

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 5/9/2022

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
 Dedication/Vacation **Appropriation/Supplemental** **DRMC Change**
 Other:

2. Title: Approves a Lease Agreement with Green Industrial Development Group, LLC for Denver International Airport's (DEN's) occupancy and use of 17,680 square feet of office space at the JAG Logistics Center @ DEN.

3. Requesting Agency: Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Ken Cope	Name: Carolina Flores
Email: Ken.Cope@flydenver.com	Email: Carolina.Flores@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

Currently, the south campus area of DEN serves as an office campus for DEN's Airport Infrastructure Management (AIM) Development and on-call contracted staff. The offices consist of mobile trailer units, which have been in use for over 15 years and need replacement. DEN has no suitable replacement space within its current property holdings for these work groups and investigated the leasing of off-airport developed office space. This request is for a lease agreement between Green Industrial Development Group and DEN for approximately 17,680 square feet of office space in the JA Green Logistics Center @ DEN.

6. City Attorney assigned to this request (if applicable): David Steinberger

7. City Council District: 11

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Lease of Real Property

Vendor/Contractor Name: Green Industrial Development Group, LLC

Contract control number: PLANE-202262958

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 10 years

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$5,182,143.72	N/A	\$5,182,143.72

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Date of Occupancy, plus 10 years	N/A	Date of Occupancy, plus 10 years

Scope of work: Lease Agreement with Green Industrial Development Group, LLC for Denver International Airport's (DEN's) occupancy and use of 17,680 square feet of office space at the JAG Logistics Center @ DEN.

Was this contractor selected by competitive process? No. **If not, why not?** Memorandum No. 8B states that the acquisition of an interest in land by lease is a special circumstance not requiring a competitive procurement.

Has this contractor provided these services to the City before? Yes No

Source of funds: O&M

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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Date Entered: _____