

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 2/1/2022

Please mark one:  Bill Request or  Resolution Request

### 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

### 2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with Armored Knights, Inc. for \$303,633.60 and two years with optional annual renewal up to three additional years at up to \$151,816.80 each renewal year for the purchase of armored car transport services for bank deposits and cash orders used by various City agencies. Total maximum contract amount is \$759,084.

### 3. Requesting Agency: Department of Finance

### 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Stephanie Swift	Name: Kiki Turner
Email: <a href="mailto:stephanie.swift@denvergov.org">stephanie.swift@denvergov.org</a>	Email: <a href="mailto:kiki.turner@denvergov.org">kiki.turner@denvergov.org</a>

### 5. General description or background of proposed request. Attach executive summary if more space needed:

The City uses armored courier services to transport funds for deposit from approximately 25 City locations across the Denver metro area either daily or weekly in accordance with a pre-designated schedule.

A solicitation was conducted for the purchase of armored courier services to provide reliable and secure transportation of cash and check deposits and agency change orders between City agencies and the City's depository banks. Armored Knights, Inc. was awarded, and this contract is the result of that solicitation process.

### 6. City Attorney assigned to this request (if applicable): Bradley Neiman

### 7. City Council District: N/A - Citywide

### 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

## Key Contract Terms

### Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Standard Expenditure contract exceeding \$500,000

Vendor/Contractor Name: Armored Knights, Inc.

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

Contract control number: 202161380

Location: Citywide

Is this a new contract?  Yes  No Is this an Amendment?  Yes  No If yes, how many?

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Initial Term 1/1/2022 – 12/31/2023 Duration: 2 years  
Renewal Terms 1/1/2024 – 12/31/2024 Duration: 1 year  
1/1/2025 – 12/31/2025 Duration: 1 year  
1/1/2026 – 12/31/2026 Duration: 1 year

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$759,084	N/A	\$759,084

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Initial 1/1/2022 – 12/31/2023 Plus three one-year renewal terms ending 12/31/2026	N/A	12/31/2026

**Scope of work:**

Armored Knights, Inc. will provide the City with secure transportation of City revenue (cash and checks) between City agencies and the City’s depository banks, following a designated schedule and City security guidelines.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before?  Yes  No

Source of funds: Department of Finance Professional Services Budget

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

*To be completed by Mayor’s Legislative Team:*

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Date Entered: \_\_\_\_\_