

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request:

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Lease Agreement with Denver Urban Gardens for community gardens. [FINAN-201313505-00](#)

3. Requesting Agency: Division of Finance, Department of Real Estate

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Lisa Lumley
- **Phone:** 720.913.1515
- **Email:** lisa.lumley@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Lisa Lumley
- **Phone:** 720.913.1515
- **Email:** lisa.lumley@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

Five year lease agreement with Denver Urban Gardens for use of three community gardens – 201 Grant Street, 1350 E. Florida Street and 2200 Emerson Street.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** [FINAN-201313505-00](#)
- b. **Duration:** Oct 1, 2013 – Sept 30, 2018
- c. **Location:** 201 Grant Street, 1350 E. Florida Street and 2200 Emerson Street
- d. **Affected Council District:** District 6, 7, and 8
- e. **Benefits:** Community gardens
- f. **Costs:** \$1/yr

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

None that I am aware of.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____