

ORDINANCE/RESOLUTION REQUEST

Please email requests to Jason Gallardo, Public Works

at pw.ordinance@denvergov.org by **12:00pm NOON on Monday**. Contact Jason with questions.

Date of Request: August 28, 2020

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with HCL Engineering and Surveying, LLC for the Land Survey Professional Services On-Call, Contract No. 202055534. (HCL Engineering and Surveying, LLC, 5600 South Quebec St. Suite 205B, Greenwood Village, CO 80111)

3. Requesting Agency: Department of Transportation and Infrastructure

4. Contact Person:

| | |
|---|---|
| Contact person with knowledge of proposed ordinance/resolution | Contact person to present item at Mayor-Council and Council |
| Name: Ralph Pettit | Name: Jason Gallardo |
| Email: ralph.pettit@denvergov.org | Email: jason.gallardo@denvergov.org |

5. General description or background of proposed request. Attach executive summary if more space needed:

HCL Engineering and Surveying, LLC on-call contract for a 3-year term and a maximum capacity of \$2,500,000.00 to support all divisions of the Department, including all capital infrastructure, facilities, wastewater and transportation portfolios and other City Agencies as necessary.

6. City Attorney assigned to this request (if applicable): Martin Plate

7. City Council Districts: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 0945

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
- Land Survey Professional Services On-Call

Vendor/Contractor Name: HCL Engineering and Surveying, LLC

Contract control number: DOTI-202055534-00

Location: Citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): Execution +3years

Contract Amount (indicate existing amount, amended amount and new contract total): \$2,500,000.00

| <i>Current Contract Amount</i> (A) | <i>Additional Funds</i> (B) | <i>Total Contract Amount</i> (A+B) |
|---------------------------------------|--------------------------------|---------------------------------------|
| \$2,500,000.00 | N/A | 2,500,000.00 |

| <i>Current Contract Term</i> | <i>Added Time</i> | <i>New Ending Date</i> |
|------------------------------|-------------------|-----------------------------|
| Contract execution +3 years | N/A | Contract execution +3 years |

Scope of work: HCL Engineering and Surveying, LLC on-call contract for a 3-year term and a maximum capacity of \$2,500,000.00 to support all divisions of the Department, including all capital infrastructure, facilities, wastewater and transportation portfolios and other City Agencies as necessary.

Was this contractor selected by competitive process? Yes, RFQ was advertised by DOTI on June 1, 2020.

Has this contractor provided these services to the City before? Yes No

Source of funds: Funding will be identified with each Task Order issued.

ELEVATE DENVER BOND:

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? Anticipating use of the following firms: HCL Engineering and Surveying, H.C. Peck & Associates, Tom Richardson, LLC, Legacy Traffic Management

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 0945

Date Entered: _____