

BILL/ RESOLUTION REQUEST

1. Title: Approves a Purchase Request (00164922) and Purchase Order (PLANE13228) to provide four weeks of janitorial services until the new contract is executed.

2. Requesting Agency: DIA

3. Contact Person *with actual knowledge of proposed ordinance*

Name: Matt Conway

Phone: 303.342.4370

Email: matt.conway@flydenver.com

4. Contact Person *with actual knowledge of proposed ordinance who will present the item at Mayor Council and who will be available for first and second reading, if necessary*

Name: Heather Barry

Phone: 303.342.2242

Email: heatherbarry@flydenver.com

5. Describe the proposed ordinance, including what the proposed ordinance is intended to accomplish, who's involved

a. Scope of Work

The Janitorial Services at Denver International Airport (DIA) is a very important aspect of day-to-day Airport operations. The new Janitorial Services contract is currently in the Council Ordinance approval process. The current Janitorial Services contract expires September 15th, 2012. The approval of the new Janitorial contract is anticipated to be completed a few weeks after the expiration of the current contract. Therefore, we have initiated a "bridge" Purchase Order to provide a short-term interim contract and payment mechanism in order to maintain the current Janitorial Services at DIA without interruption. Because of the dollar amount, this bridge purchase order requires a separate ordinance request that stands alone from the new Janitorial Services contract ordinance request. The weekly Janitorial Service cost is approximately \$350,000 and the requested \$1,500,000 for this bridge PO will provide DIA approximately 4 weeks of Janitorial Services. DIA makes every effort to have a new contract in place prior to the old contract expiring. However, in certain circumstances, we have to issue a bridge PO to maintain services if there is a gap in contract start and end dates that don't coincide with each other and this is our normal mechanism for this circumstance.

b. Duration

4 weeks

c. Location

DIA

d. Affected Council District

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e. Benefits

f. Costs

\$1,510,000.00

6. Is there any controversy surrounding this ordinance, groups or individuals who may have concerns about it? Please explain.

No.

Bill Request Number: BR12-0622

Date: 8/16/2012