ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday.** Contact the Mayor's Legislative team with questions

Date of Request: _____**07/26/2021**_____

Please mark one: ☒ **Bill Request**   **or**   ☐ **Resolution Request**

1. Type of Request:

☐ **Contract/Grant Agreement**   ☐ **Intergovernmental Agreement (IGA)**   ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation**   ☐ **Appropriation/Supplemental**   ☒ **DRMC Change**

☐ **Other:**

2. Title: (Start with *approves, amends, dedicates*, etc., include <u>name of company or contractor</u> and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends the DRMC to include the Office of Special Events as a stand-alone agency

3. Requesting Agency: Office of Special Events

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Rose Watts	Name: Katy Strascina
Email: rose.watts@denvergov.org	Email: katy.strascina@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Proposed ordinance would move the Office of Special Events out from under the Mayor's Office and establish the agency as stand-alone in the DRMC. This codification would allow the office to issue a special event permit and charge application processing fees.

6. City Attorney assigned to this request (if applicable): Nathan Lucero

7. City Council District: All

8. **<u>For all contracts,</u> fill out and submit accompanying Key Contract Terms worksheet**

Key Contract Terms

Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property):

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: BR21 0863   Date Entered: _____

Revised 03/02/18

Vendor/Contractor Name:

Contract control number:

Location:

Is this a new contract? ☐ Yes ☐ No   **Is this an Amendment?** ☐ Yes ☐ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include <u>existing</u> term dates and <u>amended</u> dates):

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount (A)	*Additional Funds (B)*	*Total Contract Amount (A+B)*

Current Contract Term	*Added Time*	*New Ending Date*

Scope of work:

Was this contractor selected by competitive process?   **If not, why not?**

Has this contractor provided these services to the City before? ☐ Yes ☐ No

Source of funds:

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

To be completed by Mayor's Legislative Team:

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