

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto: MileHighOrdinance@DenverGov.org) by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 7/15/2026

1. Please mark one: ☐ Bill Request or ☒ Resolution Request
2. Does this request directly impact property within .5 miles of the South Platte River (Check map [HERE](#)) ☐ Yes ☒ No
3. Does this item fall under XO 66 (Prop 123) requiring it to skip Mayor-Council ☐ Yes ☒ No
4. Do you need to request a Waiver Request for this item ☐ Yes ☒ No

5. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
- ☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change ☐ Other:

6. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Leon Kelly dba Neon Forensics, LLC by updating the Scope of Work to include administration of the Fellowship Program as Director in addition to his current emergency on-call forensic physician services for the Denver Office of the Medical Examiner. No change to contract capacity or term, citywide (ENVHL-202581264/ENVHL-202685258-02).

7. **Requesting Agency:** Denver Dept. of Public Health & Environment (DDPHE)

8. **Contact Person:**

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Bill Benerman	Name: Alex Vidal
Email: bill.benerman@denvergov.org	Email: Alex.Vidal@denvergov.org

9. **General description or background. Attach executive summary if more space needed:** (who, what, why)

This amendment revises the contract Scope of Work to include Directing the Fellowship Program. Dr. Leon Kelly will also continue his authorized services as an on-call emergency forensic pathologist.

10. **City Attorney assigned to this request (if applicable):** Mitch Behr

11. **City Council District:** Citywide

****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services greater than \$500K

Vendor/Contractor Name (including dba): Leon Kelly dba Neon Forensics, LLC

Contract control number (legacy and new): Original Contract: ENVHL-202581264-00; Amended Contracts: 202683607-01; ENVHL-202685258-02

Location: Denver Office of the Medical Examiner 500 Quivas St. Denver, CO 80204

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** __02__

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
09/14/2025-09/15/2030 – No changes to term dates.

Contract Amount (indicate existing amount, amended amount and new contract total): No changes to the amount.

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$1,383,000.00	N/A	\$1,383,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
09/14/2025-9/15/2030	N/A	N/A

Scope of work:

Leon Kelly dba Neon Forensics, LLC will assist the Denver Medical Examiner in performing his authorized services as an on-call forensic pathologist in addition to providing Fellowship Director services that will include but not be limited to the following:

- Oversight of fellowship education and training.
- Development, preparation, revision, and delivery of educational materials, lectures, conferences, and curriculum.
- Direct teaching, mentoring, supervision, and instruction of fellow(s).
- Review and evaluation of fellow performance, reports, autopsies, presentations, and scholarly activities.
- Attendance at fellowship-related meetings, committees, interviews, conferences, and accreditation activities.
- Communication and coordination with the Accreditation Council for Graduate Medical Education (ACGME), Review Committee, Sponsoring Institution, Graduate Medical Education Office, and other accreditation or certifying organizations.
- Program administration, maintenance, quality improvement, and accreditation compliance activities.
- Preparation or facilitation of reports, evaluations, surveys, policies, procedures, and documentation required to maintain fellowship accreditation and educational standards.
- Any other activities reasonably related to operation, administration, oversight, or improvement of the forensic pathology fellowship program and fulfillment of Fellowship Director responsibilities as required by ACGME Program Requirements for Forensic Pathology.

Was this contractor selected by competitive process? No **If not, why not?** Professional Preference Bid Exception

Has this contractor provided these services to the City before? ☒ Yes** ☐ No

**Contractor has provided forensic pathology services prior but not Fellowship Director services.

Source of funds: General Funds; only to be encumbered annually on an as-needed basis.

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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