

ORDINANCE/RESOLUTION REQUEST

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 11/24/2015

Please mark one: [] Bill Request or [X] Resolution Request

1. Has your agency submitted this request in the last 12 months?

[] Yes [X] No

If yes, please explain:

2. Title: Contract Execution is requested for the On-Call Energy Master Planning Services contract, contract control number 201522893, with the Brendle Group.

3. Requesting Agency: Department of Aviation

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Aaron Barraza
Phone: (303) 342-2261
Email: Aaron.Barraza@flydenver.com

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- Name: Somer Shindler, Acting Sr. VP
Phone: (303) 342-4484
Email: somer.shindler@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable:

On-Call contract to assist DEN in developing an Energy Master Plan. The first task is to review existing DEN energy related studies and documents as well as existing DEN energy usage data, and based on this information to create a detailed scope and schedule for development of the final Master Plan and for keeping that plan updated.

**Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. Contract Control Number: 201522893
b. Duration: 2 years
c. Location: DEN
d. Affected Council District: 11
e. Benefits: Energy Cost Savings and Sustainability
f. Costs: \$2,000,000

Table with 3 columns: Current Contract Amount (A), Additional Funds (B), Total Contract Amount (A+B). Values: 2,000,000, 0, 2,000,000.

Table with 3 columns: Current Contract Term, Added Time, New Ending Date. Values: 2, 0, ??

- g. Date Goals Assigned: 6-3-2015
h. Goals: 25%

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain. None Known.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____

Key Contract Terms

Type of Contract:

Professional Services > \$500K Lease Design or Construction for airport improvements > \$5M

Grant IGA Sale of Real Property Sale of Personal Property

Vendor/Contractor Name: Brendle Group

Contract control number: 201522893

City's contract manager: Ed Keegan

Was this contractor selected by competitive process? Yes, competitive RFP Process

Has this contractor provided these services to the City before? Yes No

Term/Duration of contract/project: 2 years

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? _____

Renewal terms: N/A

Purpose: On-Call contract to assist DEN in developing an Energy Master Plan. The first task is to review existing DEN energy related studies and documents as well as existing DEN energy usage data, and based on this information to create a detailed scope and schedule for development of the final Master Plan and for keeping that plan updated.

Scope of services to be provided with performance bench marks: Benchmarks are not developed yet; will be done by task.

Cost/value: \$2,000,000.00

Source of funds: 73810 MAN 1860 ZMNF 6027 O&M

Benefit: Energy Cost Savings and Sustainability.

Termination provision for City and for contractor: None

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? Burns Engineering, Mead and Hunt

Location: DEN

Affected Council District: 11

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____