

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: September 7, 2023

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Amendment
- Intergovernmental Agreement (IGA)
- Rezoning/Text
- Dedication/Vacation
- Appropriation/Supplemental
- DRMC Change
- Other:

2. Title: Approves contract with True Cleaning Solutions LLC for duct and coil cleaning services

3. Requesting Agency: Denver International Airport

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Kyle Lester, SVP Maintenance	Name: Rita Aguilar, Rachel Gruber, Barry Burch
Email: kyle.lester@flydenver.com	Email: rita.aguilar@flydenver.com , Rachel.gruber@flydenver.com , barry.burch@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

This is a contract with True Cleaning Solutions LLC in the amount of \$7,000,000 for duct and coil cleaning services for Denver International Airport (DEN) in all three (3) Concourses, Airport Office Building (AOB), Main Terminal, Passenger Loading Bridges (PLB), and all outlying buildings on DEN property from Date of Execution (DOE) plus 5 years.

6. City Attorney assigned to this request (if applicable): Ema Medic

7. City Council District: 11

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Professional Services

Vendor/Contractor Name: True Cleaning Solutions, LLC

Contract control number: PLANE-202264686

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** N/A

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Date of Execution (DOE) plus 5 years.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
\$7,000,000.00	N/A	\$7,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
DOE plus 5 years	N/A	DOE plus 5 years

Scope of work:

This project entails cleaning all ductwork & all HVAC equipment coils at Denver International Airport (DEN). This scope includes all three (3) Concourses, Airport Office Building (AOB), Main Terminal, PC Air Units at all Passenger Loading Bridges (PLB), & all outlying buildings including but not limited to the United Hangar, Ground Support Equipment (GSE), Cargo, and Flight Kitchen buildings, Sky Chefs Flight Kitchen building, and Continental GSE and Cargo buildings. All ductwork sections are included – supply & return - from fresh air intakes, return air to exhaust registers and grilles, including all transfer and distribution. All restrooms ventilation system is included, along with all supply and return fans sections.

Was this contractor selected by competitive process? Yes. 4 companies participated, and the selection was made by panel scoring. **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: O&M (Operations and Maintenance)

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): Per DSBO, this contract has been given a no goals because there were 0 certified firms in the NAICS code for the primary scope of work (561790 – Duct cleaning services).

Who are the subcontractors to this contract? N/A

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