

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: June 22, 2020

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation             Appropriation/Supplemental             DRMC Change
- Other:

**2. Title:** Michael’s of Denver Catering, Denver Tasty Food Program; 0811A

**3. Requesting Agency:** General Services Purchasing Division on behalf of Office of the Office of Children’s Affairs

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Elizabeth Hewes	Name: Elizabeth Hewes
Email: elizabeth.hewes@denvergov.org	Email: elizabeth.hewes@denvergov.org

**5. General description or background of proposed request. Attach executive summary if more space needed:**

Supply healthy meals to Denver youth through a USDA, federally reimbursed program supported by the Mayor’s Office of Children’s Affairs Head Start Program.

**6. City Attorney assigned to this request (if applicable):**

N/A

**7. City Council District:**

Citywide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: RR20 0623

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Master Purchase Order

**Vendor/Contractor Name:** Michael's of Denver Catering

**Contract control number:** SC-00004901 (0811A2020)

**Location:** Citywide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** initial expiration date 8/15/2020 - 8/14/2025; Initial ending 8/14/2021 with 4 annual renewals not surpassing 8/14/2025.

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
	\$2,100,000.00	\$2,100,000.00

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
8/15/2020 - 8/14/2025		8/15/2020 - 8/14/2025

**Scope of work:** Supply healthy meals to Denver youth through a USDA, federally reimbursed program supported by the Mayor's Office of Children's Affairs Head Start Program.

**Was this contractor selected by competitive process?** Yes, Request for Proposal 0811A Denver Tasty Food Program

**If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** State administered Federal funds

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):**

**Who are the subcontractors to this contract?** N/A

*To be completed by Mayor's Legislative Team:*

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