

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to Nancy Kuhn at [daelene.mix@denvergov.org](mailto:daelene.mix@denvergov.org) by **NOON on Monday**.

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

**Date of Request:** July 2, 2013

Please mark one:  Bill Request or  Resolution Request

**1. Has your agency submitted this request in the last 12 months?**

Yes  No

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Request for a Resolution granting a revocable permit, subject to certain terms and conditions, to Denver Public Schools, their successors and assigns, to encroach into the right-of-way with concrete retaining wall, handrails, stairs, chain link fences, metal gate, modular block wall, landscaping, flagpole, Play equipment including basketball hoop, swings, ball field backstop, spring ride, talk tubes, benches, concrete benches, play pits with curb walls, drywells, crusher fines track, private storm drain inlets, private storm drain pipes, irrigation pipes and valves, and picnic tables at 2550 Lowell Blvd.

**3. Requesting Agency:** PW Right of Way Engineering Services

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Vanessa Herman
- **Phone:** 720-913-0719
- **Email:** [vanessa.herman@denvergov.org](mailto:vanessa.herman@denvergov.org)

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Nancy Kuhn
- **Phone:** 720-865-8720
- **Email:** [nancy.kuhn@denvergov.org](mailto:nancy.kuhn@denvergov.org)

**6. General description of proposed ordinance including contract scope of work if applicable:**

Encroach in the ROW with: concrete retaining wall, handrails, stairs, chain link fences, metal gate, modular block wall, landscaping, flagpole, Play equipment including basketball hoop, swings, ball field backstop, spring ride, talk tubes, benches, concrete benches, play pits with curb walls, drywells, crusher fines track, private storm drain inlets, private storm drain pipes, irrigation pipes and valves, and picnic tables at 2550 Lowell Blvd.

*\*\*Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** N/A
- b. **Duration:** Permanent
- c. **Location:** 2550 Lowell Blvd
- d. **Affected Council District:** Dist #1 Shepherd
- e. **Benefits:** N/A
- f. **Costs:** N/A

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.**

None

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_