

SECOND AMENDATORY AGREEMENT

This **SECOND AMENDATORY AGREEMENT** is made between the **CITY AND COUNTY OF DENVER**, a home rule and municipal corporation of the State of Colorado (the “City”) and **RE:VISION**, a Colorado nonprofit corporation, whose address is 3800 Morrison Road, Denver, Colorado 80219 (the “Contractor”), jointly (“the Parties”).

RECITALS:

A. The Parties entered into an Agreement dated September 14, 2023, and an Amendatory Agreement dated July 24, 2025, (collectively, the “Agreement”) to perform, and complete all of the services and produce all the deliverables set forth on Exhibit A, Scope of Work, to the City’s satisfaction.

B. The Parties wish to amend the Agreement to extend the term, increase the maximum contract amount, update the scope of work exhibit, and amend the budget exhibit.

NOW THEREFORE, in consideration of the premises and the Parties’ mutual covenants and obligations, the Parties agree as follows:

1. Section 3 of the Agreement entitled “**TERM:**” is hereby deleted in its entirety and replaced with:

“**3. TERM:** The Agreement will commence on **August 1, 2023**, and will expire on **December 31, 2026**, (the “Term”). The term of this Agreement may be extended by the City under the same terms and conditions by a written amendment to this Agreement. Subject to the Executive Director’s prior written authorization, the Contractor shall complete any work in progress as of the expiration date and the Term of the Agreement will extend until the work is completed or earlier terminated by the Executive Director.”

2. Section 4 of the Agreement entitled “**COMPENSATION AND PAYMENT:**” sub-section **d.** entitled “**Maximum Contract Amount:**”, sub-subsection **(1)** is hereby deleted in its entirety and replaced with:

“**d. Maximum Contract Amount:**

(1) Notwithstanding any other provision of the Agreement, the City’s maximum payment obligation will not exceed **THREE MILLION EIGHT HUNDRED FORTY-TWO THOUSAND THREE HUNDRED TWENTY DOLLARS AND FORTY-**

EIGHT CENTS (\$3,842,320.48) (the “Maximum Contract Amount”). The City is not obligated to execute an Agreement or any amendments for any further services, including any services performed by Contractor beyond that specifically described in **Exhibit A**. Any services performed beyond those in **Exhibit A** are performed at Contractor’s risk and without authorization under the Agreement.”

3. **Exhibit A** is hereby deleted in its entirety and replaced with **Exhibit A-Amendment 01, Scope of Work**, attached and incorporated by reference herein. All references in the original Agreement to **Exhibit A** are changed to **Exhibit A-Amendment 01**.

4. All references in the original Agreement to **Exhibit B, Budget** now refer to **Exhibit Exhibit B-1, and Exhibit B-02**. **Exhibit B-02** is attached and incorporated by reference herein.

5. As herein amended, the Agreement is affirmed and ratified in each and every particular.

6. This Second Amendatory Agreement will not be effective or binding on the City until it has been fully executed by all required signatories of the City and County of Denver, and if required by Charter, approved by the City Council.

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[SIGNATURE PAGES FOLLOW.]

Contract Control Number: ENVHL-202581640-02/ENVHL-202368711-02
Contractor Name: REVISION

IN WITNESS WHEREOF, the parties have set their hands and affixed their seals at Denver, Colorado as of:

SEAL

CITY AND COUNTY OF DENVER:

ATTEST:

By:

APPROVED AS TO FORM:

Attorney for the City and County of Denver

By:

REGISTERED AND COUNTERSIGNED:

By:

By:

Contract Control Number: ENVHL-202581640-02/ENVHL-202368711-02
Contractor Name: REVISION

Signed by:
By: Mariana del Hierro
86D38CABCF0B477...

Name: Mariana del Hierro
(please print)

Title: Executive Director
(please print)

ATTEST: [if required]

By: _____

Name: _____
(please print)

Title: _____
(please print)



EXHIBIT A_AMENDMENT 01

SCOPE OF WORK

I. Purpose of Agreement

The purpose of this contract is to establish an agreement and Scope of Services between the Department of Public Health and Environment and ReVision (the “Provider”).

The Provider shall provide the identified services for the City under the support and guidance of the Denver Department of Public Health and Environment using best practices and other methods for fostering a sense of collaboration and communication.

ReVision has been awarded the following amounts in Healthy Food for Denver’s Kids funds:

- for Term 1 (August 1, 2023 – December 31, 2025): **\$2,561,547.00**
- for Term 2 (January 1, 2026-December 31, 2027): **\$1,280,773.48**
- Cumulative Maximum Contract Amount: **\$3,842,320.48**

II. Program Services and Descriptions

The Grantee will be granted funds to provide the following services:

The collaborative is seeking to expand our work to address Priority Area 1. Nutritious Food Access and Security and Priority Area 3. Food and Nutrition Education by combining and expanding on our previously funded HFDK work.

With HFDK funding in 2021 and 2022, Re:Vision and DHHA’s Westside and Pena Community Health Center’s successfully provided 40 WIC enrolled families with newborns at risk for food insecurity with home-delivered CSA boxes for 12 weeks averaging 20 lbs. of fresh produce per family per week during Re:Vision’s urban farm growing season, including recipes and other nutrition resources, with the hope of promoting healthy eating habits early in life. Families are regularly screened for food insecurity and are invited to participate in health and wellness classes held at Re:Vision. Building off the success of our previously funded work, Re:Vision and DHHA’s Westside and Pena Community Health Center seek to expand our CSA boxes program containing free fresh produce grown at Re:Vision’s urban farm to also include youth 0-17 years participating in their Healthy Lifestyles program who has been screened to benefit from a nutrition geared to improve health and weight by supporting overall health and are at risk of food insecurity. We will expand from enrolling 40 to 60 families with the addition of this new program.

With HFDK funding from 2020-2023, Re:Vision, established 150 family gardens throughout Southwest Denver who in 2022 alone collectively produced 120,000 pounds of food for approximately 590 youth and their families through the implementation of our Semillas de Manana curriculum - Semillas de Manaña curriculum - co-created with the DCAC to embed trauma-informed practices, mental wellbeing and mindfulness skills, and school readiness content - led by our Promotora team made up of women who live in Westwood. Our 2

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THE MILE HIGH CITY

EXHIBIT A_AMENDMENT 01

SCOPE OF WORK

summer cohorts of our Semillas de Esperanza youth nutrition and food sovereignty curriculum, for 8–16-year-olds. The creation of our Semillas de Esperanza curriculums also included the expertise of DCAC to embed trauma-informed practices and mental health check-ins and training.

Through this request, Re:Vision will request funds to sustain our successful family garden program and curriculum that serves 250 families, and maintain our 2 summer cohorts of our Semillas de Esperanza youth nutrition and food sovereignty curriculum to expand from 6 to 8 weeks at Re:Vision. Building off our success, this request will also solicit funds to expand, adapt to a school setting, and launch our Semillas de Esperanza curriculum to students of North High School to deliver our collaboratively adapted curriculums to 50 North High School youth in the 2026 school year and in subsequent years. This collaboration will expand and elevate North High School's existing nutrition courses funded by HFDK by combining their work with Re:Vision's food sovereignty and BIPOC youth mental health centered education.

The following partners will be instrumental in the success of this grant:

Re:Vision will serve as the lead organization of a nutritious food access and security and food education collaborative that includes Denver Health and North High School. Re:Vision is a community run and led organization focused on creating a Complete Food Environment as outlined in the Denver Food Action Plan 2030. This includes increasing the number of home and community gardens, increasing food based businesses, reducing the number of food insecure households, increasing the amount of fruits and vegetables consumed by Westwood families, preserving urban land in active agriculture production, and reducing residential food waste. Re:Vision is located in the heart of SW Denver in the Westwood neighborhood and implements its food security, food access and food education work for Westwood and SW Denver communities, informed by and tailored for the Latinx and BIPOC communities of Denver in both Spanish and English. As the lead organization, Re:Vision will manage the full contract with the City of Denver, will oversee project timelines, submit invoices for Re:Vision and project partners, reimburse project partners, collaboratively work with partners to implement the work outlined in this proposal, act as lead in program evaluation, and act as lead in contract reporting activities. DHHA will help recruit youth and families to participate in Re:Vision's free CSA boxes program, will provide Re:Vision with names and contact information for participating families, and will support with program evaluation and invoicing by submitting regular program updates and invoices to Re:Vision.

North High School will lead in the adaptation and implementation of Re:Vision's Xulinaria curriculum in partnership with Re:Vision and will support with program evaluation and invoicing by submitting regular program updates and invoices to Re:Vision.

A. Program Locations: The Provider will serve the following sites and/or neighborhoods:

Geographical Location	Please check all that apply
Citywide	<input type="checkbox"/>



EXHIBIT A_AMENDMENT 01

SCOPE OF WORK

Athmar Park	<input type="checkbox"/>
Auraria	<input type="checkbox"/>
Baker	<input type="checkbox"/>
Barnum	<input checked="" type="checkbox"/>
Barnum West	<input checked="" type="checkbox"/>
Bear Valley	<input type="checkbox"/>
Belcaro	<input type="checkbox"/>
Berkeley	<input type="checkbox"/>
Capitol Hill	<input checked="" type="checkbox"/>
Central Business District	<input type="checkbox"/>
Central Park	<input type="checkbox"/>
Chaffee Park	<input type="checkbox"/>
Cheesman Park	<input type="checkbox"/>
Cherry Creek	<input type="checkbox"/>
City Park	<input type="checkbox"/>
City Park West	<input type="checkbox"/>
Civic Center	<input type="checkbox"/>
Clayton	<input type="checkbox"/>
Cole	<input type="checkbox"/>
College View - South Platte	<input checked="" type="checkbox"/>
Congress Park	<input type="checkbox"/>
Cory - Merrill	<input type="checkbox"/>
Country Club	<input type="checkbox"/>
DIA	<input type="checkbox"/>
East Colfax	<input type="checkbox"/>
Elyria Swansea	<input type="checkbox"/>
Five Points	<input type="checkbox"/>
Fort Logan	<input type="checkbox"/>
Gateway - Green Valley Ranch	<input type="checkbox"/>
Globeville	<input type="checkbox"/>
Goldsmith	<input type="checkbox"/>
Green valley Ranch	<input type="checkbox"/>
Hale	<input type="checkbox"/>
Hampden	<input type="checkbox"/>
Hampden South	<input type="checkbox"/>
Harvey Park	<input type="checkbox"/>
Harvey Park South	<input checked="" type="checkbox"/>
Highland	<input type="checkbox"/>
Hilltop	<input type="checkbox"/>
Indian Creek	<input type="checkbox"/>
Jefferson Park	<input type="checkbox"/>
Kennedy	<input type="checkbox"/>
La Alma lincoln park	<input type="checkbox"/>



EXHIBIT A_AMENDMENT 01

SCOPE OF WORK

Lincoln Park	<input type="checkbox"/>
Lowry Field	<input type="checkbox"/>
Mar Lee	<input checked="" type="checkbox"/>
Marston	<input type="checkbox"/>
Montbello	<input type="checkbox"/>
Montclair	<input type="checkbox"/>
North Capitol Hill	<input type="checkbox"/>
North Park Hill	<input type="checkbox"/>
Northeast Park Hill	<input type="checkbox"/>
Overland	<input type="checkbox"/>
Platt Park	<input type="checkbox"/>
Regis	<input type="checkbox"/>
Rosedale	<input type="checkbox"/>
Ruby Hill	<input checked="" type="checkbox"/>
Skyland	<input type="checkbox"/>
Sloan Lake	<input type="checkbox"/>
South Park Hill	<input type="checkbox"/>
Southmoor Park	<input type="checkbox"/>
Speer	<input type="checkbox"/>
Sun Valley	<input type="checkbox"/>
Sunnyside	<input type="checkbox"/>
Union Station	<input type="checkbox"/>
University	<input type="checkbox"/>
University Hills	<input type="checkbox"/>
University Park	<input type="checkbox"/>
Valverde	<input checked="" type="checkbox"/>
Villa Park	<input type="checkbox"/>
Virginia Village	<input type="checkbox"/>
Washington Park	<input type="checkbox"/>
Washington Park West	<input type="checkbox"/>
Washington Virginia Vale	<input type="checkbox"/>
Wellshire	<input type="checkbox"/>
West Colfax	<input type="checkbox"/>
Westwood	<input checked="" type="checkbox"/>

If applicable, please note the physical address where programming takes place:

Site	Address
Re:Vision	3800 Morrison Rd, Denver, CO 80219

B. Public Good

The Healthy Food for Denver's Kids Initiative seeks to build an equitable and strategic approach to increasing access to healthy food and food-based education



EXHIBIT A_AMENDMENT 01

SCOPE OF WORK

for children and youth ages 18 and under in the City and County of Denver. By providing Denver youth and their families with healthy food, meals, and snacks and/or educational opportunities focused on farming, gardening, cooking, nutrition, and healthy eating, this contract will contribute to the Initiative's goals, which include:

1. Increasing the number of children and youth who receive healthy meals and snacks in the City and County of Denver;
2. Increasing the number of children and youth receiving nutrition, food skills, and sustainable and just food systems education in the City and County of Denver; and
3. Reducing overall food insecurity in households with children and the number of children and youth experiencing hunger in the City and County of Denver.

III. Evaluation, Outcome Measures and Deliverables

A. Process and Outcome Measures/Deliverables

The Provider will report on the process measures and outcome measures. The measures in the surveys Providers will answer will align with the items and descriptions in the "Program Services and Descriptions" section above. A general description of types of measures are listed below, but the final measures will be decided upon with the Provider in collaboration with the HFDK Evaluation contractor and staff. The HFDK evaluation contractor is available to provide technical assistance to the Provider on the development and implementation of their metrics, as needed.

Process measures are outputs of operating the agreed-upon program. These may include, for example, number of classes or events held, number of students reached, number of meals served, or number of partnerships developed, among others. The Provider will be asked to collect demographic information for participants as much as possible to help report progress on disparities and direct efforts more equitably.

Outcome measures are longer-term results of the program that demonstrate impact. These may include, for example, changes in attitudes or behaviors, curriculum or policy changes within an organization, etc.

Participation in the Macro Evaluation

The Provider will participate in the Macro Evaluation, including working in partnership with the HFDK Evaluation contractor and HFDK staff, for shared learning to improve the Denver food system. The HFDK Evaluation contractor and HFDK staff will work with all HFDK grantees to determine which local and macro level data will be collected and reported on through the Monitoring platform (see the Reporting Section below). The Provider will provide agency and community input on Macro Evaluation activities and products (e.g., Theory of Change, Macro Evaluation plan, annual reports, etc.).



EXHIBIT A_AMENDMENT 01

SCOPE OF WORK

IV. Performance Management and Reporting

A. Performance Management

Monitoring will be performed by Denver Department of Public Health and Environment (DDPHE) staff and/or designee.

The Provider will be reviewed for:

1. **Program Monitoring/Evaluation-Related Activities:** Review and analysis of current program information to determine the extent to which the Provider is achieving established agreed upon goals. This may include the review and analysis of Evaluation Dashboards, the Reporting Form and Annual reports. As needed, DDPHE may attend evaluation site visits or check-ins to understand progress towards agreed-upon goals in this agreement.
2. **Fiscal Monitoring:** Review financial systems and billings to ensure that contract funds are allocated and expended in accordance with the terms of the agreement.
3. **Administrative Monitoring:** Monitoring to ensure that the requirements of the contract document, Federal, State and City and County regulations, and DDPHE policies are being met.

B. Reporting

The Provider will be responsible for reporting on program outputs and outcomes.

ReVision will be responsible for reporting on the following Sections of the Evaluation Survey: Food Access, Food/Nutrition Education, Food Production.

The table below summarizes reporting activity and due dates. The dates and or frequency may be subject to change.

Report # and Name	Description	Due Date	Reports to be sent to:
Report 1 (six month)	Progress on process and outcome measures and learning questions Upload relevant evaluation documents. Additional narrative description of successes and challenges.	February 1-15	Submitted through the Reporting Form
Report 2 (12 month/annual)	Demographic description of population served. Progress on process and outcome	July 31 – Aug 15	Submitted through the Reporting Form



EXHIBIT A_AMENDMENT 01

SCOPE OF WORK

	measures and learning questions Upload relevant evaluation documents. Additional narrative description of successes and challenges.		
Report 3 (six month)	Progress on process and outcome measures and learning questions Upload relevant evaluation documents. Additional narrative description of successes and challenges.	February 1-15	Submitted through the Reporting Form
Report 4 (12 month/annual)	Demographic description of population served. Progress on process and outcome measures and learning questions Upload relevant evaluation documents. Additional narrative description of successes and challenges.	July 31 – Aug 15	Submitted through the Reporting Form
Report 5 (six month)	Progress on process and outcome measures and learning questions Upload relevant evaluation documents. Additional narrative description of successes and challenges.	February 1-15	Submitted through the Reporting Form
Other reports as reasonably requested by the City.	To be determined (TBD)	TBD	TBD

C. Evaluation Support

The HFDK evaluation contractor has been contracted by the City to provide evaluation technical assistance for HFDK grantees to support grantee's participation in the macro evaluation. HFDK grantees will be supported around the development or modification of their evaluation tools, and other general evaluation questions. Additionally, the HFDK evaluation contractor will provide technical assistance to the HFDK cohort of grantees on a variety of topics, to be determined in the future based on grantees' needs and interests.



EXHIBIT A_AMENDMENT 01

SCOPE OF WORK

The Provider will be responsible for reporting on process and outcome measures on a quarterly basis. The Provider's data submitted to the monitoring platform will be used in the macro evaluation to measure progress across the entire cohort of HFDK grantees and will additionally be given back to the Provider to support their own work. Importantly, the Monitoring Platform may also include a few open-ended questions about strategy, challenges and successes for the Provider to fill out.

V. Budget

A. Budget

The budget for this agreement is attached as an exhibit. All expenditures must:

- Be reasonable, realistic, and justified including making an effort to purchase healthy meals or snacks at affordable prices through wholesale, Food Bank of the Rockies, or other low-cost purchasing methods whenever possible
- Show strong fiscal responsibility
- Limit indirect costs up to 15%

Indirect Cost Limit: The Provider's total indirect costs cannot exceed 15% of the Maximum Grant Amount as listed in the Budget. Administrative costs are included in indirect costs and defined as the costs incurred for usual and recognized overhead, including management and oversight of specific programs funded under this contract; and other types of program support such as quality assurance, quality control, and related activities. Administrative costs can be direct or indirect. Direct costs are costs that can be directly charged to the program, and which are incurred in the provision of direct services. Indirect costs are defined as the administrative costs that are incurred for common or joint activities that cannot be identified specifically with a particular project or program.

Examples of indirect costs include: Salaries and related fringe benefits for accounting, secretarial, and management staff, including those individuals who produce, review and sign monthly program and fiscal reports; Consultants who perform administrative, non-service delivery functions; General office supplies; Travel costs for administrative and management staff; General office printing and photocopying; General liability insurance; Audit fees, rent, utilities, general office supplies and equipment/technology

VI. Invoice

A. Invoice

The Provider will use the HFDK invoice template provided to them. A sample of the HFDK invoice template is attached as an exhibit.

VII. Payments

- A. A complete invoice package shall be completed and submitted to the HFDKinvoices@denvergov.org email on or before the 15th of each month following the month of services rendered 100% of the time.



EXHIBIT A_AMENDMENT 01

SCOPE OF WORK

- B. All non-personnel purchases of \$1,000 or more must have back up documentation submitted with the complete invoice package each month to HFDK. Provider is required to keep on file all documentation of purchase of items and/or payment less than \$1,000 but does not need to submit those back up documents with invoice and report. Provider must keep all personnel files and other documentation on hand related to this grant for audit purposes.
 - a. When submitting backup documentation, Provider must indicate which purchases within a receipt were purchased with Healthy Food for Denver's Kids projects, and which were not.
- C. Provider shall use preferred invoice template. **Invoices shall be processed with immediate payment terms.**
- D. Invoice timeliness, use of invoice templates, attendance to invoice training, and other factors will be used in determining compliance.

VIII. General Grant Requirements

- A. **Funds for program(s) and activities must providing quality services for at least one of the following:**
 - i. Access to healthy food, including up to three healthy meals and snacks per day, with emphasis on filling gaps when meals are not already provided;
 - 1. May include buying and distributing local food from Colorado farms, ranches and food manufacturing businesses, for the proposed program (so long as they are less than 10% more expensive than compared out-of-state foods) For example, if a pound of carrots grown out of state costs \$1.00 and a pound of carrots grown in Colorado is \$1.08, it would be acceptable to purchase the higher priced carrots.
 - ii. Hands-on experiential education and public health programs associated with farming, gardening, cooking, nutrition, dietary and home economics, and healthy eating
 - 1. May include buying and utilizing local food from Colorado farms, ranches, and food manufacturing businesses, for the proposed program (so long as they are less than 10% more expensive than comparable out-of-state foods, see above 1a. for an example)

Additionally, programs must:

- A. Encourage consumption of a variety of culturally responsive foods with high nutrient content: vegetables, fruits, whole grain, lean protein and low-fat dairy
- B. It is encouraged to serve as many of the items fresh and/or simply prepared as possible, as opposed to ultra-processed foods.
- C. **NOT use HFDK funds to purchase any of the following items:**
 - i. All diet or regular sodas and sports/energy drinks
 - ii. Flavored/added sugar milk
 - iii. Juice of all kinds, including both fruit and vegetable juice drinks and 100% juice
 - iv. Candy
 - v. Sweet desserts and snacks like cakes, pastries, cupcakes, pies and brownies
 - vi. Sweet breakfast foods (e.g. sugary cereals, donuts, toaster pastries)
 - vii. Dairy desserts (e.g., ice cream, milkshakes)



EXHIBIT A_AMENDMENT 01

SCOPE OF WORK

- D. Limit the purchase and preparation of deep-fried, par fried, or flash fried foods (e.g. fried chicken, French fries, potato chips)
- E. Limit the preparation and purchase of foods with partially hydrogenated oil (Trans fat).
- F. Be tied directly to activities located within the City and County of Denver that serve youth who are Denver residents
- G. Benefit low-income and/or historically/currently under-resourced youth ages 18 and under

Additional, Provider will be asked to:

- A. Ensure snacks or meals are healthy by meeting, at minimum, the Healthy Food for Denver's Kids Nutrition Guidelines.
- B. Attend evaluation and other capacity building workshops. Providers are highly encouraged to attend trainings offered through HFDK. The Evaluation kick off meeting, initial 1:1 with HFDK Program staff, invoice training, and orientation are mandatory meetings.
- C. Meet with an HFDK representative once a year to debrief, share lessons learned about grant process, programming impact, etc.
- D. Host at least one site visit for HFDK staff, commissioners, and/or evaluation partners each year.
- E. Follow the HFDK Communication Guidelines, including displaying signage and/or online banners noting that the program receives funding from DDPHE and the Healthy Food for Denver's Kids Initiative. The HFDK Initiative will provide electronic files (e.g., logos) and guidelines for printing and/or displaying on websites, social media accounts, and other materials.

IX. Other

- A. *Provider shall submit updated documents which are directly related to the delivery of services*
- B. Additional document requirements that may be requested for this contract:
 - i. Organizational Chart
 - ii. updated Certificate of Insurance
 - iii. reports and information for Program Evaluation, as required.

Exhibit B-Amendment 02

Instructions: Use this Budget Worksheet Template to explain how your organization plans to use funds consistently with the proposed work plan. Align budget requests and associated documentation to provide a consistent, logical picture of what you will accomplish, by whom, and the associated costs. The information in each budget expenditure category helps the Review Panel understand your request. Please provide narrative for each category in the "Description of Work/Item" section. You may add more lines to each section, ensure these are included in the total sum. **Please note you are allowed to request up to 15% of the DIRECT costs for INDIRECT costs, and up to 10% of each**

helps the Review Panel understand your request. Please provide narrative for each category in the "Description of Work/Item" section. You may add more lines to each section, please ensure they are included in the total sum. **Please note you are allowed to request up to 15% of the DIRECT costs for Indirect Costs, and up to 10% of the**

Direct Costs for Evaluation. You may also use funds for translation and interpretation needs.

Healthy Food for Denver's Kids Program Budget								
Organization Name	Re:Vision							
Term	Year 1 (January 1, 2020-December 31, 2021)							
Request for Proposal Name	Healthy Food for Denver's Kids (HFDK04)							
Budget Categories								
Food and Supplies					Please Mark with an X each Priority Area that the line item pertains to.			
Item	Description of Item	Quantity	Per Item Cost	Total Amount Requested from Healthy Food for Denver's Kids Initiative	Priority Area 1	Priority Area 2	Priority Area 3	
Seeds A	Seeds for urban farm and home gardens	300	\$ 10.00	\$1,000.00	X			
Seeds B	Seeds - hydroponics	1,000	\$ 8.00	\$8,000.00	X			
Supplies, supplies	Supplies for urban farm and home	5	\$ 2,000.00	\$10,000.00	X			
Vegetable seedlings	Seedlings for Urban Farm and home	-	\$ 2.50	\$0.00				
Tools	Farm tools (various)	1	\$ 450.00	\$450.00	X			
Irrigation system	Irrigation system for urban farm and home gardens	-	\$ 5	\$0.00				
Irrigation system timers	Timers for irrigation systems, urban farm and home gardens	15	\$ 30.00	\$450.00	X			
Class supplies	Additional food for kitchen classes, utensils	20	\$ 100.00	\$2,000.00	X			
Meeting food	Refreshments for community listening sessions and graduations	5	\$ 71.61	\$358.04	X			
Compost and fertilizers	Compost and hydro fertilizers	100	\$ 60.00	\$6,000.00	X			
				Total Food and Supplies	\$22,258.04			
Program Operating Expenses								
Item	Description of Item	Quantity	Per Item Cost	Total Amount Requested from Healthy Food for Denver's Kids Initiative	Priority Area 1	Priority Area 2	Priority Area 3	
Garden Activity materials	Activity materials for 4.5 garden program participants & craft materials for in person activities	500	\$ 2.00	\$1,000.00		X		
Training materials	Editing and printing training materials	0	\$ 1,000.00	\$0.00				
Transportation	Transportation for program participants to activity sites and between DCAC and Re:Vision and travel stipend for Promotora's visiting homes	0	\$ 4,800.00	\$0.00				
Youth Stipends	Stipends for successful participation in Semillas de Esperanza program	40	\$ 400.00	\$16,000.00		X		
Adult Stipends	Stipends - Adults	0	\$ 400.00	\$0.00				
Marketing Materials	Marketing materials for garden program	1	\$ 300.00	\$300.00		X		
Class Materials	Curriculum Binders / printed materials for Semillas de Esperanza *	0	\$ 25.00	\$0.00				
				Total Operating Expenses	\$17,100.00			
Personnel and Administrative Services								
Salary Employees								
Position Title	Description of Work	Percent of Time	Salary + Fringe Benefits	Total Amount Requested from Healthy Food for Denver's Kids Initiative	Priority Area 1	Priority Area 2	Priority Area 3	
Executive Director	Oversees the overall strategy of the collaborative and individual organization program, evaluates the implementation of all programs, oversees the design of programming and activities, manages key personnel listed in this budget, monitors collective and individual metrics and partnerships, and manages project timelines and deliverables.	32%	\$ 156,200.00	\$50,000.00	X	X	No	
Farm Manager	Coordinates all farm activities	48%	\$ 93,800.00	\$45,000.00	X	X	No	
Operations Mgr (Dir)	Creates and oversees processes to support organizational logistics such as personnel management, financial management, strategic needs such as year-end reports, program evaluations, and funding requests	32%	\$ 93,300.00	\$30,000.00	X	X	No	
Education Coordinator	Delivers summer youth programming and supports with summer youth programming, oversees data collection, provides ongoing support with daily data collection and program logistics	44%	\$ 68,400.00	\$30,000.00		X	No	
Promotora Coordinator	Oversees the Promotora team	41%	\$ 73,900.00	\$30,000.00	X	X	No	
Food System Coordinator	Oversees no-cost grocery and coordinates with farm activities for harvests	46%	\$ 65,400.00	\$30,000.00	X		No	
				Total Personnel Services	\$481,200.00			
Hourly Employees								
Position Title	Description of Work	Hours	Hourly Rate	Total Amount Requested from Healthy Food for Denver's Kids Initiative	Priority Area 1	Priority Area 2	Priority Area 3	
Farm Assistant	1 Farm Assistant supports the Farm Manager in all activities related to daily farm work	1500	\$ 14.00	\$21,000.00	X	X	No	
Promotora	4 Promotora to fully run Re:Vision's Family garden and No-Cost Grocery programs, lead and implement garden family curriculums year-round as well as grow seedlings for farms and gardens	6000	\$ 10.00	\$60,000.00	X	X	No	
Farm Assistant 2	2nd Farm Assistant supports 2 additional farms	1400	\$ 25.00	\$35,000.00	X	X	No	
				Total Personnel Services	\$481,200.00			
Other / Miscellaneous								
Item	Description	Quantity	Per Item Cost	Total Amount Requested from Healthy Food for Denver's Kids Initiative	Priority Area 1	Priority Area 2	Priority Area 3	
Water Connection - Onwards	To be funded from rollback funds - needed for relocation of primary urban farm site			\$0.00	X	X		
Water Bills	To be funded from rollback funds - needed for relocation of primary urban farm site			\$0.00				
				Total Other	\$0.00			
EVALUATION								
Item	Description	Percentage		Total Amount Requested from Healthy Food for Denver's Kids Initiative	Priority Area 1	Priority Area 2	Priority Area 3	
Evaluation (up to 25% of the direct costs amount can be used for Evaluation)	This will be handled with in-house staff, already included above, plus rollback funds	10%			X	X		
				Total Evaluation				
Subcontractors								
Name of Organization	Item	Description	Quantity	Per Item Cost	Total Amount Requested from Healthy Food for Denver's Kids Initiative	Priority Area 1	Priority Area 2	Priority Area 3
Contract Services	Denver Health	See detailed sheet - patient outreach and enrollment, and evaluation			\$11,000.00	X	X	
Contract/Partner org	Guest Chefs and Lecturers	Stipends for guest lecturers to teach students cooking			\$1,500.00		X	
Contract/Partner org	North High School	Curriculum in school	8	\$ 3,000.00	\$24,000.00		X	
				Total Subcontractors	\$36,500.00			
				TOTAL DIRECT COSTS (Supplies & Operating, Personnel, Other)	\$556,858.04			
Indirect								
Item	Description			Total Amount Requested from Healthy Food for Denver's Kids Initiative	Priority Area 1	Priority Area 2	Priority Area 3	
10% Indirect rate (if applicable)	Indirect Costs - Healthy Food for Denver's Kids policy places a fifteen percent (15%) cap on reimbursement for indirect costs, based on the total contract budget.			15% of Direct Costs				
				TOTAL INDIRECT COSTS	\$83,288.71			
				TOTAL AMOUNT REQUESTED FROM HFDK	\$640,336.74			

TOTAL INDIRECT COSTS	\$83,528.71
TOTAL AMOUNT REQUESTED FROM HFDK	\$640,386.76
TOTAL MAXIMUM CONTRACT AMOUNT \$ 3,842,320.48	