured so that the contractor may prospectively draw up to \$90,000 a year for 15 years. Other amounts may be drawn under certain circumstances and may be subject to approval of the HOST Executive Director. In no case may total draws exceed \$1,350,000. The contractor is required to submit a budget each year demonstrating how eligible services will be provided. Additionally, retroactive reports are due annually demonstrating that eligible services have been provided. Eligible service costs are defined in 24 CFR Sec 578.53.

## 6. City Attorney assigned to this request (if applicable):

Eliot Schaefer

## 7. City Council District:

District 7

## 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

### Key Contract Terms

**Type of Contract:** (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Professional Services > \$500K

**Vendor/Contractor Name:**

Second Chance Center, Inc

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

**Contract control number:**  
HOST-202472756

**Location:** 224 Potomac St, Aurora, CO 80011

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?**   n/a  

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**  
January 1, 2026- December 31, 2041

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,350,000	N/A	\$1,350,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
01/01/2026-12/31/2041	N/A	01/01/2026-12/31/2041

**Scope of work:**

- Contractor will
  1. Deliver Supportive Housing for 60 eligible participants.
  2. Provide Supportive Services to eligible participants to assist such households with maintaining housing.
  3. Work with City to host any city-designed sensitivity training on an annual basis.
  4. Provide any online modular sensitivity training developed and provided by the City to all new direct-service staff within 15 days of hire date. Ensure direct-service staff complete training refresher on a biennial basis.
- Supportive Services Standards: Contractor must have a staff-to-client ratio of no less than one (1) staff person to every fifteen (15) SH units. Staff must have the relevant education and experience needed to implement Supportive Services, as determined by the State of Colorado Office of Homeless Initiatives (“OHI”). Supportive Services must be offered on a volunteer basis to tenants of Supportive Housing Units. In addition, services are expected to be implemented in a manner reliant on current best practice models, including Housing First, Harm Reduction and Trauma-Informed Care. Intensive case management services must be available to residents of Supportive Housing Units.
- Use of Funds:

The City has encumbered One Million Three Hundred Fifty Thousand dollars and no cents (\$1,350,000.00) to be spent on Supportive Services associated with this project. The use of these City funds (2B Homelessness Resolution funds), as detailed in an annual report, will be reviewed to verify that the funds are used for eligible costs as defined in 24 C.F.R. Sec. 578.53 and will be reviewed for consistency with the Approved Budget.

**Was this contractor selected by competitive process?** N/A **If not, why not?** Services agreement for corresponding gap financing

**Has this contractor provided these services to the City before?**   No

**Source of funds:**  
Homeless Resolution Fund

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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