

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

**Date of Request:** July 3, 2013

Please mark one:  Bill Request or  Resolution Request

**1. Has your agency submitted this request in the last 12 months?**

Yes  No

**If yes, please explain:** The Denver Sheriff Department has submitted this request on August 23, 2012 to amend the Keefe contract for the year 2013.

**2. Title:** Amendment of Keefe contract (Contract # RC63008-6) from 1/1/2014 – 12/31/2014 for inmate commissary services with the Denver Sheriff Department.

**3. Requesting Agency:** Denver Sheriff Department

**4. Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Hli Ly
- **Phone:** 720-865-4109
- **Email:** hli.ly@denvergov.org

**5. Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Mark Valentine
- **Phone:** 720-865-4108
- **Email:** mark.valentine@denvergov.org

**6. General description of proposed ordinance including contract scope of work if applicable:**

The Denver Sheriff Department requests a one year contract extension with Keefe for inmate commissary services. This is a no cost contract to the City and was awarded to Keefe by the RFP process. The Inmate Welfare Fund receives approximately \$400,000 in annual commission from this contract, which is used to fund inmate welfare and recreation items.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. Contract Control Number:** RC63008-6
- b. Duration:** January 1, 2014 – December 31, 2014
- c. Location:** Denver County Jail and Downtown Detention Center
- d. Affected Council District:** N/A
- e. Benefits:** The Inmate Welfare Fund receives approximately \$400,000 in annual commission from this contract, which is used to fund inmate welfare and recreation items
- f. Costs:** This is a no cost contract to the City & County of Denver

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.**

We are not aware of any concerns regarding this request.

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_