

EXHIBIT A, GENERAL WORK REQUIREMENTS

1. CONTRACTOR PERSONNEL

- 1.1. Contractor personnel shall work cooperatively with State and Purchasing Entity staff to ensure the completion of the Work.
- 1.2. Key Personnel
 - 1.2.1. Contractor shall designate people to hold the following specific personnel positions:
 - 1.2.1.1. Primary Point of Contract
 - 1.2.1.1.1. The Primary Point of Contract shall be responsible for all of the following:
 - 1.2.1.1.1.1. Serving as the individual responsible addressing all questions and concerns for the State and Purchasing Entities, unless an Order specifies another point of contact for that Order.
 - 1.2.1.1.1.2. Ensuring the completion of all Work in accordance with the Contract's requirements. This includes, but is not limited to, ensuring the accuracy, timeliness and completeness of all Work.
 - 1.2.1.1.1.3. Overseeing all other personnel and ensuring proper staffing levels throughout the term of the Contract.
 - 1.2.1.2. Quarterly Volume Reporting Lead
 - 1.2.1.2.1. The Quarterly Volume Reporting Lead shall be responsible for all of the following:
 - 1.2.1.2.1.1. Ensuring the completeness and accuracy of the Quarterly Volume Reports described in this Exhibit A.
 - 1.2.1.2.1.2. Ensuring the final submission of the Quarterly Volume Reports described in this Exhibit A by the appropriate due date for that report.
- 1.3. Subcontractors
 - 1.3.1.

2. ORDERING AND ORDER FULFILLMENT

- 2.1. Ordering
 - 2.1.1. Contractor shall provide a complete and accurate Internal Revenue Service form W9 to the State prior to accepting an Order from any Purchasing Entity. Upon a request by a Purchasing Entity, Contractor shall provide a complete and accurate Internal Revenue Service form W9 to that Purchasing Entity.
 - 2.1.2. The State and Each Purchasing Entity may complete an Order in accordance with its own rules and policies, as available to Contractor, using the appropriate documentation for that organization to issue an Order.
 - 2.1.2.1. Contractor shall communicate directly with each Purchasing Entity related to that Purchasing Entity's Orders.

- 2.1.3. Contractor shall ensure that all Orders it accepts have the proper information contained in them for Contractor to be able to comply with all reporting requirements of this Contract.
- 2.1.4. If Contractor provides for Ordering through an internet-based portal or electronic catalog, Contractor shall maintain all of Contractor's necessary hardware, software, backup-capacity and network connections required to operate that internet-based portal or electronic catalog.
 - 2.1.4.1. Contractor's internet-based portal and electronic catalogs shall clearly designate that they are part of this Contract and shall have a link to the State's price agreement web location, as determined by the State. Contractor shall ensure that all Environmentally Preferable Products are clearly listed on internet-based portal and electronic catalogs.
 - 2.1.4.2. If Contractor provides an internet-based portal or electronic catalog, Contractor shall also provide paper catalogs or catalogs on other digital media to each Purchasing Entity upon request by that Purchasing Entity.
 - 2.1.4.3. If Contractor's catalog will be either hosted on or accessed through the State's e-Commerce system, then Contractor shall comply with all policies, procedures and directions from the State in relation to hosting its catalog on or making its catalog accessible through that system. Contractor shall ensure that all information made available through the State's e-Commerce system is accurate and complies with this Contract.
- 2.2. Delivery of Goods and Performance of Services
 - 2.2.1. Contractor shall provide all Goods and perform all Services described in each Order.
 - 2.2.2. Unless specifically agreed to otherwise in an Order, Contractor shall deliver all Goods under an Order in good, working and undamaged condition. All Goods shall be free on board ("F.O.B.") destination to the location specified in the Order.
 - 2.2.3. If a Good in an Order is out of stock, Contractor may only provide a substitute Good if it has notified the Purchasing Entity for that Order, in writing, that the Good is out of stock and has received the Purchasing Entity's approval to provide the substitute Good. Purchasing Entities may request additional information comparing the substitute Good with the original Good in the Purchasing Entity's sole discretion.
- 2.3. Inspection and Acceptance
 - 2.3.1. Goods delivered to a Purchasing Entity under an Order shall not be deemed accepted prior to that Purchasing Entity inspecting the Goods in accordance with the Order and accepting those Goods.
 - 2.3.2. Services provided to a Purchasing Entity under an Order shall not be deemed completed until that Purchasing Entity has reviewed the Services, ensured that all Services were completed in accordance with the Order and have been accepted by the Purchasing Entity.
- 2.4. Ordering Support
 - 2.4.1. Contractor shall provide the State and each Purchasing Entity with the contact information for the individual or individuals within Contractor's organization who are assigned to handle questions and resolve problems that Purchasing Entity may have in relation to the Work or an Order.

- 2.4.1.1. Contractor shall make personnel available from 8:00 a.m. to 5:00 p.m. Mountain Time, as adjusted for daylight savings time, at a minimum, each Business Day as necessary to handle questions and resolve problems received by Contractor.
- 2.4.1.2. Contractor shall make all of these individuals available by phone (both through a local number and a toll-free number), fax and email at all times that the individual is available to handle questions and resolve problems received by Contractor.
- 2.4.1.3. Contractor shall provide all of these individuals with the ability to access the account information and other information relating to the State or Purchasing Entities to be able to respond to questions and resolve problems relating to any Order, including, without limitation, the status of Orders, delivery, back-orders, pricing, discounts, product availability, product information, and accounts and billing.
- 2.4.2. Contractor shall provide all training to Purchasing Entities necessary for those Purchasing Entities to place Orders and properly use the Goods and Services, as requested by Ordering Entities.
 - 2.4.2.1. Training on placing Orders shall include, without limitation, training on aspects of ordering, online ordering, product delivery, product returns, and Contractor's customer service processes, as requested by the Purchasing Entity.
 - 2.4.2.2. Training on properly using the Goods and Services shall include, without limitation, training and providing information on energy efficiency of Goods, new features, opportunities for manufacturer/certified set up and training, Environmentally Preferable Products, and other services or options that are offered or available related to the Goods and Services, as requested by the Purchasing Entity.

2.5. Order Disputes, Termination and Resolution

- 2.5.1. If a dispute related to an Order arises between Contractor and a Purchasing Entity, Contractor shall meet with the Purchasing Entity to attempt to resolve the issue. If Contractor is unable to resolve the issue with the Purchasing Entity, then Contractor may request assistance from the State by submitting a request in writing, which includes the pertinent information about the dispute and the assistance sought by Contractor, in accordance with §17 of the main body of this Contract. Nothing in this section shall be interpreted as limiting the rights or obligations of Contractor, the State or any Purchasing Entity under this Contractor of any Order.
- 2.5.2. Purchasing Entities may terminate an Order if it determines that Contractor was in breach of that Order. Termination of an Order shall not automatically terminate any other Order or this Contract.
- 2.5.3. If a Purchasing Entity gives Contractor notice of breach or terminates an Order because of Contractor's breach of that Order, Contractor shall provide notice to the State of that breach or termination within 5 Business Days following Contractor's receipt of that notice of breach or termination.

2.6. Marketing

- 2.6.1. If Contractor desires to distribute any materials, notices or literature with the intent to market the Goods or Services ("Marketing Materials"), Contractor shall deliver all such Marketing Materials to the State for review and approval prior to distributing any such materials to a Purchasing Entity.

- 2.6.1.1. The State will review submitted Marketing Materials and may approve, deny or request changes to any Marketing Materials in its sole discretion. If the State requests changes, Contractor may make those changes or may chose to rescind its submission for review and approval.
- 2.6.1.2. Contractor shall not distribute any marketing materials to any Purchasing Entity prior to receiving the State's approval of those Marketing Materials.
- 2.6.2. The State shall not be responsible for maintaining any mailing lists or creating, printing, mailing or distributing any of Contractor's Marketing Materials, though the State may distribute Marketing Materials in its sole discretion.
- 2.7. Additional Terms
- 2.7.1. Any additional terms and conditions on any invoice, statement, Contractor time sheet, website, electronic license or use agreement or any other form, including, without limitation, terms regarding indemnification, limitation of liability, cancellation fees, choice of law and binding arbitration shall be void and unenforceable except to the extent that they are specifically included in this Contract or an Order. The signature of any employee of a Purchasing Entity on any such form shall be effective to establish receipt of Goods or completion of Services and shall not make any term of that form enforceable.

3. VOLUME AND OPERATIONAL REPORTING

3.1. Volume Reporting

- 3.1.1. The State will use a centralized method of tracking volume. Contractor shall populate a Quarterly Volume Report, using the format as specified by the State, for each State Fiscal Year Quarter that contains, at a minimum, all of the following:
 - 3.1.1.1. A summary volume report that includes, but is not limited to, all of the following for the quarter that the report covers:
 - 3.1.1.1.1. The total spent by each type of Purchasing Entity under this Contract.
 - 3.1.1.1.2. The total of the list cost of all items purchased by each type of Purchasing Entity under this Contract.
 - 3.1.1.1.3. The total estimated cost savings for each type of Purchasing Entity under this Contract, calculated as the total list cost minus the total spent for that Purchasing Entity.
 - 3.1.1.1.4. The total paid through the use of a procurement card or credit card for each Purchasing Entity under this Contract.
 - 3.1.1.1.5. The total sales of Environmentally Preferable Products, as defined in the State's Environmentally Preferable Purchasing Policy, for each Purchasing Entity under this Contract.
 - 3.1.1.1.6. The amount of the Administrative Fee due to the State.
 - 3.1.1.1.7. Any additional summary information as requested by the State.
 - 3.1.1.2. A detail report that includes, but is not limited to, all of the following for each sale that occurred during the quarter that the report covers:
 - 3.1.1.2.1. The name of the Purchasing Entity who the sale was made to.

- 3.1.1.2.2. The date of the sale.
- 3.1.1.2.3. A listing of each item purchased in the sale, including the name of the item, the quantity of the item, the unit price for the item, the extended cost for the item calculated by multiplying the unit price by the quantity, the list price per unit for the item, the extended list cost for the item calculated by multiplying the quantity by the list price, and the savings on the item calculated by subtracting the extended cost from the extended list cost.
- 3.1.1.2.4. Any other detail information as requested by the State.
- 3.1.2. Contractor shall deliver a Quarterly Volume Report to the State's representative as identified in Section 17 of the Contract on a quarterly basis.
 - 3.1.2.1. DELIVERABLE: Quarterly Volume Report
 - 3.1.2.2. DUE: Quarterly, within 30 calendar days following the end of the State Fiscal Year quarter that the report covers.
 - 3.1.3. If any due date for a Quarterly Volume Report falls on a day that is not a Business Day, then the due date shall be automatically extended to the next Business Day, unless otherwise directed by the State.
 - 3.1.4. All data and information contained in a Quarterly Volume Report shall be the property of the State and shall not be considered proprietary.
- 3.2. Additional Operational Reporting
 - 3.2.1. Upon request by the State, the Contractor shall develop and deliver to the State Ad-Hoc Operational Reports that include all detailed and summary transaction, historical or payment information related to the State or any of the Purchasing Entities as requested by the State.
 - 3.2.1.1. DELIVERABLE: Ad-Hoc Operational Reports
 - 3.2.1.2. DUE: Within 10 Business Days following the State's request for that information, unless the State agrees to a longer period of time in writing.

4. PERIODIC BUSINESS REVIEWS

- 4.1. The State may schedule periodic business reviews to review Contractor's performance under this Contract.
- 4.2. Contractor shall ensure personnel assigned to the Contract are available for these meetings with the State as scheduled by the State.
- 4.3. Contractor's key personnel designated in §1.1 of this Exhibit A shall be available for all regularly scheduled meetings between Contractor and the State, unless the State has granted prior, written approval otherwise.

5. CLOSEOUT PERIOD

- 5.1. This Contract shall have a Closeout Period that begins 30 days prior to the expiration of this Contract and continues until the State has determined that all Work has been completed.
 - 5.1.1. During the Closeout Period, Contractor shall complete all of the following, as directed by the State:

- 5.1.1.1. Provide to the State, or any other contractor at the State's direction, all reports, data, systems, Deliverables and other information reasonably necessary for the State to ensure Contractor's completion of the Work, as determined by the State.
- 5.1.1.2. Notify any Subcontractors of the termination of the Contract, as directed by the State.
- 5.1.1.3. Remove all references to the State's price agreement from its websites, materials and other documentation, and inform entities that contact Contractor that it no longer has a price agreement with the State.
- 5.1.2. The Closeout Period may extend past the termination of the Contract. The State will perform a closeout review to ensure that Contractor has completed all requirements of the Closeout Period. If Contractor has not completed all of the requirements of the Closeout Period by the date of the termination of the Contract, then any incomplete requirements shall survive termination of the Contract.

6. PRICING

6.1. Price Lists

- 6.1.1. The State may publish any pricing information under this Contract, including, without limitation the pricing shown on Exhibit C, Prices and Rates, on the State's website and any other website as the State determines is necessary or efficient to facilitate the use of this Contract by Purchasing Entities.
- 6.1.2. If Contractor modifies any of its prices in accordance with §6.2, or discontinues any item shown on the existing pricing information, Contractor shall provide updated pricing information to the State for the State to publish.

6.2. Price Modifications

6.2.1. Price Increases

- 6.2.1.1. Contractor may request an increase in the prices listed in Exhibit C by submitting its request to the State in writing as described in §17 of the main body of this Contract. Requests for increases in prices are limited as follows:
 - 6.2.1.1.1. Contractor may not request a price increase during the first 12 months of this Contract.
 - 6.2.1.1.2. Contractor may not request a price increase within any 12-month period following the State's approval of a price increase under this section.
 - 6.2.1.1.3. Contractor may not submit a request for a price increase to the State fewer than 60 days prior to when Contractor intends those increased prices to be effective.
 - 6.2.1.1.4. Contractor may only request a price increase if it can justify that increase based on the Producer Price Index or the Consumer Price Index issued by the US Department of Labor, Bureau of Labor Statistics; or a similar industry pricing guide.
- 6.2.1.2. The State may approve or deny any request for a price increase based on the information provided by Contractor and other circumstances in its sole discretion.
- 6.2.1.3. If the State approves a price increase, that price increase shall not take effect unless it is included in this Contract. The State may increase the prices in Exhibit C through the use of an Option Letter.
 - 6.2.1.3.1. Contractor may only begin using the increased prices in Orders that are issued following the effective date of the modification that increases the prices. For Orders

placed prior to a price increase that are in effect at the time of the price increase, Contractor shall only charge the Purchasing Entity the prices that were in effect at the time the Order was placed.

- 6.2.1.4. If the State does not approve a price increase, or Contractor increases its prices without submitting a request to the State, then those increased prices shall be void in any Order in which they are used and Contractor shall fulfill the Order at the existing rates approved by the State under this Contract. Contractor's use of rates in any Order that exceed those approved by the State under this Contract shall be a material breach of this Contract.

6.2.2. Price Decreases and Ceiling Prices

- 6.2.2.1. Contractor may decrease its prices shown in Exhibit C at any time by providing written notice to the State.
- 6.2.2.2. The prices listed in Exhibit C are Ceiling Prices, and Contractor may offer lower prices to Purchasing Entities, and Purchasing Entities may negotiate lower prices with Contractor, without the review or approval of the State. Contractor shall not allow a Subcontractor to charge an amount greater than the Ceiling Price for any Order.

EXHIBIT B, STATEMENT OF WORK

1.1 Subcontracting/Partnering

Subcontracting and/or partnering is allowed so that the Contractor can engage subcontractor(s) to provide goods and services which can expand the service coverage area. If the Contractor engages a subcontractor to provide goods and services to an Ordering Entity, the Contractor is legally liable for its engaged subcontractor. The Contractor is responsible to manage its subcontractor(s) utilized in the performance of the contract and ensure its subcontractor(s) also complies with the terms, conditions, and commitments of the contract.

1.2 Service Regions

There are seven (7) regions throughout the State that may receive supplies. The contractor must provide Janitorial Supplies & Paper Products (and related services) to ALL counties within a specific region for the seven (7) regions (noted below).

- Region 1 - Denver Metro Area
- Region 2 - South Central
- Region 3 - North Central
- Region 4 - West Central
- Region 5 - Northwestern
- Region 6 - Southwestern
- Region 7 - Southeastern.

1.3 Ordering and Delivery

- A. **Ordering:** The State desires to purchase Janitorial Supplies & Paper Products through various methods such as via telephone, email, or on-line. The contractor is expected to have an established business process to enable Ordering Entities to easily set up an account. The Contractor is expected to accept payment with procurement cards (credit cards) for orders in addition to other payment methods such as issued checks and/or electronic funds transfers (EFT).

At minimum, the State requires that an the Contractor establish new Ordering Entity accounts within two (2) business days of an Ordering Entity's request.

Special Orders: Special ordered goods may incur additional costs which the Contractor must disclose at the time the order is placed and agreed to by the Ordering Entity.

Return Policy: There will be instances when an Ordering Entity will have to return a product. The Contractor is required to maintain a written return policy. Such policy shall be provided to the State in writing at least once a year or as updated.

- B. **General shipping and delivery requirements:** All products are to be shipped surface freight prepaid, freight on board (F.O.B.) destination to the Ordering Entity. No additional charges for packing, drayage or any other purpose will be allowed. Prepaid transportation charges will be documented, invoiced, and payable whenever non-surface premium shipping is requested, and shown as part of the cost of the product (freight charges shall not be shown as a separate line item.) Title to and risk of loss on all items shipped by the Contractor to the Ordering Entity shall pass to the Ordering Entity subject to Ordering Entity's inspection and acceptance of such items at Ordering Entity's designated site.

Delivery, whether by company vehicle or third party carrier, is expected within two (2) business days after receipt of an order for stock items. For special order items, a delivery is expected within seven (7) business days, upon Ordering Entity agreeing to the Contractor's notification of expected delivery time. A variation of delivery methods exists as each Ordering Entity has its own preference. This may include dock or warehouse delivery.

1.4 Product Categories.

There are two (2) product categories within the "umbrella category" of MRO supplies and equipment for

facilities.

Products and Equipment: All products and equipment must be provided as new, no remanufactured is allowed. Remanufactured is defined as the process of disassembling products known to be worn, defective or discarded that can be reused or brought up to OEM specification by cleaning, repairing or replacing in a manufacturing environment and then reassembled to sound working condition, and tested; and offered as ready for a second life, performing as new.

5.6 State of Colorado Environmentally Preferable Purchasing (EPP) Policy.

The Contractor is required to review and promote the State's Environmentally Preferable Purchasing (EPP) Policy. The Contractor is expected to provide products and services that supports the State's EPP Policy; and identifies and provides Green products in addition to its standard inventory. "Green" is determined by third party certification or registration (no self-certification), such as industry accepted entities like Energy Star, LEED, EPA, Green Seal, etc.

5.7 Points of Contact and Hours of Operation

1. **Point of Contact – Contract:** The Contractor shall designate a single representative to serve as the central point of contact for the State account. At a minimum, the Contractor's contact person must be available Monday through Friday, 8 a.m. to 5 p.m. (MT). The Contractor shall provide the contract representative's name, title, phone number, and email address; and shall provide in writing to the SPCO any periodic updates (email is acceptable).

2. Additionally, the Contractor shall designate a single representative to serve as the central point of contact for day-to-day customer services. This person is responsible for the overall relationship between the Contractor (and its subcontractors, if applicable) and the State, and may be involved in high-level activities, such as account reviews. At a minimum, the Contractor's contact person must be available Monday-Friday, 8 a.m. to 5 p.m. (MT). The Contractor shall provide the contact point's name, title, phone number, and email address; and shall provide in writing to the SPCO and periodic updates (email is acceptable).

3. **Hours of Operation:** At a minimum, the Contractor's services are expected to be provided during the following work hours: Monday through Friday, 8:00 a.m. to 5:00 p.m. (Mountain Time). The Contractor is required to have a 24 hours a day / 7 days a week ("24/7") emergency contact number and shall notify the SPCO of periodic written updates. Answering services, pagers and/or answering machines are not an acceptable means of communication for the Contractor. The Contractor shall provide the hours of operation in writing to the SPCO and periodic updates.

5.8 Administrative Transition Plan

Many Ordering Entities using current Price Agreements will have to transition from their current accounts to the new Contractor. The Contractor is expected to have an administrative transition plan where it manages the transition from existing Price Agreements and customer base (Ordering Entities) from a current Contractor to the new Contractor's accounts. These services may include, but are not limited to, new account set-up, transfer of existing accounts, etc.; and can assist in making the transition smooth and timely.

5.9 Administration of Resulting Contract

Reporting: The Contractor is expected to establish a means to track and collect that detailed sales information necessary for all Ordering Entities which are for four (4) distinct customer types: State Agencies "SA", Institutions of Higher Education "HE", Political Subdivisions "PS", and eligible Non-Profits "NP"; in addition to the specific products being purchased. The Contractor is required to submit dollar volume quarterly reports that indicates aggregate totals for all the Ordering Entities (SA, HE, PS, NP).

Administrative Fee: The State of Colorado is authorized by statute to collect a fee for the administration of the resulting contract. The administrative fee is one percent (1%) of the total purchases made by all Colorado Ordering Entities. The Contractor may adjust the unit pricing to include the State's administration fee by adding the fee to the price for the goods that would be billed on its invoice to Ordering Entities. (Note: the administrative fee shall not be listed as a separate line item on the invoice.) Payment

of the administrative fee is made quarterly and is calculated from the reported quarterly sales (source documents - detailed and summary reports). (See **Model Contract, Exhibit A** for additional information).

5.10 Pricing

The Contractor is required to hold its Market Basket pricing for the first 12 months of its initial award. Pricing must include all delivery, shipping, service costs associated with the product, as well as the Administrative Fee addressed in **(Administration of Resulting Contract)** above. Estimated prices are not acceptable and pricing must be in United States funds. Any costs not included are disallowed. The Contractor's Non-Market Basket Discount percentages may not decrease in the first 12-month period of its initial award.

- A. **Price Increases:** The Contractor may amend pricing once in each 12-month period thereafter the initial term of the contract. The Contractor shall request any price increase in writing to the SPCO at least 60 days prior to the anticipated increase, and such request shall justify the increase by describing verifiable Contractor cost increases. Such requests shall contain complete documentation, and cost justifications may be based on Producer Price Index, Consumer Price Index, or similar industry pricing guides. Such price changes must be accepted by the SPCO and become effective by amendment to the contract.
- B. **MSRP Pricing or "List Pricing":** MSRP pricing will be identified by the Contractor's identified manufacturer's catalog effecting discounts and will establish a baseline of pricing. In the event MSRP pricing is increased, it will be held to no more than a 5% increase during a 12-month period and the State reserves the right to accept the change. Exceptions to MSRP price increases may be considered due to extraordinary events or force majeure.
- C. **Discount Changes:** The Contractor's offered product discount percentages are expected to be stable and cannot decrease more than 5% during the entire term of the contract. However, deeper discounts (increases) offered by the Contractor can take effect immediately and shall be passed on to Ordering Entities.
- D. **Bidder Discount Structure and Market Baskets Pricing.** The goal is to address Ordering Entity needs with focused lists of Market Basket items for each product category Janitorial Supplies and Paper Products, which represent the most cost-effective and highest use items. For needs beyond the Market Basket, the State expects a highly competitive net price utilizing a discount from the Contractor's List Price on all the different product categories.
- E. **Non-Market Basket Discount Structure:** In addition to the Market Basket, the Contractor must provide a discount structure reflecting its discount off List Price percentage for each category for non-market basket items. The Contractor shall identify the discount for items that are not included in the Market Basket but are offered for other items within that category. Pricing must include all delivery, shipping, service, and administrative costs associated with the product.

Market Basket Pricing. The Contractor is expected to provide a Market Basket for Janitorial Supplies and Paper Products. Throughout the term of a contract, the Contractor is expected to review its Market Basket product make up with the SPCO, once a year. This enables the SPCO and the Contractor to consider making product additions or deletions for high volume sales and/or low volume sales of specific products, and to update and publish a pricing list accordingly.

NON-MARKET BASKET DISCOUNTS

Category	Categories	Discount Off List/ Catalog	Name of Catalog or Price List	Date Published
Category 1	Janitorial/Cleaning			
	Disposable Paper	57%	Western Paper Janitorial/Cleaning	01/23/20
	Plastic Liners	55%	Western Paper Janitorial/Cleaning	01/23/20
	Cleaning Chemicals	54%	Western Paper Janitorial/Cleaning	01/23/20
	Equipment (electrical)	56%	Western Paper Janitorial/Cleaning	01/23/20
	Equipment (battery operated)	56%	Western Paper Janitorial/Cleaning	01/23/20
	Supplies	54%	Western Paper Janitorial/Cleaning	01/23/20
Category 2	Food Services Supplies			
	Paper Supplies	56%	Western Paper Food Service	01/23/20
	Plastic Supplies	56%	Western Paper Food Service	01/23/20

COLORADO REGIONS BY COUNTY

Yes/No	REGIONS	COUNTIES
Y	Region 1 - Denver Metro Area	Adams County, Arapahoe County, Boulder County, Broomfield County, Denver County, Douglas County, Jefferson County
Y	Region 2 - South Central	Custer County, El Paso County, Fremont County, Huerfano County, Pueblo County, Teller County
Y	Region 3 - North Central	Larimer County, Weld County, Morgan County, Logan County, Washington County, Yuma County, Phillips County, Sedgwick County
Y	Region 4 - West Central	Clear Creek County, Chaffee County, Delta County, Eagle County, Garfield County, Gilpin County, Gunnison County, Lake County, Mesa County, Montrose County, Park County, Pitkin County, Summit County
Y	Region 5 - Northwestern	Grand County, Jackson County, Moffat County, Rio Blanco County, Routt County
Y	Region 6 - Southwestern	Alamosa County, Archuleta County, Conejos County, Costilla County, Dolores County, Hinsdale County, La Plata County, Mineral County, Montezuma County, Ouray County, Rio Grande County, Saguache County, San Juan County, San Miguel County
Y	Region 7 - Southeastern	Baca County, Bent County, Cheyenne County, Crowley County, Elbert County, Kiowa County, Kit Carson County, Las Animas County, Lincoln County, Otero County, Prowers County
Y	All 7 Regions- Statewide	All Colorado counties, border-to-border coverage