

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 8/9/24

Please mark one: Bill Request or Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes No

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. **Title:** Approves the amendatory lease agreement with Una Mano Una Esperanza for Community Center at 1000 S Lowell Blvd. to reduce the premises scope to exclude two rooms. No change to the contract amount or term. (FINAN- 202366410-01 | 202474570-01).

3. **Requesting Agency:** Department of Finance

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Lisa Lumley	Name: Carolina Flores
Email: Lisa.Lumley@denvergov.org	Email: Carolina Flores@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**

See Executive Summary

6. **City Attorney assigned to this request (if applicable):** Johna Varty

7. **City Council District:** 3

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Amendatory Lease Agreement

Vendor/Contractor Name (including any dba's): Una Mano Una Esperanza

Contract control number (legacy and new): FINAN- 202366410-01 | 202474570-01

Location: 1000 South Lowell Blvd, Denver, CO

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 5/5/2023 – 5/4/2026

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$10	N/A	\$10

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
5/5/2023 – 5/4/2026	N/A	N/A

Scope of work: Reduce premises size to exclude two office spaces for city use.

Was this contractor selected by competitive process? No **If not, why not?**
Current lease in place.

Has this contractor provided these services to the City before? Yes No N/A

Source of funds: N/A

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Executive Summary

Una Mano Una Esperanza – First Amendatory Lease Agreement (income lease)

Requests approval to amend the tenant’s premises by excluding two office spaces.

The two office spaces will be utilized by the city’s Department of Human Services to provide key services to the community.

The key services that will be provided include:

1. Eligibility for Supplemental Nutrition Assistance Program (SNAP), Medical, and Cash Programs
2. Resource navigation along with mini-GIVE center
3. Economic resilience navigation

The services provided by DHS will help support Una Mano Una Esperanza’s Westwood Together goal of offering a wide range of community resources all in one place.

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