

Key Contract Terms

Type of Contract: Amendment

Contract > \$500K Lease Sale/purchase of personal property Grant
IGA Sale of real property

Vendor/Contractor Name: McKinstry Essention LLC

Contract control number: 201313745-01

City's contract manager: Paul Sobiech

Was this contractor selected by competitive process? Yes; selected in 2013 pursuant to RFP 0795A

Has this contractor provided these services to the City before? The contractor has provided service under the existing contract from 2014 to the present.

Term/Duration of contract/project: January 27, 2014 – January 27, 2019

Is this a new contract? No An amendment? Yes How many amendments? 1

Renewal terms: Term may be extended by amendment.

Purpose: Amendment to extend the term of the Facility Condition Assessment, energy audit, and building systems recommissioning contract for City facilities for two years, to January 27, 2019.

Scope of services with performance bench marks: The Scope includes Facility Condition Assessments of existing building systems (electrical, plumbing, HVAC, envelope, Building Automation Systems) and preventive maintenance schedules in order to prioritize future maintenance needs. The Scope also includes Energy Audits to identify modifications that will reduce energy use and cost, and appropriate building system recommissioning. Performance bench marks include scheduled meetings with relevant City personnel and the delivery of a final report containing recommendations. The Citywide Facility Condition Assessment Report delivered in June 2015 recommended ongoing assessment of facilities in order to monitor changes. Extending the contract term will allow for continued assessment.

Cost/value: The original contract maximum was \$1,500,000.00. The amendment does not request any additional funding.

Source of funds: Department of General Services Strategic Initiatives Division (UTILS 01010 3032100) funded the 2014 Citywide Facility Condition Assessment. Subsequent assessments have been funded by separate agencies (Public Works, Parks and Recreation, Arts and Venues).

Benefit: Prioritization of building preventive maintenance needs reduces the need for more costly emergency repairs. Energy Audits have identified modifications resulting in savings of more than \$500,000.00.

Termination provision for City and for contractor: The City may terminate for convenience with twenty days written notice and may terminate with cause if breaches are not cured within three days. The contractor may terminate with ninety days written notice.

Is this contract subject to: ___ W/MBE ___ DBE ___ ACDBE ___ SBE ___ XO 101

Not applicable.

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Not applicable.

Location: Approximately 320 City facilities.

Affected Council District: All.