

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 1/12/15

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

An annual appropriation for the Energy Efficiency Assistance Fund in the General Government Special Revenue Fund.

3. Requesting Agency: Budget and Management Office/Human Rights/Community Partnerhips

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Miriam Pena-Garcia
- **Phone:** 720-913-8852
- **Email:** Miriam.penagarcia@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Catherine Dockery
- **Phone:** 720-913-5539
- **Email:** catherine.dockery@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

Request to make the 2015 annual appropriation to the Energy Efficiency Assistance Fund (11859-0151000) for the purpose of receiving and accounting for the City’s commitment of an estimated \$2 million per year in Public Service Company of Colorado (Xcel Energy) franchise fee revenues to be used for low-income energy efficiency programs for individuals and non-profits and the administration of this program. This special revenue fund is an appropriation based fund (see Ordinance 281, Series 2012) because it requires appropriations at the beginning of the year (prior to the receipt of cash) and includes prior year cash surplus. Surplus accumulates as a result of unspent appropriation.

<u>ACCOUNTING NUMBER</u>	<u>APPROPRIATION ACCOUNT</u>	<u>EXPENDING AUTHORITY</u>	<u>AMOUNT</u>
11859-0150000	Energy Efficiency Assistance Fund	Human Rights and Community Partnerships, Director	\$2,523,193

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. Contract Control Number:**
- b. Duration:**
- c. Location:**
- d. Affected Council District:**
- e. Benefits:**
- f. Costs:**

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

7. **Is there any controversy surrounding this ordinance?** (*Groups or individuals who may have concerns about it?*) **Please explain.**

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____