

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 9/24/2024

Please mark one: Bill Request or Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes No

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. **Title:** Approves a Master Purchase Order with Colorado Holiday Experiences LLC (SC-00009544) in the amount of Two Million One Hundred Forty-Two Thousand Eighty-Seven Dollars & Ninety-Six Cents (\$2,142,087.96) for the Exterior Holiday Lighting of the City and County Building.

3. **Requesting Agency:** General Services Purchasing

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Matt Monaghan	Name: Matt Monaghan
Email: matthew.monaghan@denvergov.org	Email: matthew.monaghan@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

This Master Purchase Order (MPO) replaces an MPO with Blazen Illuminations (SC-00007135 – CR23-0057). The principal owner of Blazen Illuminations notified the City it has reorganized and formed a new company under the name of Colorado Holiday Experiences LLC. This new MPO (SC-00009544) replaces and transfers the remaining funds on MPO SC-00007135 in the total amount of \$2,142,087.96, for the Exterior Holiday Lighting of the City and County Building. No change to the agreement terms or end date.

6. **City Attorney assigned to this request (if applicable):** Brian Martin

7. **City Council District:**

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Master Purchase Order

Vendor/Contractor Name (including any dba's): Colorado Holiday Experiences LLC

Contract control number (legacy and new): SC-00009544

Location: Citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Current to August 31, 2025, plus two (2) 1-year extensions *Final contract date is 08/31/2027.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$2,142,087.96		\$2,142,087.96

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
8/31/2025		

Scope of work:

Exterior Holiday Lighting at City and County Building

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: General Fund

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____