

ORDINANCE/RESOLUTION REQUEST

Please email requests to Angela Casias at
Angela.Casias@denvergov.org by **NOON on Monday.**

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: May 18, 2016

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

**Contract Execution
Ellie Caulkins Opera House 3R Build Out
B & M Construction, Inc.**

3. Requesting Agency: Public Works – Capital Project Management

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Brenda Hageman
- **Phone:** 720.913.1752
- **Email:** brenda.hageman@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Kevin Barthlow
- **Phone:** 720.913.4520
- **Email:** kevin.barthlow@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable: The work shall include construction of a new tenant space that will cover approximately 5,400 square feet within the existing shell space in the "back of house" portion of the third floor of the Ellie Caulkins Opera House (The Ellie). The work will include light demolition, construction of offices and support spaces, electrical, telecommunications, HVAC, installation of a limited number of access control devices, fire suppression, and fire alarm installation. The Ellie will remain open with performances and events occurring throughout the period of performance of the work.

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** 201627352
- b. **Duration:** 120 (One Hundred Twenty Days)
- c. **Location:** Ellie Caulkins Opera House
- d. **Affected Council District:** District 9
- e. **Benefits:** Consolidates the agency’s executive and administrative staff into a single, centralized office space and improves efficiency of theater storage.
- f. **Costs:** \$591,201.04

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____