

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 10/16/2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves contract with Colorado Legal Services (CLS) for \$1,168,737.00 with an end date of 12-31-2028 to provide free eviction legal services to approximately 900 unduplicated households annually, with a focus on households coming from subsidized housing, citywide (HOST-202581302).

3. **Requesting Agency:** Department of Housing Stability (HOST)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Karissa Johnson	Name: Polly Kyle
Email: Karissa.johnson@denvergov.org	Email: Polly.Kyle@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**
(who, what, why)

This new contract is a three-year agreement with Colorado Legal Services (CLS) to provide eviction legal services to 900 unduplicated households annually. This contract serves households at or below 80% of the area median income (AMI) facing imminent eviction in Denver County. CLS will prioritize service to households facing eviction from subsidized housing. Annual allocations are as follows: \$380,000.00 for 2026, \$389,500.00 for 2027 and \$399,237.00 for 2028.

6. **City Attorney assigned to this request (if applicable):** Megan Waples

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services > \$500K

Vendor/Contractor Name (including any dba's): Colorado Legal Services

Contract control number (legacy and new): HOST-202581302

Location: 1905 Sherman Street, Suite 400 Denver, CO 80203

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
HOST-202581302 January 1, 2026 – December 31, 2028

Contract Amount (indicate existing amount, amended amount and new contract total): \$1,168,737.00

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$1,168,737.00	N/A	\$1,168,727.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2026-12/31/2028	N/A	N/A

Scope of work:

Colorado Legal Services will provide full and limited legal representation in eviction proceedings to eligible residents at or below 80% of the area median income (AMI) in the City and County of Denver with a focus on households living in subsidized housing.

Was this contractor selected by competitive process? ☒ Yes ☐ No **If not, why not?**
Yes

Has this contractor provided these services to the City before? ☒ Yes ☐ No
Yes

Source of funds: General Fund

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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Date Entered: _____