

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **9:00am on Friday**. Contact the Mayor's Legislative team with questions

Date of Request: December 7, 2023

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
- ☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
- ☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with Solar United Neighbors, in the amount of \$1,500,000 for the term ending June 30, 2027, for the administration of Denver's Solar Group Purchase Program, distribution of rebates to income-qualified program members, and associated activities. Contract Control Number: CASR-202371476.

3. Requesting Agency: Office of Climate Action, Sustainability, and Resiliency

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Lee Valenzuela	Name: Jonathan Rogers
Email: Lee.Valenzuela@denvergov.org	Email: Jonathan.Rogers@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

This is a contract with Solar United Neighbors, to administer Denver's Solar Group Purchase Program including outreach and promotion of the program, issuing a request for proposals and selecting one or more solar installers, providing ongoing support to program members, processing rebate applications and distributing rebates in support of income-qualified program members, and ensuring a positive experience for program participants.

Denver has supported solar co-ops in 2019, 2020, 2021, and 2022. Denver's experience has shown that co-op members in more affluent neighborhoods are more likely to follow through with a solar contract than those in lower-income neighborhoods. Survey feedback has identified financial issues as the main reason that co-op members chose not to go solar. To address this issue, Denver amended its contract with the non-profit organization Solar United Neighbors to establish a Solar Equity Rebate Fund in 2021.

The 2023 solar co-op resulted in a significant increase in applications compared to prior program offerings. Total registrants has exceeded 2,600, whereas in prior years the program would accommodate approximately 200 members. The 2023 solar equity rebate program produced over 400 rebate applications compared to 35 applications in 2022. CASR has determined to increase the amount of funding available in its next cycle of the Solar Group Purchase Program to support growing program interest, and specifically, to increase the number of equity rebates available to income-qualified households in Denver. A minimum of 75% of the budget must be distributed to income-qualified members of the community through the Solar Equity Rebate fund.

6. City Attorney assigned to this request (if applicable): Elaine Wizzard

7. City Council District: All

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services

Vendor/Contractor Name: Solar United Neighbors

Contract control number: CASR-202371476

Location: Citywide

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

January 1, 2024 through June 30, 2027

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,500,000	\$0	\$1,500,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/24 – 6/30/27	n/a	n/a

Scope of work:

The contract scope of work is to administer Denver's Solar Group Purchase Program including outreach and promotion of the program, issuing a request for proposals and selecting one or more solar installers, providing ongoing support to program members, processing rebate applications and distributing rebates in support of income-qualified program members, and ensuring a positive experience for program participants.

Was this contractor selected by competitive process?

If not, why not?

Yes. This contractor was selected through RFP CASR-202370087.

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: CASR Climate Protection Fund

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? N/A

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