

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: February 10, 2022

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
- Dedication/Vacation** **Appropriation/Supplemental** **DRMC Change**
- Other:**

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approve a contract with the Montbello Organizing Committee (MOC) in the amount of \$828,904 for the term of April 1, 2022 to April 1, 2025 for the provision of sustainable transportation services to the Montbello community. (CASR 202262111)

3. Requesting Agency: Climate Action, Sustainability, and Resiliency (CASR)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Mike Salisbury	Name: Mike Salisbury
Email: mike.salisbury@denvergov.org	Email: mike.salisbury@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

This is an expenditure contract for Montbello Organizing Committee to provide sustainable transportation options to community-based organizations and the residents of Montbello.

In 2021, CASR conducted a Community Based Needs Assessment in the Montbello neighborhood, engaging with community members, community leaders and community-based organizations engaged with Montbello residents. This assessment identified barriers that neighborhood residents face around their transportation options and also identified potential solutions that would help improve mobility in the neighborhood using electrified transportation options. Following the assessment, CASR issued an RFP focused on supporting the provision of electrified mobility options in Montbello and MOC responded with a successful proposal. Thirty-eight percent of the contract value (\$312,669) will support the capital investments (electric shuttle, e-bikes, charging station) needed to stand up these projects, while the balance of the contract will support MOC’s work to implement these projects over the term of the contract.

6. City Attorney assigned to this request (if applicable): Lindsay Carder

7. City Council District: 8 and 11

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number:

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services

Vendor/Contractor Name: Montbello Organizing Committee

Contract control number: CASR-202262111

Location: Montbello neighborhood

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

April 1, 2022 through March 31, 2025

Contract Amount (indicate existing amount, amended amount and new contract total): \$828,904

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$828,904	\$0	\$828,904

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
4/1/2022 – 3/31/25		

Scope of work:

Montbello Organizing Committee (MOC) will purchase a community electric van, install a commercial Level II electric charging station for the participating Community Based Organizations and public use, and establish an electric bicycle library in the Montbello community. MOC will provide education and training for contractors, participating CBOs, residents, and others to ensure safe operation of the electric van, charging station, and electric bikes. MOC will also provide data on the electric van, charging station, and electric bikes usage to CASR.

Was this contractor selected by competitive process? YES

If not, why not? N/A

Has this contractor provided these services to the City before? Yes No

Source of funds: Climate Protection Fund

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? N/A

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Date Entered: _____