

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by 9 a.m. Friday. Contact the Mayor’s Legislative team with questions

Date of Request: 9/6/2024

Please mark one:  Bill Request or  Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes  No

**1. Type of Request:**

Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment

Dedication/Vacation  Appropriation/Supplemental  DRMC Change

Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a master on-call contract with Dunakilly Management Group Corp. for project management services for a maximum amount of \$2 million and 3 years.

**3. Requesting Agency:** Denver Parks & Recreation

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Michael Chalona	Name: Jesus Orrantia
Email: <a href="mailto:Michael.chalona@denvergov.org">Michael.chalona@denvergov.org</a>	Email: <a href="mailto:jesus.orrantia@denvergov.org">jesus.orrantia@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:** (who, what, why)

On-call project management services will include design oversight, design and construction services procurement, construction inspection services and project management implementation oversight.

**6. City Attorney assigned to this request (if applicable):** Jason Moore

**7. City Council District:** Citywide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**

On-call project management services

**Vendor/Contractor Name (including any dba's):** Dunakilly Management Group Corp.

**Contract control number (legacy and new):** PARKS-202475131

**Location:** Citywide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?**

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Effective date + 3-years

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$2,000,000	N/A	\$2,000,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Effective date + 3-years	N/A	Effective date + 3-years

**Scope of work:**

On-call project management services will include accessibility reviews, design estimating, design oversight, design and construction services procurement, construction inspection services and project implementation oversight. Additionally, the consultant shall be responsible for facilitating communications between DPR and all team members, stakeholders, and other interested parties.

**Was this contractor selected by competitive process?** Yes

**If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:**

Fund: 15828 Parks Legacy

Cost Center: 7040400 Planning Construction and Design

Spend Category: 80160000 - Business administration services

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** None

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